

Union County Assessor's Office

P.O. Box 430 Clayton, NM 88415

Ph. 575-374-9441 Fax. 575-374-2763

**Claim for Exemption of Property  
Non-Governmental Entities**

**Pursuant to 7-38-17(C) NMSA 1978**, beginning with the 1983 tax year, exemptions of real property for non-governmental entities must be claimed to be allowed. Once such exemptions are claimed and allowed, they shall be applied automatically in subsequent years. If this form is not filed with the County Assessor by the last day of February, of the current tax year the property will be presumed to be non-exempt and will be taxed accordingly. All churches and charitable or educational organizations must claim their exemptions for it to be allowed, and to provide the following information as completely as possible.

Name of Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Property Description (Land & Improvements):  
\_\_\_\_\_  
\_\_\_\_\_

Entities (owners) Primary Use of Property: \_\_\_\_\_

(Attach any additional information such as bylaws, annual reports, income statements, etc., which support your claims)

- 1. Is property leased or rented? Yes\_\_\_ No\_\_\_
- 2. Is property vacant? Yes\_\_\_ No\_\_\_
- 3. Is the entity a church? Yes\_\_\_ No\_\_\_
- 4. Is the entity non-profit? Yes\_\_\_ No\_\_\_

What portion of the entities expenditures are supported by contributions?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To whom does your organization provide educational or charitable services?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROPERTY OWNER OATH OR AFFIRMATION**

**I hereby certify that the subject property(s) are owned by a charitable and/or educational organization and is being used for charitable and/or educational purposes.**

\_\_\_\_\_  
OWNER OR AUTHORIZED AGENT

DATE: \_\_\_\_\_

APPROVED \_\_\_ DENIED \_\_\_

\_\_\_\_\_  
COUNTY ASSESSOR OR DEPUTY

DATE: \_\_\_\_\_

A property owner may protest the denial of exemptions determined for the property by petition of protest, with the County Assessor, no later than 30 days after the mailing of the Assessor's "Notice of Value".