



Job Coach

Canada Summer Jobs Position – 12 Weeks – June 3 to August 23, 2024

Rate of Pay - \$18.00 per hour – 35 Hours per week.

The Job Coach position at Ability Employment is looking for a candidate who possesses strong interpersonal skills, self-initiative, and creativity to support individuals with disabilities in maintaining employment and fostering positive employee-employer relationships. The role also involves advocating for the hiring of people with disabilities and promoting their success in the workforce. The successful candidate should believe in individuals' abilities to achieve their goals and be committed to creating meaningful employment opportunities.

The primary responsibilities of this role will include (but are not limited to):

- Providing employment-related support to individuals with disabilities.
- Develop positive supportive relationships with job seekers and employers.
- Assist those who are ready, willing and able to secure competitive employment.
- Coordinate volunteer or work experience placements to develop employment skills.
- Support individuals at their place of employment or volunteer placement.
- Identify levels of support required based on observations and assessments.
- Provide on-the-job training to support success.
- Provide assistance to support the individual in many different areas.
- Provide employers and co-workers with information to assist them to support the individual.
- Advocate for inclusive work environments.
- Actively participate as an employee of the Ability Resource Association and the Ability Employment team.
- Supporting the Association's Health and Safety Program.
- Various other administrative duties as needed or required as part of the position.

As a Job Coach you must demonstrate:

- Excellent time management, organizational and interpersonal communication skills.
- Professional conduct and attitude, strong work ethic and follow through.
- Knowledge of employment readiness skills

Required qualifications:

- High School Diploma
- Current Police Information Check, including the Vulnerable Sector.
- Canada Summer Jobs positions require that applicants meet the following criteria:
 - Be between 15 and 30 years of age on the start date of the role.
 - Have a valid SIN (Social Insurance Number); and
 - Be a Canadian citizen, a permanent resident of Canada, or a person who has been granted refugee status in Canada. *International students and other temporary residents of Canada are not eligible.*

Assets to be considered but not required include:

- Experience in employment support/career counseling or similar related experience.
- Experience supporting people with disabilities.
- Post-Secondary Education in a related field.
- Safe and reliable vehicle for work use (Proof of Valid Driver's License, \$2 Million Liability Insurance and Driver's Abstract required).

Please submit your cover letter & resume to:

Cat Champagne, Services Director

Ability Resource Association at: servicesjobs@abilityresource.ca

Applications will be accepted until Wednesday, May 22, 2024