

EXECUTIVE DIRECTOR'S REPORT – NOVEMBER 2022

September 30, 2022 – Executive Director, Administrative Assistant and Region I Case Manager attended the 2022 Veterans Fair in Safford. SEACAP had a table in which information was shared with all participants on the services provided, requirements for these programs and handed out energy efficiency kits.

October 4, 2022 – First day of the new LIHEAP Intake Process through the Department of Economic Security portal. Staff encountered obstacles in providing services, but managed to work thru them. Different philosophy and way of providing services, but staff will do what it can to assist families in providing this service.

October 11-12, 2022 – Arizona Department of Housing (ADOH Weatherization funding) conducted its annual agency audit for SFY22. As per ADOH, there were no findings to report and all is good with SEACAP meeting contract requirements.

October 12-14, 2022 – Executive Director, Fiscal Manager, Administrative Assistance and Case Management staff all participated in the Wildfire 2022 Annual Conference. 2 Board members also attended the conference on behalf of SEACAP. The conference focused on three tracks: 1) Wellness 2) Providing High Quality Services and 3) Equity. SEACAP provided a basket for the silent auction to benefit Wildfire.

October 18, 2022 – All SEACAP staff participated in an Energy Education Day at the Morenci Elementary School. A short presentation was made to grades Pre-K, Kindergarten and 1st graders on the importance of saving energy as well as distribution of over 400 energy kits. SEACAP will be returning to the Morenci School District in 2023 to present to another 400 children grades 2nd – 4th.

October 19, 2022 – Executive Director, Fiscal Manager and Region II staff met with an Arizona Public Service Representative to discuss the issues both the utility companies and community action agencies are encountering in regards to the new LIHEAP Portal process.

October 31, 2022 – Participated in a conference call with Department of Economic Security Division of Aging and Adult (DAAS) in regards to the new LIHEAP Portal process. It was agreed that there are issues with the new portal, but SEACAP must work with DES/DCAD to make the necessary changes to smooth the process out. SEACAP will be receiving additional training on the programs that are available for families in the month of December 2022.

Throughout the last 2 months, local office staff experienced family emergencies that required administrative staff to step in and cover for staff at all satellite locations to help in providing assistance to our customers as well as filling in for staff that is on vacation. The satellite locations that were visited were Douglas (4 times), Bisbee (3 times), Nogales (4 times) and Willcox (2 times). I continue to travel with staff because this provides me with an opportunity to talk to the weatherization staff at each office as well as keeping up to date with what is going on in these communities.