



Union County

ASSESSOR

200 Court Street
P.O. Box 430
Clayton, NM 88415
Phone: (575) 374-9441 Ext. 1 / Fax: (575)-374-2763

SCHEDULE D MANUFACTURED HOME REPORT

7-36-26 Special method of valuation; manufactured home. E. Any person who fails to make a report under this section is liable for civil penalties. In the amount equal to 5% of the property taxes ultimately due on said properties.

A manufactured home is a house trailer, other than one held as inventory for sale or resale, which exceeds a width of eight feet or a length of forty feet and not equipped for the road. The owner of a manufactured home is required to report the manufactured home on an annual basis to the County Assessor of the county in which the manufactured home is located on January 1st. The report is required to be made no later than the last day of February of the current tax year.

THE FOLLOWING INFORMATION MUST BE COMPLETED AND RETURNED

Owner's Name: _____
Owner's Mailing Address: _____
Owner's Phone #: _____ E-Mail: _____
Physical Location of Manufactured Home: _____
(Example: TWP/RNG/SECTION, address if different from Owner)

Manufacturer: _____ Model: _____
Serial/VIN No.: _____ Size: _____
Year: _____ License Plate No.: _____

****PLEASE ATTACH A COPY OF TITLE AND/OR REGISTRATION****

- ❖ Was Manufactured Home already located in Union County upon Purchase: YES ___ NO ___
- ❖ If YES what is the name of previous owner? _____
- ❖ Date Manufactured Home moved into Union County: _____
- ❖ Sale Price: \$ _____ NEW: _____ USED: _____

*****Before a Manufactured Home can be moved or demolished: The Assessor's Office must be notified. All past and current taxes need to be paid. A field visit will need to be conducted to verify situs address, remove and or add the Manufactured Home to the tax roll for the upcoming tax year.**

I HEREBY SWEAR THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature of Owner of Manufactured Home or Authorized Agent

Date