



## Grant County Fire District No. 8

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### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on September 13, 2022. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station on November 4, 2020. The meeting was recorded by Zoom.

The meeting was called to order at 16:00 by Board Chair Scott Nesbit.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, Paul Parker, and Richard Kummer. A quorum was established. Commissioner Brixey texted District Secretary Davis about ten minutes before the meeting started that his truck was broken down and he was unable to make the meeting. Commissioner Nesbit entertained a motion to excuse Commissioner Brixey. A motion was made to excuse Commissioner Brixey's absence. **Motion: Nesbit. Second: Kummer. Two for and two opposed. Motion died.**

Others present: Chief Matt Hyndman, District Secretary Barbara Davis, BC Doug Anderson, FF/EMT Jose Cruz, and FF Rolando Rivera.

The members of the public were welcomed and invited to comment. There were no comments.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer. Second: Parker. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Commissioner Parker asked about the security equipment costs for Station 82 and Chief explained how the security system worked and the equipment purchased. A motion was made to approve the Consent Agenda as presented. **Motion: Crain. Second: Kummer. Motion approved unanimously.** The documents were signed by the Board.

**Chief's Report:** Chief reviewed this written report.

Call volume in August: 82 calls - EMS 63, Fire 19 and YTD 435. Chief said this is 13.89% above the average and 7.36% above last year at this time. August was up 20.6% from last year.

Chief reported on apparatus repairs and modifications on the Humvees, 800, and 898. He also stated that DNR found a zoom boom forklift at Ft. Lewis for us that would be delivered on the 21st. He updated the Board on personnel changes with an opening on C shift that will be filled by the last person on the hire list. He also reported that we have 5 resident firefighters and a few applicants for the last spot with interviews soon. Chief reviewed training topics with the Firefighter 1 academy starting tomorrow with about 15 students. He also stated there were about eight people interested in taking the EMT class this winter. He stated that he's working with District 10 on putting together a technical rescue training, but they haven't worked out the details yet. There are several people interested in this class as well. There was a question about the levy video and Chief replied that he

and Davis have worked on the historical information and he was compiling videos and photos for it. Chief said he and nothing further and there were no further questions.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report and discussed the available financial reports. Davis reported that the Medicare revalidation process has been completed. She also reported that she started working with the GEMT reimbursement vendor to provide the data needed for the report submission at the end of November. She had nothing further and there were no questions.

**Unfinished Business:**

1. Facilities – No updates
2. Grants –
  - a. Training Grant – Davis reported that the grant was awarded and accepted. She stated that she and Chief would work on an amendment due to changed training needs for Firefighter 2, Ladder Operations, Hazmat, etc. There was discussion on the details. Commissioner Nesbit asked about the next grant. Davis replied that the grant writer hasn't alerted us of any new grants at this point.
3. Policy Reviews and Updates – None
4. Strategic Planning Workshop –
  - a. Apparatus Update – Chief reported that he flew to Alabama as directed and looked at the used ladder truck. He discussed details about the truck as well as repairs that would be done to the truck if we chose to purchase it. He stated the purchase price was \$595,000, which included repairs and a December delivery, and Brinlee Mountain was asking for a 25% down payment. There was discussion on the details. A motion was made to authorize Chief Hyndman to sign the agreement and authorize payment of the 25% down payment. **Motion: Kummer. Second: Crain. Motion approved unanimously.** The AP document was signed by the Board and the purchase agreement was signed by Chief. There was discussion on the used engine in Texas as well as the new urban interface engine. A motion was made to authorize Chief Hyndman to travel to Texas to inspect the used engine. **Motion: Nesbit. Second: Kummer. Motion approved unanimously.** There was further discussion on how the trucks would be delivered.
  - b. 2022 Budget Amendment – Davis reviewed the changes in revenue and expenditures as well as the unforeseen cost increases in select line items. Chief told the Board that we have been leasing oxygen tanks for years and years, but purchasing the tanks would save about \$1,200 a year once they were paid for. The purchase price for 9 large and 9 small tanks was about \$3,200. There was discussion on the changes and oxygen tanks. A motion was made to approve the budget amendment as presented with the addition of \$3,200 in EMS small tools for the tanks. **Motion: Parker. Second: Kummer. Motion approved unanimously.**

**New Business:** None

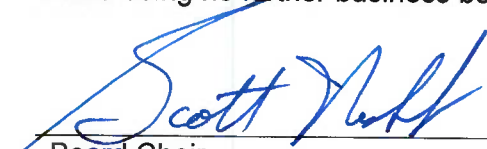
**Additional Business:** None


Commissioner Nesbit announced there would be a five-minute break before the executive session at 17:19. The meeting resumed at 17:24. Commissioner Nesbit announced that the Board would go into Executive Session for 20 minutes per RCW 42.30.110(1)(0) to discuss staff privileges. Executive Session from 17:24 to 17:44. At 17:44, Commissioner Nesbit announced the session would be extended ten (10) minutes. The executive session ended at 17:54. No decisions were made. The regular meeting resumed at 17:54.

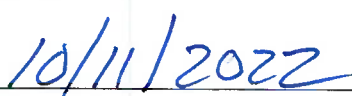
**Announcements & Upcoming Events**

1. Next meeting: October 11, 2022 at 16:00 via Zoom and in person
2. Special Meeting for Strategic Planning of Facilities: October 6, 2022 at 16:00.

There being no further business before the Board, the meeting was adjourned at 17:57 hours.

  
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Board Chair

  
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District Secretary

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

