



Grant County Fire District No. 8

20643 Rd 22.5 SW
Mattawa, WA 99349
(509) 932-4777
Fax (509) 932-4747

Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on January 9, 2024. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:01 by Board Chair Debra Crain.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Paul Parker, Scott Nesbit via Zoom, Richard Kummer, and Russell Brixey. A quorum was established.

Others present: Chief Matt Hyndman, District Secretary Barbara Davis, FF/EMT Christian Robbins, and a member of the public via Zoom.

The members of the public were welcomed and invited to comment, but they offered no comments.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker. Second: Brixey. Motion approved unanimously.**

Oath of Office Taken: Commissioners Crain and Nesbit individually took their Oaths of Office as administered by District Secretary Davis.

Election of Chair and Vice Chair: Commissioner Crain opened nominations for Board Chair. Commissioner Nesbit nominated Commissioner Brixey and he accepted the nomination. There were no other nominations so Commissioner Crain closed nominations. A vote was called in favor of electing Commissioner Brixey as Board Chair. Four ayes in favor and one abstention. Commissioner Crain opened nominations for Board Vice Chair. Commissioner Parker nominated Commissioner Nesbit and he accepted the nomination. There were no other nominations so Commissioner Crain closed nominations. A vote was called in favor of electing Commissioner Nesbit as Board Vice Chair. Four ayes in favor and one abstention. Congratulations were extended to the new Board Chair and Vice Chair. Commissioner Crain handed the gavel to Commissioner Brixey and he continued to the next agenda item.

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Commissioner Parker asked about the challenge coins and Chief explained their purpose. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer. Second: Crain. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed this written report.

Call volume in December: 47 calls - EMS 39, Fire 8 and the year ended with 638 calls and last year was 702. 2023 had about a 10% reduction in call volume. There was discussion on call volume.

Chief credited the community risk reduction plan implemented at the beginning of 2023 with the reduction of call volume. Chief reported on apparatus repairs and modifications to Engine 81, Engine 811, Engine 821, and Ladder 81. He gave an update on the BR829 build as well. He updated the Board on personnel with the interview process completed last week and ride-alongs scheduled this week and next week. Once the ride-alongs are done, he said he would make an offer to one of the candidates. He stated the resident program is full. He reported that the EMT class was underway and FF1 practicals are scheduled for March. Chief reported on facilities repairs stating that the air compressor was repaired and the HVAC system was down again due to both compressors failing. He said LG would warranty the compressors, but we would have to pay for the labor to change them out. He stated he had a meeting with the engineer about the shop in the next week or so. Chief reported that we were finalizing the AFG hose grant and that he had applied for several DNR grants, but hadn't heard back on them yet. Chief said he and nothing further and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report then discussed the available financial reports. Davis reported that the 2020-2022 accountability audit hasn't started yet, but would soon. Davis stated that she and Chief would write a message about the EMS Levy for Six Years and posted it on the website and on social media. She had nothing further and there were no questions.

Unfinished Business:

1. Policy Reviews and Updates – none
2. Strategic Planning Workshop – There was discussion on when to have the Strategic Planning Workshop and it was decided to have one in March for about two hours. A decision on the date was tabled until next month

New Business: None

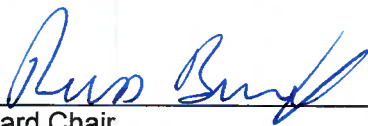
Additional Business: None

Commissioner Brixey asked if there was a need for an Executive Session. There was none.

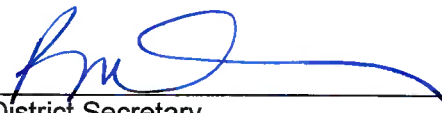
Announcements & Upcoming Events

1. Next regular meeting: February 13, 2024 at 16:00 via Zoom and in person.
2. Desert Aire Owners Association Board Meeting: January 18, 2024 at 5:00 pm – Chief, Commissioner Crain or Nesbit, and Davis to attend to discuss EMS Levy ballot measure.

There being no further business before the Board, the meeting was adjourned at 16:40 hours.



Board Chair



District Secretary

2/13/24

Date

2/13/2023

Date