



Vendor Information 2024

Please be sure to review the enclosed information.
Some items may have changed from previous years.

It is the responsibility of the vendor to read,
understand, and abide by the enclosed information.

If you have questions or need additional information,
please contact:

Karl Pyrdom - (931) 675-3800

or

JD Turner - (931) 580-9772

jturner.bedfordcountytfnfair@gmail.com

Thank you for your interest in joining us at the
Bedford County Fair!



Vendor Information 2024

Safety and Security:

- **All Vendors are required to surrender their extinguisher in the event of a “thermal event”.**
- All Vendors will be issued 4 ID badges for each booth. No other ID or business card will be used for admission to the fairgrounds. Up to 4 additional ID badges may be purchased at the fair office on check-in day for \$2.50 each.
- In the event of an emergency, a fair board member may ask you to step away from your booth/trailer for the safety of you and your workers. Please comply quickly. Once everyone has cleared the area and is safe, you will be contacted with additional details.

Important Dates:

- Application Deadline: **June 1, 2024** (No late applications will be accepted)
- Acceptance Notifications: **June 15, 2024, or earlier** (via email provided on application)
- Confirmation of Attendance: **June 30, 2024**. (Not confirming attendance could result in forfeiting reservation to vend)
- Set-Up: All vendors shall report to the Fair Office upon their arrival before setting up. Location and Vendor packs will be given at that time.
 - Date: **Sunday, July 14, 2024**
 - Hours: 10:00AM – 5:00PM
- Tear Down:
 - Date: **Sunday, July 22, 2024**
 - Hours: 12:00 noon – 4:00pm (if needed)

Monday July 15, 2024, the Carnival **WILL be open for business this year.**
Please plan to have your booth ready and open for business.



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Booth Space Information:

- Booth spaces are 10' x 12' and run end to end with no spaces in between. This includes space for trailer tongues, doors, and tables. NO EXTRA BOOTH SPACE IS PROVIDED. If you require addition space, you must purchase another booth.
- All vendor booths should be attractive from all sides and not distract from the neighboring booths.
- The area behind all booths must be kept clean and free of garbage.
- No pets allowed in vendor areas.
- **Limited 115v/15a electrical is available. Not all vendor locations will have electrical available. If needed, it must be requested on application.**
- **Booths with electrical are limited and filled in first come-first serve basis.**
- **ONE 15AMP connection per vendor booth rental (Fans and lighting)**
 - *Bedford County Fair does not guarantee any electrical connections above the previously mentioned 115v/15a. Any other connections used are at vendors' risk.*
- **There will be no sales of the following items which are sold at the carnival concession stands:**
 - **Funnel Cakes**
 - **Cotton Candy**
 - **Candy Apples**
 - **Popcorn/Caramel Corn**
 - **Corn Dogs**
 - **Lemonade**
- Vendors shall provide a list of items they will offer for sale.
- Booths will be limited to TWO vendors of like items based on first come-first served basis.
- Due to booth limitations, vendors are **required** to open daily.



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Fees and Hours of Operation:

- **All fees must be paid by check or cash with a signed application.** Please pay fees separately (ex: 2 checks, Rental Check/Cash Deposit)
- Rental:
 - **Non-Refundable** \$125.00 per space for the week.
- Deposit:
 - \$25.00 per vendor. (Additional deposits not required for multiple booths)
 - Deposit will be returned or destroyed (please note preference on application) at the close of the fair if ALL rules and regulations have been met.
- Gates open at 4:00pm daily Monday – Friday
 - Monday-Wednesday: Vendors onsite no later than 4:15pm
 - **Thursday & Friday: ALL VENDORS ARE REQUIRED TO BE ONSITE BY 3:00PM ON THURSDAY AND FRIDAY DUE TO TRACTOR PULLS AND INCREASED TRAFFIC FLOW AT PRIMARY ENTRANCE GATE**
- Gates open at 11:00am on Saturday.
 - Vendors can work crews in shifts if necessary.
 - Day crew should be onsite by 11:15am
 - Night crew should be onsite before 4:00pm

Monday July 15, 2024, the Carnival **WILL be open for business this year.**

Please plan to have your booth ready and open for business.



Vendor Application 2024

Fair Dates: July 15 – 20, 2024

Location: Bedford County Agriculture Center

Applicant's Name: _____

Name of Booth: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

E-mail: _____

(please print legibly)

*Type of Exhibit: (Check all that apply)

Non-profit booth Concession Vendor Arts & Craft Vendor

Demonstration booth Other

Additional Space Needed 115v/15a electrical requested

- **LIMITED 115v/15a Electrical is available. ONE 15amp connection per vendor booth rental (fans and lighting)**

Description of items to be sold:

Failure to comply with these rules, regulations and restrictions can and will result in the said vendor being asked to remove their stands with the understanding that they will not be refunded any funds paid to the Bedford County Fair.

_____ I have read and understand the rules, regulations, and restrictions of the Bedford County Fair.

I enter into this agreement willingly on this the _____ day of _____, 2024.

Vendor Representative Signature: _____

I would like my deposit check: _____ Returned _____ Destroyed

For Further Information Contact:

Karl Pyrdom - (931) 675-3800

JD Turner - (931) 580-9772

Please return Application/Contract to:

Bedford County Fair

P. O. Box 2206

Shelbyville, TN 37160

(For Fair Use Only)

Payment _____ Cash _____ Check #

Deposit _____ Case _____ Check #

Date Application Received _____

Confirmation Accepted/Declined Sent _____

Confirmation of Attendance _____

Booth Location _____