



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on November 10, 2022. Notice of the change of date was posted at the main station on October 31, 2022. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station on November 4, 2020. The meeting was recorded by Zoom.

The meeting was called to order at 16:12 by Board Chair Scott Nesbit.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, and Paul Parker. Davis stated the Commissioner Kummer was unavailable for medical reasons. A motion was made to excuse Commissioner Kummer's absence. **Motion: Parker. Second: Crain. Motion approved unanimously.** A quorum was established.

Others present: Chief Matt Hyndman, District Secretary Barbara Davis

There were no members of the public to welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Crain. Second: Parker. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Commissioner Crain asked about the cost of the snow plow and Chief explained that he found one to fit the Hummer and it was more than originally budgeted. Commissioner Parker asked about the two fuel bills. Chief explained that Engine 821 was filled at the Desert Aire Shell station rather than going into Mattawa and using Petro USA due to the lateness of the hour on a call. A motion was made to approve the Consent Agenda as presented. **Motion: Crain. Second: Parker. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed this written report.

Call volume in October: 63 calls - EMS 55, Fire 8 and YTD 596 and last year was 509.

Chief reported on apparatus repairs and modifications to BR829 and gave updates on the ladder and new engine. He updated the Board on personnel with all full-time staff positions filled and that there were three of the resident positions filled with one new resident was starting on Saturday and two others doing ride-alongs. He stated he was working on the physical agility and skills test for new candidates. Chief reviewed training topics with the live burn well attended on October 25. He stated the technical rescue class was canceled and would be rescheduled next year. He reported that he attended WFCFA conference in Spokane and WFC fall workshop in Wenatchee. He stated the EMT class this winter would be here and they State Fire Marshal's office was bringing a roof vent prop in December. Chief reported on facilities with the water softener installed at Station 81 last month, burning weeds and exterior cleanup at all stations, and updating the power and air drops at Station 81. He asked about getting large numbers for Station 82 and the Board was in favor of it. He stated he planned to replace the exterior lights at Station 82. He stated he reached out to the County Fire Marshal's office about the Port hydrant system and learned that it wasn't permitted and approved by their office. There was discussion on water supply issues and he reported the Port is working on correcting the issues. Davis commented that she and Chief had a

meeting with Architects West next week about the development of the 5-acre lot south of the main station. There was discussion on the November 4, 2022 windstorm. Chief stated he emailed WDOT about painting double lines at the intersections of SR 243 S and Rd 23 SW and Rd 22.5 SW as well as the very large holes in the deck of the Vernita Bridge. There was a question about calls that weren't emergent with discussion on the details. Chief said he and nothing further and there were no further questions.

Business Manager/District Secretary's Report: Secretary Davis apologized for not having a written report then discussed the available financial reports. She reported that she met with the GEMT team last week and learned the reimbursement for the period would be about \$185,000 and she adjusted the draft 2023 budget accordingly. Davis reported that the ballots were still being counted and the levy was too close to call with the number of uncounted ballots. She suggested the Board hold a public hearing and special meeting to approve the 2023 budget next week when more ballots will have been counted. The Board agreed and set the public hearing and special meeting to approve the 2023 budget for November 17, 2022 at 16:00. Davis stated that she and Chief were working on the job posting for the Office Assistant position and they were looking to post it after Thanksgiving with interviews in mid-December for a start the first week of January. Davis shared a MRSC article regarding Governor Inslee ending the COVID-19 state of emergency. There was discussion on this topic. She had nothing further and there were no questions.

Unfinished Business:

1. Grants – none
2. Policy Reviews and Updates –
 - a. POL 4.5.21 Professional Development Policy (Education Agreement) – Davis stated she and Chief had not worked on the policy but would target having it completed before the EMT class started.
3. Strategic Planning Workshop – There was discussion on when to have the workshop in February, but it was tabled until the January meeting.

New Business: None

Additional Business: None

Announcements & Upcoming Events

1. Next regular meeting: December 13, 2022 at 16:00 via Zoom and in person.
2. Special Meeting for the 2023 Budget: November 17, 2022 at 16:00.
3. Christmas in the Park (Mattawa): December 9, 2022.

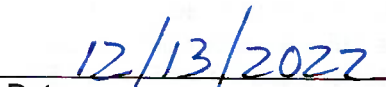
There being no further business before the Board, the meeting was adjourned at 17:27 hours.




Board Chair



District Secretary



Date



Date