

**SOUTHEASTERN ARIZONA
COMMUNITY ACTION PROGRAM, INC.
TELECONFERENCE**

March 30, 2021 9:30 A.M. –12:00 P.M.

AGENDA

REGULAR BOARD MEETING

- I. CALL TO ORDER: (Jenny Howard- 5 Min.)**
President
- II. IDENTIFICATION OF BOARD MEMBERS: (Monica Valadez - 5 Min.)**
Roll Call – Secretary
- III. ESTABLISH QUORUM: (Monica Valadez - 5 Min.)**
Secretary
- IV. DECLARATION OF CONFLICT OF INTEREST: (Jenny Howard - 5 Min.)**
Board Members and staff will declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which a Board Member or staff member determines they have a conflict of interest.
- V. CALL TO THE PUBLIC: (Jenny Howard - 5 Min.)**
- VI. CONSENT AGENDA: (Jenny Howard - 5 Min.)**
 - A. Consideration of Approval of Minutes for November 19, 2020. (Action)
- VII. AUDITOR PRESENTATION FOR SFY20: (Scott Graff – 30 Min.)**
- VIII. EXECUTIVE DIRECTORS REPORT: (Yvette Ramirez - 15 Min.)**
Executive Director Report
- IX. PROGRAM REPORT: (Yvette Ramirez – 30 Min.)**
 - A. 2nd Quarter Expenditure Reports (Action)
 - B. 2nd Quarter Client Survey Reports (Action)
 - C. Current Events
 1. SEACAP Case Management Program
 - D. Website
- X. FINANCIAL REPORT: (Diana Merino – 30 Min.)**
 - A. 1st & 2nd Quarter Monthly Budget Analysis (Action)
 - B. 1st & 2nd Quarter Financial Statements (Action)
- XI. BOARD OF DIRECTORS REPORT: (Jenny Howard – 45 Min.)**
 - A. Greenlee County CSBG Community Project Presentation (Nancilee Waits & Haiden LaFoy) [Tabled] (Action)
 - B. Update on Graham County CSBG Community Projects
 - C. Update on Cochise County CSBG Community Projects – (Action)
 - D. Update on Santa Cruz County CSBG Community Projects – (Action)
 - E. COVID-19 Long-lasting effect of SEACAP service areas discussion (Nancilee wanted presentation)
 - F. ADOH Reconstruction Project discussion (Shirley wanted to talk about this)
- XII. NEW BUSINESS:**
- XIII. FUTURE AGENDA ITEMS:**
- XIV. MEETING DATE: Thursday May 13, 2021**

XV. ADJOURNMENT

*An Executive Session may be called to address legal and/or personnel issues.

If you will not be able to attend the meeting, you may participate, via conference call, by calling the number listed below:

Conference Call Telephone Number: 1-877-885-3221 Participant Passcode: 9629550