

**Bauerstown Volunteer Fire Department (BVFD)**  
**15 Wible Run Road**  
**Pittsburgh, PA 15209**  
**Email: Bauerstownvfd@gmail.com**  
**2023 Social Hall Rental Agreement**

Bauerstown VFD, and \_\_\_\_\_, herein referred to as Renter, Customer, you and yours, do hereby agree to be bound by the terms and conditions as defined in this agreement for the rental of the social hall located at 15 Wible Run Rd, Pittsburgh, PA 15209.

Date of Event or Reservation: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Number of attendees: \_\_\_\_\_

Event Start Time: \_\_\_\_\_

Event End Time: \_\_\_\_\_

Hall Rental payments: [Hall Rental Payments](#) | [Bauerstown VFD Station 259](#)

**Renter Contact Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Best Phone Number and time of day: \_\_\_\_\_

**What is included:**

1. Use of the **downstairs** social hall.
2. Use of the kitchen, including the oven, stove top, and refrigerator (No long-term storage)
3. Use of the heating or air conditioning system. (Must be turned off after event)
4. Restrooms in downstairs social hall.
5. Soft drinks unlimited from dispenser.
6. Unlimited ice.
7. Free Wi-Fi.
8. Free TV.

**What is not included:**

1. Kitchen equipment, utensils, and supplies.
2. Napkins, cups, pitchers, etc. **These items may be purchased separately, see website for list**
3. Table covers, eating utensils. **These items and others are available for purchase. see website for list**
4. **Beer Dispenser. (\$25 Rental Fee)**
5. Bartenders.
6. Security. (May be required by Bauerstown VFD.)

Revised on: 1-23

## 2023 Social Hall Rental Agreement

### 1. Rental Times

Social Hall is available from 7am to 12pm the day of your event.  
Bar must close by 11pm

### 2. Alcohol

You may bring your own alcohol onto the premises; Bauerstown VFD does not provide alcohol. Renter agrees to comply with all applicable laws, ordinances, and statutes and regulations dealing with the consumption of alcoholic beverages on the premises. Sale of alcoholic beverages is prohibited. Open beverages cannot leave premises. **All alcohol that is consumed on Bauerstown VFD property must be served by bartenders or individuals over the age of twenty-one, inside the social hall. Alcohol may not be consumed outside of the social hall.**

### 3. Liability

You agree to accept all liability relative to the event including the consumption of alcohol by your guests. The renter will indemnify and hold harmless Bauerstown VFD for any damages or action seeking damages as the result of any injuries, death or damage which may occur as the result of any accident arising from the serving or consumption of alcohol at the event, or otherwise resulting from the negligence, actions or conduct of the Renter or any of their guests. Bauerstown VFD is also not responsible for lost, stolen or damaged items.

### 4. Damage by Fire, Other Cause or Natural Disaster

In the event the premises shall be damaged by fire, flood, storm, civil commotion or other unavoidable cause within 180 days of the scheduled event, this rental agreement shall, at Bauerstown VFD option, terminate and all payments made here under shall be refunded if so terminated. In addition, Renter waives and releases Bauerstown VFD from any and all direct or consequential damages as a result of Bauerstown VFD inability to fulfill the terms. In case of any major local disaster requiring the use of the fire hall or facility, emergency use takes precedence over any previously scheduled rental event.

### 5. Purpose or Use of Facility

The use of the social hall is restricted to the event defined above and for no other purpose. Maximum capacity is 250 persons at any time. Violation of the seating capacity will result in suspension of the event until compliance is restored. This will be enforced in order to ensure safety of guests and protection of premises as well as to comply with PA fire code.

### 6. Catering

Caterers or Renter may use the kitchen for staging. Renter is not permitted to use the kitchen for long term food storage. Use of Bauerstown VFD equipment, utensils, and supplies are strictly prohibited.

### 7. Clean-Up

**The renter is responsible for cleaning up all decorations, bottles, cans, cups, table covers, etc. prior to leaving. Renter is responsible for sweeping the floors and wiping off table, bar area and chairs. All garbage must be put in the dumpster. The facility must be left in the same condition as which it was found, including turning off lighting and furnaces or air conditioning. Renter forfeits their security deposit if this is not done.**

### 8. Set-Up/Decorations

Centerpieces and indoor free-standing decorations are allowed. **Wall hangings are limited and cannot be hung by nails, screws, thumbtacks, or permanent adhesives. Set-up, use of and decorating may be done prior to your event at an additional charge of twenty-five dollars per hour, for the day or days before, or at no charge the day of the event, as long as there is nothing scheduled.**

**9. Non-Smoking Facility** No smoking or chewing tobacco is permitted within the building. This includes cigarettes, cigars, pipe tobacco and electronic cigarettes. Smoking and chewing should not take place within the concrete pad outside the front door and cigarettes should be placed in the proper receptacle.

## 2023 Social Hall Rental Agreement

### 10. Nuisance Control

Bauerstown VFD reserves the right to ask you to lower the volume of music. Renter will be held responsible for the conduct of all guests and will be liable for any damage to the premises or its contents, including but not limited to the tables, chairs, fixtures, or equipment, with the exception of the breakdown due to normal wear and tear. Standing on chairs or sitting/standing on tables is prohibited. Unruly or abusive behavior will not be tolerated and violators will be asked to leave or will be escorted off the premises if necessary. This is to ensure the safety of all guests and to protect the premises. A Bauerstown VFD representative may be present at all events. The Bauerstown VFD has the final authority over your guests.

### 11. Additional Restrictions

1. Fire lanes and doors are not to be blocked at any time.
2. The use of pyrotechnics and any form of illegal or legal firework is strictly prohibited both inside and outside of the building.
3. No illegal activities or drugs are permitted.
4. No parking in grass and other designated no-parking areas, including emergency vehicle parking areas.

### 12. Payment and Payment Schedule

**The security deposit is considered the down payment and is required at the time the reservation is made. Bauerstown VFD will not guarantee your reservation until receipt and collection of your down payment.** The balance is payable two weeks before your event. Payments can be made by, personal check, electronic transfer, credit card or cashier's check. **If the property has not been damaged and everything has been cleaned up, as listed in item 7, the security deposit will be refunded.**

#### Payment Schedule/Due Date

Security Deposit (Down Payment) - **\$250.00** due when reservation is made. (Reservation will not be guaranteed until payment has been received). Rental fee of **\$150.00 per hour\***, due three weeks prior to event. Additional Fees if any are due two weeks before event.

Payment Type	Due Date
Security Deposit (Down Payment) <b>\$250.00</b> Non refundable deposit fee <b>\$100</b> if rental is canceled.	Due when reservation is made. <b><u>(Reservation will not be guaranteed until payment has been received)</u></b>
<b>*Rental Fee \$150.00 per hour – Three hour Minimum (\$450)</b> <b>Setup Time \$25.00 per hour – Beyond the rental time</b>	<b><u>Due three weeks before event.</u></b>
Beer Dispenser Rental ( <b>\$25</b> )	<b><u>Due three weeks before event.</u></b>

Payments can be made by, Square (See links on Page 1), credit card a cashier's or personal check. **Cash is not accepted.**

If any payment method is cancelled or stopped payment on the hall will not be rented to the renter.

Cancellation less than three weeks prior to the event will result in loss of the security deposit.

\*Minimum of 3 hours and Rental Hours are based upon arrival and departure times. A setup time of one hour is included.

13. Additional Terms \_\_\_\_\_ (If NONE, initial here \_\_\_\_\_)

### 14. Entire Agreement

Making payment by any of the listed methods above either in full or a security deposit, the renter agrees to abide by all terms and conditions of this contract (Four Pages), and enter into said agreement.

## **Disclaimer**

Due to the restrictions placed upon us by our State/Local Governments for Covid-19, Bauerstown Volunteer Fire Department will not be held responsible for any injuries or illness contracted during the use of our social hall or any other area on the property of the Bauerstown Volunteer Fire Department.

Injuries or illness contracted during the use of our social hall or any other area on the property of the Bauerstown Volunteer Fire Department is the sole responsibility of the renter that signs the agreement.

The renter that signs the agreement understands that they are solely responsible for the renting of the hall as defined by the terms of the contract.

Bauerstown Volunteer Fire Department will not be held responsible for any unforeseen problems with any of the hall's infrastructures that may cause the renter not to have the function as planned.

Bauerstown Volunteer Fire Department will make every attempt to have everything in place and operating at the time of rental.