

SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 10/31/2021

	SFY22 ORIGINAL BUDGET	Percentage Total Budget Remaining	Current Period Actual
Revenues			
Grant and contract revenue			
Federal Revenue	3,214,688.74	88.50%	369,459.78
Non Federal Revenue	331,962.00	84.66%	50,897.41
Refunds/Reimbursements	0.00	0.00%	27.74
Total Grant and contract revenue	3,546,650.74	88.15%	420,384.93
Program Donations			
Program Donations	14,000.00	93.72%	878.54
Total Program Donations	14,000.00	93.72%	878.54
Total Revenues	3,560,650.74	88.17%	421,263.47
Total Revenues	3,560,650.74	88.16%	421,263.47
Expenses			
Payroll - Gross Payroll	954,628.66	76.39%	225,373.49
Payroll- Employee Related Exp.	78,641.42	78.07%	17,241.34
Payroll - Health Insurance	192,511.12	74.87%	48,377.78
Payroll - W/C	19,825.20	76.38%	4,680.80
Agency - Space Rental/Storage	51,000.00	74.98%	12,756.00
Agency - Utilities	11,500.00	70.66%	3,373.44
Client - Emergency Rent	105,000.00	99.40%	621.00
Client -Spec. Crisis Benefits	1,448,206.80	73.41%	384,933.79
Client - Weatherization Matr.	361,873.26	76.00%	86,830.76
Employee - Fingerprint/Medical	335.00	100.00%	0.00
Equipment - Contract Service	7,988.66	79.85%	1,609.10
Equipment - Purchase	15,533.75	100.00%	0.00
Travel - Fuel & Maintenance	23,000.00	75.51%	5,631.67
Equipment - Small Tools	0.00	0.00%	86.15
Fees - Accounting/Audit	10,657.41	100.34%	(36.83)
Fees - Bank Charges	9,000.00	74.90%	2,258.79
Fees - Membership	31,209.15	79.15%	6,506.25
Fees - Legal & Professional	18,327.00	70.14%	5,471.35
Insurance - Liability	30,724.89	16.14%	25,765.00
Meals - Employee Perdiem	55,875.00	76.28%	13,250.36
Supplies - Janitorial	2,300.00	100.00%	0.00
Supplies - Office	40,688.57	45.33%	22,241.83
Supplies - Postage/Box Rent	3,012.00	60.58%	1,187.20
Travel - Board Mileage	1,000.00	84.15%	158.42
Travel - Emp. Air Fare	0.00	0.00%	5,643.18
Travel - Employee Mileage	39,000.00	74.14%	10,083.13
Travel - Emp Rental Car/Fuel	500.00	10.15%	449.25
Travel - Hotel	20,312.85	42.12%	11,756.11
Telephone	28,000.00	65.66%	9,614.00
Total Expenses	3,560,650.74	74.56%	905,863.36

SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.

Balance Sheet Annual Report - Unposted Transactions Included In Report

As of 10/31/2021

	<u>Current Period Balance</u>
Current Assets	
Cash - General	(263,720.11)
Grant and contract receivables	<u>291,479.25</u>
Total Current Assets	<u><u>27,759.14</u></u>
Current Liabilities	
Accounts Payable	223,338.63
Accrued liabilities	<u>198,962.68</u>
Total Current Liabilities	<u><u>422,301.31</u></u>
Net Assets	
Unrestricted	81,823.15
Excess of Revenue over Expenditures	<u>(476,365.31)</u>
Total Net Assets	<u><u>(394,542.16)</u></u>
Total Liability and Net Assets	<u><u><u>27,759.15</u></u></u>

**MONTHLY BUDGET ANALYSIS
UTILITY WEATHERIZATION PROGRAMS
CALENDAR YEAR 2021**

UNSG	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
		%	%	%	%	%	%	%	%	%	%	%	%		
WAP Materials	24,375.00	3,000.00	3,000.00	0.00	6,771.73	0.00	1,760.04	0.00	0.00	2,501.36				17,033.13	69.89%
Health & Safety	9,375.00	0.00	300.00	0.00	65.13	0.00	0.00	0.00	0.00	250.13				615.26	6.56%
Admin	3,750.00	300.00	0.00	0.00	683.88	0.00	176.00	0.00	0.00	0.00				1,159.88	30.92%
Total	37,500.00	3,300.00	3,300.00	0.00	7,520.54	0.00	1,936.04	0.00	0.00	2,751.49	0.00	0.00	0.00	18,808.07	50.15%
"UNSG WAP"	7,800.00	0.00	0.00	0.00	4,135.75	0.00	78.33	0.00	0.00	0.00				4,214.08	54.03%
Health & Safety	3,000.00	0.00	2,000.00	0.00	65.13	0.00	156.62	0.00	0.00	0.00				2,221.75	74.05%
Admin	1,200.00	0.00	200.00	0.00	420.08	0.00	23.49	0.00	0.00	0.00				643.57	53.63%
Total	12,000.00	0.00	2,200.00	0.00	4,620.96	0.00	258.44	0.00	0.00	0.00	0.00	0.00	0.00	7,079.40	59.00%
APS															
WAP Materials	45,500.00	294.74	14,947.79	0.00	0.00	0.00	8,970.00	3,270.78	0.00	7,990.00	0.00	0.00	0.00	35,473.31	77.96%
Admin	24,500.00	103.16	5,231.73	0.00	0.00	0.00	3,139.50	1,144.77	0.00	2,796.50	0.00	0.00	0.00	12,415.66	50.68%
APS Special Project	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total	70,002.00	397.90	20,179.52	0.00	0.00	0.00	12,109.50	4,415.55	0.00	10,786.50	0.00	0.00	0.00	47,898.97	68.41%
G.C.E.C.															
WAP Materials	23,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,204.28	0.00	0.00	0.00	0.00	1,204.28	5.12%
Admin	1,175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.21	0.00	0.00	0.00	0.00	80.21	5.12%
Total	24,675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,284.49	0.00	0.00	0.00	0.00	1,284.49	5.12%
MW & E															
WAP Materials	26,124.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin	900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total	27,024.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

ACRONYMS

EFSP	EMERGENCY FOOD & SHELTER PROGRAM
UNSG	UNISOURCE ENERGY SERVICES
UNSE	UNISOURCE ENERGY SERVICES ELECTRIC
UNSG	UNISOURCE ENERGY SERVICES GAS
APS	ARIZONA PUBLIC SERVICE
WAP	WEATHERIZATION ASSISTANCE PROGRAM
GCFC	GRAHAM COUNTY ELECTRIC CO-OP
MW&E	MORENCI WATER & ELECTRIC

FUNDING SOURCES

UNISOURCE ENERGY SERVICES	\$	70,500
ARIZONA PUBLIC SERVICE	\$	70,000
GRAHAM COUNTY ELECTRIC COOP	\$	24,675
MORENCI WATER & ELECTRIC	\$	27,024
TOTAL REVENUES	\$	192,199

(ALL REVENUES ABOVE ARE ONLY FROM JAN '21 - DEC. '21)

**MONTHLY BUDGET ANALYSIS
UTILITY AND SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAMS SERVICES
YEAR 2021-2022**

ACAA SNAP	Budget %	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '21	Aug '21	Sept '21	Cumulative	% Comp.
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Personnel	101,501.00	11,809.60	8,449.42	8,447.54	7,700.93	7,660.84	6,989.26	8,604.79	6,592.51	2,577.02	4,737.86	7,232.81	7,808.35	88,610.93	87.30%
Copying/Printing Material	7,682.00	1,243.73	95.76	10.79	-	192.83	85.93	78.50	3,243.87	124.43	172.18	1,001.76	130.95	6,380.73	83.06%
Internet/Telephone	3,978.00	455.78	318.16	205.63	297.35	332.83	276.94	188.81	357.53	286.40	461.44	398.56	398.57	3,978.00	100.00%
Supplies & Non Cap. Expend	7,335.00	518.35	1,877.29	234.71	747.33	1,547.54	342.13	31.97	278.03	4.05	1,753.00	-	-	7,335.00	100.00%
Building / Space	7,870.00	576.50	576.50	-	576.50	576.50	538.90	1,055.80	538.91	538.91	963.82	939.31	988.35	7,870.00	100.00%
Other	6,162.00	580.86	-	-	760.41	808.71	2,186.56	2,169.76	-	-	464.41	464.41	-	6,162.00	100.00%
Travel / Local	14,385.00	742.07	428.76	707.39	713.24	808.71	759.60	791.19	804.01	682.66	1,133.71	4,515.74	2,297.92	14,385.00	100.00%
Contractual	4,560.00	-	-	-	402.35	122.59	-	-	-	4,035.02	-	-	-	4,559.96	100.00%
TOTAL	153,473.00	15,926.89	11,745.89	9,606.06	11,198.71	11,241.84	11,179.32	12,920.82	11,814.86	8,248.49	9,222.01	14,552.59	11,624.14	139,281.62	90.75%
ACAA UTILITIES															
	Budget %	Jul '21	Aug '21	Sept '21	Oct '21	Nov '21	Dec '21	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Cumulative	% Comp.
URRD	90,909.00	8,712.47	9,000.00	6,760.00	-	-	-	-	-	-	-	-	-	24,472.47	26.92%
HEAF	1.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
SWG LIEC	5,610.00	800.00	400.00	-	-	-	-	-	-	-	-	-	-	1,200.00	21.39%
SWG ESHARE	4,173.00	400.00	400.00	-	-	-	-	-	-	-	-	-	-	800.00	19.17%
SWG ESHARE-RR	1.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
APS Crisis Utilities	3,258.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
UNSG - Warm Spirits	18,909.00	61.04	-	-	-	-	-	-	-	-	-	-	-	61.04	0.32%
UNSE - Warm Spirits	13,509.00	179.45	167.76	-	-	-	-	-	-	-	-	-	-	347.21	2.57%
UNSE - Electric Bill Asst. Admin	9,158.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
	15,233.00	935.30	956.78	676.00	-	-	-	-	-	-	-	-	-	2,568.08	16.86%
TOTAL	160,761.00	11,088.26	10,924.54	7,436.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,448.80	18.32%

ACRONYMS

- SEACAP SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
- ACAA ARIZONA COMMUNITY ACTION ASSOCIATION
- URRD UTILITY REPAIR REPLACE & DEPOSIT
- HEAF HOME ENERGY ASSISTANCE PROGRAM
- SWG LIEC SOUTHWEST GAS LOW INCOME ENERGY CONSERVATION
- SWG ESHARE SOUTHWEST GAS ENERGY SHARE
- APS ARIZONA PUBLIC SERVICE
- UNSG ARIZONA ENERGY SERVICE GAS
- UNSE UNISOURCE ENERGY SERVICE ELECTRIC
- SNAP SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM

REVENUES

ARIZONA COMMUNITY ACTION ASSOCIATION - SNAP	\$ 61,389
ARIZONA COMMUNITY ACTION ASSOCIATION - UTILITIES	\$ 223,089
TOTAL REVENUES	\$ 284,478

**MONTHLY BUDGET ANALYSIS
COMMUNITY SERVICES AND CASE MANAGEMENT
SFY 2022**

CSV	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Personnel	69,054.92	12,283.01	10,790.44	23,121										23,304.66	33.75%
ERE	32,349.88	4,060.71	4,002.15	592.65										8,655.51	26.76%
Prof. Services	11,468.35	4,000.81	1,356.29											5,356.10	46.70%
Travel	55,973.00	7,093.86	6,463.35	8,882.57										22,439.78	40.09%
Space	16,011.33	1,819.83	1,690.67	1,417.71										4,928.21	30.78%
Equipment	14,514.34			12.00										12.00	0.08%
Mat/Supplies	20,304.94	1,494.60	6,021.04											7,515.64	37.01%
Operating Serv.	29,750.18	1,104.87	1,917.60	17,223.77										20,246.24	68.05%
Total Admin.	249,426.94	31,857.69	32,240.54	28,359.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92,458.14	37.07%
CMT															
	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Personnel	307,485.39	25,204.96	19,479.69	41,337.45										86,022.10	27.98%
ERE	40,145.83	4,732.93	2,631.91	5,381.09										12,745.93	31.75%
Prof. Services	9,934.22	485.35	475.24	1,019.92										1,980.51	19.94%
Travel	13,904.17	1,881.29	766.29	2,948.71										5,596.29	40.25%
Space	5,601.81	497.93	466.98	656.57										1,621.48	28.95%
Equipment	17,203.00		4.00	1,013.33										1,017.33	5.91%
Mat/Supplies	29,668.65	1,505.90	403.90	5,425.04										7,334.84	24.72%
Operating Serv.	8,714.95	387.04	549.72	2,879.47										3,816.23	43.79%
Total Admin.	432,658.02	34,695.40	24,777.73	60,661.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120,134.71	27.77%
"VOUCHERS"															
TANF	105,000.00	621.00												621.00	0.59%
LIHEAP	1,378,881.80	82,854.00	118,906.00	96,980.00										298,740.00	21.67%
CSBG	199,999.98	-	-	-	-	-	-	-	-	-	-	-	-	0.00	
NHN	1,645.00	-	-	-	-	-	-	-	-	-	-	-	-	1,600.00	97.26%
Total Vouchers	1,685,526.78	83,475.00	118,906.00	96,980.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,961.00	17.86%
Total Services	2,118,184.80	150,028.09	143,683.73	157,641.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	421,095.71	19.88%

ACRONYMS

CSV COMMUNITY SERVICES
 CMT CASE MANAGEMENT
 ERE EMPLOYEE RELATED SERVICES
 TANF TEMPORARY ASSISTANCE TO NEEDY FAMILIES
 LIHEAP LOW INCOME HOME ENERGY ASSISTANCE PROGRAM
 CSBG COMMUNITY SERVICES BLOCK GRANT
 NHN NEIGHBORS HELPING NEIGHBORS

FUNDING SOURCES

COMMUNITY SERVICES	\$	249,427
CASE MANAGEMENT (Total Admin + Total Vouchers)	\$	2,118,185
TOTAL REVENUES	\$	2,367,612

**MONTHLY BUDGET ANALYSIS
WEATHERIZATION PROGRAM**

SFY 2022

DOE	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
		%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Program Operations	179,310.00	19,391.76	16,710.64	18,898.57										55,000.97	30.67%
T & TA	13,843.00		1,500.00	3,354.26										4,854.26	35.07%
Financial Audit	2,310.00													0.00	0.00%
Liability Insurance	4,554.00		776.30	3,777.70										4,554.00	100.00%
Health & Safety	5,850.00	753.56	570.00	1,196.10										2,519.66	43.07%
Admin Costs	12,088.00			936.10										936.10	7.74%
Total DOE	217,955.00	20,145.32	19,556.94	28,162.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	67,864.99	31.14%
LHHEAP	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Program Cost	583,558.00	12,640.46	13,557.13	7,761.63										33,959.22	5.82%
T & TA	1,705.00													0.00	0.00%
Admin Costs	43,859.00			10,926.43										10,926.43	24.91%
Total LHHEAP	629,122.00	12,640.46	13,557.13	18,688.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,885.65	7.13%
SWG	Budget	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	Cumulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Program Cost	\$ 14,436.00	-	130.60	1,122.46	614.12	-	-	343.19	-	2,970.00	-	-	-	5,180.37	35.89%
Health & Safety	\$ 4,724.00	-	541.91	-	-	-	-	63.73	-	-	-	-	-	605.64	12.82%
Admin Costs	1,916.00	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Total SWG	21,076.00	0.00	672.51	1,122.46	614.12	0.00	0.00	406.92	0.00	2,970.00	0.00	0.00	0.00	5,786.01	27.45%

ACRONYMS

DOE DEPARTMENT OF ENERGY
T&TA TRAINING & TECHNICAL ASSISTANCE
ADMIN ADMINISTRATION
LHHEAP LOW INCOME HOME ENERGY ASSISTANCE PROGRAM
SWG SOUTHWEST GAS

FUNDING SOURCES

DEPARTMENT OF ENERGY \$ 217,955
LOW INCOME HOME ENERGY ASSISTANCE \$ 629,122
SOUTHWEST GAS \$ 21,076
TOTAL REVENUES \$ 868,153