

SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
Balance Sheet Annual Report - Unposted Transactions Included In Report
As of 12/31/2020

	<u>Current Period Balance</u>
Current Assets	
Cash - General	76,816.92
Grant and contract receivables	<u>291,479.25</u>
Total Current Assets	<u><u>368,296.17</u></u>
Current Liabilities	
Accounts Payable	162,259.02
Accrued liabilities	<u>81,805.27</u>
Total Current Liabilities	<u><u>244,064.29</u></u>
Net Assets	
Unrestricted	118,373.28
Excess of Revenue over Expenditures	<u>5,858.60</u>
Total Net Assets	<u><u>124,231.88</u></u>
Total Liability and Net Assets	<u><u><u>368,296.17</u></u></u>

SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2020 Through 12/31/2020

	SFY21 ORIGINAL BUDGET	Percentage Total Budget Remaining	Current Year Actual	Prior Year Actual
Revenues				
Grant and contract revenue				
Federal Revenue	3,341,868.54	66.81%	1,109,005.67	816,816.99
Non Federal Revenue	237,156.20	68.92%	73,698.26	171,450.48
Refunds/Reimbursements	0.00	0.00%	747.55	6,325.84
Total Grant and contract revenue	3,579,024.74	66.93%	1,183,451.48	994,593.31
Program Donations				
Program Donations	14,000.00	58.32%	5,834.02	7,842.43
Total Program Donations	14,000.00	58.33%	5,834.02	7,842.43
Total Revenues	3,593,024.74	66.90%	1,189,285.50	1,002,435.74
Total Revenues	3,593,024.74	66.90%	1,189,285.50	1,002,435.74
Expenses				
Payroll - Gross Payroll	(738,171.88)	147.62%	351,589.66	306,859.02
Payroll- Employee Related Exp.	0.00	0.00%	26,897.03	23,841.99
Payroll - Health Insurance	(145,929.10)	152.41%	76,491.86	74,710.66
Payroll - W/C	0.00	0.00%	14,085.41	9,667.00
Agency - Space Rental/Storage	(46,000.00)	143.40%	19,966.00	19,956.00
Agency - Utilities	(18,000.00)	131.40%	5,653.76	5,289.80
Client - Emergency Rent	(105,000.00)	173.65%	77,337.97	3,363.00
Client -Spec. Crisis Benefits	(1,082,115.66)	131.11%	336,676.56	378,490.84
Client - Weatherization Matr.	(485,440.93)	124.01%	116,574.93	202,443.57
Employee - Fingerprint/Medical	(251,491.20)	100.00%	0.00	0.00
Equipment - Contract Service	(25,173.64)	155.20%	13,897.91	7,249.63
Equipment - Purchase	(24,000.00)	100.00%	0.00	2,350.16
Travel - Fuel & Maintenance	(22,000.00)	135.00%	7,700.25	8,343.12
Equipment - Small Tools	0.00	0.00%	414.06	914.76
Fees - Accounting/Audit	(13,698.00)	106.16%	843.90	13,370.15
Fees - Bank Charges	(3,480.00)	199.77%	3,472.09	3,507.11
Fees - Membership	(41,587.24)	100.24%	100.00	8,333.50
Fees - Legal & Professional	(227,800.00)	102.54%	5,800.00	9,531.81
Insurance - Liability	(3,000.00)	154.13%	1,624.00	2,257.00
Insurance - Vehicle	(23,843.00)	194.52%	22,538.00	18,602.00
Meals - Board Perdiem	0.00	0.00%	44.97	1,260.18
Meals - Employee Perdiem	(44,115.47)	125.32%	11,172.07	23,309.10
Supplies - Janitorial	(6,295.00)	100.00%	0.00	18.00
Supplies - Office	(80,771.83)	177.16%	62,329.66	19,053.75
Supplies - Postage/Box Rent	(3,220.68)	101.71%	55.25	241.20
Travel - Board Mileage	0.00	0.00%	64.97	441.44
Travel - Emp. Air Fare	0.00	0.00%	0.00	8,297.60
Travel - Employee Mileage	(66,387.89)	120.26%	13,454.06	21,950.52
Travel - Shuttle/Parking	0.00	0.00%	0.00	195.42
Travel - Hotel	(17,911.00)	98.24%	(314.73)	11,284.95
Telephone	(36,674.55)	142.15%	15,460.21	12,746.19
Total Expenses	(3,512,107.07)	133.71%	1,183,929.85	1,197,879.47

**MONTHLY BUDGET ANALYSIS
UTILITY WEATHERIZATION PROGRAMS
CALENDAR YEAR 2020**

UNSP	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
		%	%	%	%	%	%	%	%	%	%	%	%		
WAP Materials	24,375.00	2,096.17	0.00	2,934.87	0.00	3,738.27	2,050.74	473.41	0.00	0.00	4,167.45	3,000.00	3,000.00	21,460.91	88.04%
Health & Safety	9,375.00	65.13	0.00	65.13	0.00	130.26	949.26	0.00	0.00	0.00	305.66	0.00	0.00	1,515.44	16.16%
Admin	3,750.00	216.13	0.00	300.00	0.00	386.85	300.00	47.34	0.00	0.00	447.31	300.00	300.00	2,297.63	61.27%
Total	37,500.00	2,377.43	0.00	3,300.00	0.00	4,255.38	3,300.00	520.75	0.00	0.00	4,920.42	3,300.00	3,300.00	25,273.98	67.40%
"UNSG WAP"	7,800.00	0.00	0.00	0.00	0.00	2,000.00	0.00	843.37	0.00	0.00	2,000.00	0.00	0.00	4,843.37	62.09%
Health & Safety	3,000.00	0.00	0.00	0.00	0.00	200.00	0.00	65.13	0.00	0.00	0.00	0.00	0.00	265.13	8.84%
Admin	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	90.85	0.00	0.00	200.00	0.00	0.00	290.85	24.24%
Total	12,000.00	0.00	0.00	0.00	0.00	2,200.00	0.00	999.35	0.00	0.00	2,200.00	0.00	0.00	5,399.35	44.99%

APS	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
		%	%	%	%	%	%	%	%	%	%	%	%		
WAP Materials	45,500.00	0.00	0.00	0.00	0.00	0.00	7,903.75	0.00	2,720.00	4,147.91	0.00	3,373.96	3,202.09	21,347.71	46.92%
Admin	24,500.00	0.00	0.00	0.00	0.00	0.00	2,786.31	0.00	952.00	1,451.77	0.00	1,180.89	1,120.73	7,471.70	30.50%
APS - Special Project	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
WAP Materials	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total	70,002.00	0.00	0.00	0.00	0.00	0.00	10,670.06	0.00	3,672.00	5,599.68	0.00	4,554.85	4,322.82	28,819.41	41.17%

G.C.E.C.	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
		%	%	%	%	%	%	%	%	%	%	%	%		
WAP Materials	23,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin	1,175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total	24,675.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

MW & E	Budget	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Cumulative	% Comp.
		%	%	%	%	%	%	%	%	%	%	%	%		
WAP Materials	26,124.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Admin	900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total	27,024.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

ACRONYMS		FUNDING SOURCES													
EFSP	EMERGENCY FOOD & SHELTER PROGRAM														\$ 70,500
UNSP	UNISOURCE ENERGY SERVICES														\$ 70,000
UNSE	UNISOURCE ENERGY SERVICES ELECTRIC														\$ 24,675
UNSG	UNISOURCE ENERGY SERVICES GAS														\$ 27,024
APS	ARIZONA PUBLIC SERVICE														\$
WAP	WEATHERIZATION ASSISTANCE PROGRAM														\$
GCEC	GRAHAM COUNTY ELECTRIC CO-OP														\$
MW&E	MORENCI WATER & ELECTRIC														\$ 192,199

(ALL REVENUES ABOVE ARE ONLY FROM JAN 20 - DEC 20)

**MONTHLY BUDGET ANALYSIS
UTILITY AND SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAMS SERVICES
YEAR 2020-2021**

ACAA SNAP	Budget	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Jul '20	Aug '20	Sept '20	Cummulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Personnel	101,501.00	11,809.60	8,449.42	8,447.54							9,279.04	17,929.14	16,019.64	71,934.38	70.87%
Copying/Printing Materiz	7,682.00	1,243.73	95.76	10.79							43.95	390.81	6,196.31	7,981.35	103.90%
Internet/Telephone	3,978.00	455.78	318.16	205.63							263.32	184.71	341.92	1,769.52	44.48%
Supplies & Non Cap. Expend	7,335.00	518.35	1,877.29	234.71							3,038.63	115.29	2,521.05	5,784.27	78.86%
Building / Space	7,870.00	576.50	576.50	-							175.00	2,618.95	1,396.37	6,468.00	82.19%
Other	6,162.00	580.88	-	-							450.45	1,396.37	1,765.30	3,742.53	60.74%
Travel / Local	14,385.00	742.07	428.76	707.39								4,107.46	658.25	7,094.38	49.32%
Contractual	4,560.00	-	-	-										0.00	0.00%
TOTAL	153,473.00	15,926.89	11,745.89	9,606.06	0.00	0.00	0.00	0.00	0.00	0.00	13,250.39	26,742.73	27,502.47	104,774.43	68.27%
ACAA UTILITIES															
	Budget	Jul '20	Aug '20	Sept '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	Mar '21	Apr '21	May '21	Jun '21	Cummulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
URRD	38,155.00	-	3,000.00	6,000.00	3,679.63	-	8,339.16							21,018.79	55.09%
HEAF	1.00	-	-	-	-	-	-							0.00	0.00%
SWG LIEC	5,720.00	-	-	68.76	171.98	107.25	219.12							567.11	9.91%
SWG ESHARE	10,600.00	-	-	-	-	-	-							0.00	0.00%
SWG ESHARE- RR	1.00	-	-	-	-	-	-							0.00	0.00%
APS Crisis Utilities	7,467.00	-	-	-	-	-	152.98							152.98	2.05%
UNSG - Warm Spirits	3,300.00	104.95	304.03	194.62	421.27	341.95	-							1,366.82	41.42%
UNSE - Warm Spirits	6,864.00	331.88	500.00	844.91	2,917.59	972.60	150.00							5,716.98	83.29%
UNSE - Electric Bill Asst.	9,425.00	400.00	106.62	174.00	891.88	68.69	-							1,641.19	17.41%
Admin	9,270.00	123.89	401.72	738.75	880.22	145.19	879.52							3,169.09	34.19%
TOTAL	90,803.00	960.52	4,312.37	8,021.04	8,962.57	1,635.68	9,740.78	0.00	0.00	0.00	0.00	0.00	0.00	33,632.96	37.04%

ACRONYMS

SEACAP	SOUTHEASTERN ARIZONA COMMUNITY ACTION PROGRAM, INC.
ACAA	ARIZONA COMMUNITY ACTION ASSOCIATION
URRD	UTILITY REPAIR REPLACEMENT & DEPOSIT
HEAF	HOME ENERGY ASSISTANCE PROGRAM
SWG LIEC	SOUTHWEST GAS LOW INCOME ENERGY CONSERVATION
SWG ESHARE	SOUTHWEST GAS ENERGY SHARE
APS	ARIZONA PUBLIC SERVICE
UNSG	UNISOURCE ENERGY SERVICE GAS
UNSE	UNISOURCE ENERGY SERVICE ELECTRIC
SNAP	SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM

REVENUES

ARIZONA COMMUNITY ACTION ASSOCIATION - SNAP	\$ 61,389
ARIZONA COMMUNITY ACTION ASSOCIATION - UTILITIES	\$ 223,089
TOTAL REVENUES	\$ 284,478

**MONTHLY BUDGET ANALYSIS
WEATHERIZATION PROGRAM
SFY 2021**

DOE	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
		%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
DOE															
Program Operations	185,389.00	14,575.70	18,190.48	16,686.74	16,511.51	12,559.06	11,266.27							89,789.76	48.43%
T & TA	21,741.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
Financial Audit	2,310.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
Liability Insurance	4,554.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
Health & Safety	27,800.00	758.31	488.35	875.29	2,605.01	615.91	704.56							6,047.43	21.75%
Admin Costs	28,664.00	944.36	1,279.50	1,279.44	1,921.55	1,279.47	1,279.45							7,983.77	27.85%
Total DOE	270,458.00	16,278.37	19,958.33	18,841.47	21,038.07	14,454.44	13,250.28	0.00	0.00	0.00	0.00	0.00	0.00	103,820.96	38.39%
LIHEAP															
Program Cost	582,510.00	22,949.60	26,524.61	28,496.36	31,866.49	27,392.13	26,703.74							163,932.93	28.14%
T & TA	4,041.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
Admin Costs	34,768.00	1,651.62	2,016.63	2,016.70	3,030.63	2,016.69	2,016.68							12,748.95	36.67%
Total LIHEAP	621,319.00	24,601.22	28,541.24	30,513.06	34,897.12	29,408.82	28,720.42	0.00	0.00	0.00	0.00	0.00	0.00	176,681.88	28.44%
SWG															
Program Cost	\$ 14,436.00	-	1,858.82	-	1,251.43	-	-	-	-	-	-	-	-	1,122.21	50.10%
Health & Safety	\$ 4,724.00	-	65.13	-	-	-	-	-	-	-	-	-	-	65.13	1.38%
Admin Costs	1,916.00	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Total SWG	21,076.00	0.00	1,923.95	0.00	1,251.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,122.21	34.63%

ACRONYMS

DOE	DEPARTMENT OF ENERGY
T&TA	TRAINING & TECHNICAL ASSISTANCE
ADMIN	ADMINISTRATION
LIHEAP	LOW INCOME HOME ENERGY ASSISTANCE PROGRAM
SWG	SOUTHWEST GAS

FUNDING SOURCES

DEPARTMENT OF ENERGY	\$ 243,676
LOW INCOME HOME ENERGY ASSISTANCE	\$ 381,785
SOUTHWEST GAS	\$ 21,076
TOTAL REVENUES	\$ 646,537

**MONTHLY BUDGET ANALYSIS
COMMUNITY SERVICES AND CASE MANAGEMENT
SFY 2021**

CSV	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Personnel	102,294.68	7,652.55	4,001.14	4,616.65	9,439.62	5,505.22	7,573.94							38,789.12	37.92%
ERE	42,070.03	3,149.54	1,827.65	2,009.96	2,362.59	3,014.56	2,223.37							14,587.67	34.67%
Prof. Services	16,598.63	-	-	1,668.26	-	-	-	-	-	-	-	-	-	1,668.26	10.05%
Travel	39,972.00	483.57	-	317.51	379.05	228.59	378.46							1,787.18	4.47%
Space	23,665.19	860.38	373.30	381.52	732.26	698.59	167.84							3,203.89	13.54%
Equipment	21,280.59	29.99	12.44	2,457.69	906.86	65.36	16,078.58							19,550.92	91.87%
Mat./Supplies	22,765.68	1,453.81	932.04	1,603.02	200.13	824.19	122.10							5,135.29	22.56%
Operating Serv.	32,537.21	1,188.13	10,571.02	1,054.96	1,065.19	962.83	680.95							15,523.08	47.71%
Total Admin.	301,184.01	14,807.97	17,717.59	14,109.57	15,085.70	11,299.34	27,225.24	0.00	0.00	0.00	0.00	0.00	0.00	100,245.41	33.28%
CMT	Budget	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Cumulative	% Comp.
	%	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
Personnel	160,521.04	17,136.69	11,872.16	12,054.00	13,974.11	7,789.51	9,306.68							72,133.15	44.94%
ERE	52,687.29	7,537.89	6,973.41	1,757.11	1,915.78	2,984.34	1,760.99							22,929.52	43.52%
Prof. Services	15,205.04	546.77	1,480.73	1,749.67	179.63	532.03	-							4,488.83	29.52%
Travel	78,062.12	3,726.34	3,075.51	3,489.87	910.72	550.03	886.17							12,638.64	16.19%
Space	25,267.83	1,440.75	303.91	1,309.78	703.84	679.79	119.85							4,557.92	18.04%
Equipment	19,275.89	65.99	2.61	1,866.87	1,867.51	143.79	16.20							3,962.97	20.56%
Mat./Supplies	13,228.07	761.74	1,543.19	1,411.18	200.29	785.91	122.10							4,824.41	36.47%
Operating Serv.	38,999.47	397.46	2,287.27	1,386.86	390.15	321.24	220.69							5,003.67	12.83%
Total Admin.	403,236.75	31,613.63	27,538.79	25,025.34	20,142.03	13,786.64	12,432.68	0.00	0.00	0.00	0.00	0.00	0.00	130,539.11	32.37%
"VOUCHERS"															
TANF	105,000.00	1,646.76	1,276.25	1,279.34	3,210.84	1,276.31	4,551.81							13,241.31	12.61%
LIHEAP	1,092,839.87	55,483.54	75,205.33	92,822.23	73,749.58	87,510.35	63,169.59							447,940.62	40.99%
CSBG	199,999.98	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
NHN	1,645.00	-	-	-	-	-	-	-	-	-	-	-	-	0.00	0.00%
Total Vouchers	1,399,484.85	57,130.30	76,481.58	94,101.57	76,960.42	88,786.66	67,721.40	0.00	0.00	0.00	0.00	0.00	0.00	461,181.93	32.95%
Total Services	1,802,721.60	88,743.93	104,020.37	119,126.91	97,102.45	102,573.30	80,154.08	0.00	0.00	0.00	0.00	0.00	0.00	591,721.04	32.82%

ACRONYMS

CSV COMMUNITY SERVICES
 CMT CASE MANAGEMENT
 ERE EMPLOYEE RELATED SERVICES
 TANF TEMPORARY ASSISTANCE TO NEEDY FAMILIES
 LIHEAP LOW INCOME HOME ENERGY ASSISTANCE PROGRAM
 CSBG COMMUNITY SERVICES BLOCK GRANT
 NHN NEIGHBORS HELPING NEIGHBORS

FUNDING SOURCES

COMMUNITY SERVICES \$ 301,184
 CASE MANAGEMENT (Total Admin + Total Vouchers) \$ 1,802,722
TOTAL REVENUES \$ 2,103,906