

**SOUTHEASTERN ARIZONA
COMMUNITY ACTION PROGRAM, INC.
TELECONFERENCE**

November 18, 2021 1:30 P.M. – 4:00 P.M.

AGENDA

REGULAR MEETING

- I. CALL TO ORDER: (Jenny Howard - 5 Min.)**
 - A. President

- II. IDENTIFICATION OF BOARD MEMBERS: (Monica Valadez - 5 Min.)**
 - A. Roll Call – Secretary

- III. ESTABLISH QUORUM: (Monica Valadez - 5 Min.)**
 - A. Secretary

- IV. DECLARATION OF CONFLICT OF INTEREST: (Jenny Howard - 5 Min.)**

Board Members and staff will declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which a Board Member or staff member determines they have a conflict of interest.

- V. CALL TO THE PUBLIC: (Jenny Howard - 5 Min.)**

- VI. BOARD MEMBER UPDATES**
 - A. Resignation
 - 1. Haiden LaFoy
 - B. Letter to Greenlee Board of Supervisors' Chair (Action)
 - C. New Cochise County Public Primary Board Member
 - 1. Peggy Judd (Action)

- VII. CONSENT AGENDA: (Jenny Howard - 5 Min.)**
 - A. Consideration of Approval of Minutes for September 9, 2021. (Action)

- VIII. EXECUTIVE DIRECTORS REPORT: (Yvette Ramirez - 20 Min.)**

Executive Director Report

- IX. PROGRAM REPORT: (Yvette Ramirez – 40 Min.)**
 - A. 1st Quarter Expenditure Reports (Action)
 - B. 1st Quarter Client Survey Reports (Action)
 - C. Current Events
 - D. Website

- X. FINANCIAL REPORT: (Diana Merino – 30 Min.)**
 - A. 1st Quarter Monthly Budget Analysis (Action)
 - B. 1st Quarter Financial Statements (Action)

- XI. BOARD OF DIRECTORS REPORT: (Board Chair – 40 Min.)**
 - A. SFY2022 Board Retreat Update (Action)
 - B. Executive Session**
 - 1. SFY2021 Executive Director Evaluation Report (Action)

- XII. NEW BUSINESS:**

- XIII. FUTURE AGENDA ITEMS:**

XIV. MEETING DATE: *To Be Determined for February 2022*

XV. ADJOURNMENT

*An Executive Session may be called to address legal and/or personnel issues.

If you will not be able to attend the meeting, you may participate, via conference call, by calling the number listed below: Conference Call Telephone Number: 1-877-885-3221 Participant Passcode: 9629550