

Rocky Point Fire & EMS



Fire Chief
Diann Walker-Pope
Ph: 541 205 4934

Board Members
Bruce Harp
Pat O'Shay
David Carpenter
Richard Stevens
Theresa Peterson

Chief@rpfire.com

BOARD MEETING AGENDA

February 14, 2022

CALL TO ORDER

FLAG SALUTE..... Must wear mask unless eating, speaking, or drinking

ROLL CALL

RECOGNITION OF GUESTS- No audience participation until good and welfare

MINUTES OF PREVIOUS MEETING

TREASURES REPORT:

January

CT-12 sent in

BOARD OF DIRECTORS REPORT

**Great Basin Insurance Agent...Rod Comer
Aspen Room Policy.....**

OLD BUSINESS:

Update on addition Grant

Strategic Planning Committee...Dissolve or redo

2162 Status.....sold..... \$11,786.....

NEW BUSINESS:

- **Open House report**

Chiefs Report

GOOD AND WELFARE

Comments and Concerns on Fire Department Subject- 3-minute limit per person

BBQ Ad hoc COMMITTEE REPORT-Still looking for Chairman

VOLUNTEER ASSOCIATION REPORT-

Next Board Meeting March 14, 2022

Agenda also available at rpfire.com

Rocky Point Fire and EMS Monthly Budget Status July 2021 through June 2022

	Jul '21 - Jun 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
Carry over income	0.00	75,000.00	0.0%
Conflagration Income	0.00	20,000.00	0.0%
Grants	10,200.00	300,000.00	3.4%
Income			
Ambulance income	28,013.37	30,000.00	93.4%
Ambulance subscription	1,498.80	1,000.00	149.9%
Dividends & Interest	22.54		
Emergency Response Income	5,971.72	6,000.00	99.5%
Fund raising & Donations	1,979.84	2,850.00	69.5%
Public Support			
Bottle Fund	1,200.00	1,000.00	120.0%
Total Public Support	1,200.00	1,000.00	120.0%
Rent & Misc Revenues	425.00		
Sale of Equipment	1,279.80	0.00	100.0%
Total Income	40,391.07	40,850.00	98.9%
Jaws Donation	0.00	7,000.00	0.0%
Other Income			
Interest Income	0.00	250.00	0.0%
Taxes	55,958.17	50,000.00	111.9%
Other Income - Other	16,500.00	16,500.00	100.0%
Total Other Income	72,458.17	66,750.00	108.6%
unappropriated (CD)	0.00	20,900.00	0.0%
Total Income	123,049.24	530,500.00	23.2%
Gross Profit	123,049.24	530,500.00	23.2%
Expense			
Misc Expense	252.36		
0100 · Personnel			
101 · Fire Chief Salary	15,750.00	27,000.00	58.3%
102 · Workers Comp. Insurance	2,904.57	4,300.00	67.5%
103 · Group Life Insurance	1,263.00	1,500.00	84.2%
104 · Casual Labor	0.00	1,000.00	0.0%
105 · Employers costs--Payroll Taxes	1,237.48	2,600.00	47.6%
108 · Payroll Tax Expense	-435.60		
Total 0100 · Personnel	20,719.45	36,400.00	56.9%
0200 · Ambulance and EMS			
201 · Ambulance supplies	3,341.80	5,000.00	66.8%
202 · EMT License Renewal Fees	0.00	900.00	0.0%
203 · Oxygen supplies	1,019.65	900.00	113.3%
204 · Small tools and equipment	326.79	500.00	65.4%
205 · Fuel	612.65	1,500.00	40.8%
206 · EMT Training	694.00	3,000.00	23.1%
207 · Repair	957.80	1,000.00	95.8%
208 · Physician Contract	500.00	1,000.00	50.0%
209 · Ambulance Inspection and Fees	359.50	175.00	205.4%
210 · Medical Billing	1,850.92	2,500.00	74.0%
211 · Insurance	161.00	750.00	21.5%
212 · Klamath County Ambulance Adviso	50.00	50.00	100.0%
213 · Medical - Exams & Vaccinations	243.56	650.00	37.5%
214 · Background Checks	160.02	200.00	80.0%
215 · Safety Equipment and Clothing	158.91	600.00	26.5%
217 · Dedicated Fax Line	940.36	600.00	156.7%
Total 0200 · Ambulance and EMS	11,376.96	19,325.00	58.9%

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	Jul '21 - Jun 22	Budget	% of Budget
0300 · Insurance			
302- deductible	0.00	1,000.00	0.0%
301 · Liability, bldgs, equip, legal	9,445.00	8,000.00	118.1%
Total 0300 · Insurance	9,445.00	9,000.00	104.9%
0400 · Maintenance Bldgs & Grounds			
401 · Repairs	738.69	1,500.00	49.2%
402 · Yard care \$ Supplies	123.86	200.00	61.9%
403 · Household Supplies	360.17	300.00	120.1%
404 · Well Testing	135.00	350.00	38.6%
405 · Extinguisher & equip testing	452.00	300.00	150.7%
406 · Tools & Equipment	169.94	400.00	42.5%
407 · Garbage	112.20	300.00	37.4%
4000 · Maintenance Bldgs & Grounds - Other	48.88		
Total 0400 · Maintenance Bldgs & Grounds	2,140.74	3,350.00	63.9%
0500 · Equipment Maintenance			
501 · Mobile Service and Repair	5,269.41	7,000.00	75.3%
502 · Mobile supplies	700.58	2,000.00	35.0%
503 · Communication & radios	0.00	1,500.00	0.0%
504 · SCBA Testing & Repair	583.00	1,000.00	58.3%
505 · Small tools & repair	110.28	800.00	13.8%
507 · Fuel (Does not include Amb)	4,203.31	6,000.00	70.1%
Total 0500 · Equipment Maintenance	10,866.58	18,300.00	59.4%
0600 · Memberships			
601 · Fire Districts	187.50	200.00	93.8%
602 · Fire Chiefs	0.00	85.00	0.0%
604 · Prevention Group	50.00	50.00	100.0%
605 · Fire Defense Board	50.00	50.00	100.0%
606 · Ore Govt Ethics Commision	87.81	95.00	92.4%
607 · SDAO dues	450.43	500.00	90.1%
608 · Non Profit Association of OR	231.48	0.00	100.0%
Total 0600 · Memberships	1,057.22	980.00	107.9%
0700 · Office			
702 office equipment	487.04	500.00	97.4%
701 · Gen operating supplies	472.50	1,200.00	39.4%
703 · Postage	115.00	150.00	76.7%
704 · Machine repair & supplies	0.00	300.00	0.0%
705 · Legal postings & subscriptions	1,216.06	1,000.00	121.6%
706 · IT	0.00	300.00	0.0%
7000 · Office - Other	-0.97		
Total 0700 · Office	2,289.63	3,450.00	66.4%
0800 · Professional services			
807-Audit	0.00	5,000.00	0.0%
801 · Legal council	0.00	1,000.00	0.0%
803 · Accounting Services	1,758.00	2,000.00	87.9%
804 · Publications	0.00	150.00	0.0%
805 · DMV Fees	0.00	150.00	0.0%
806 · Klamath Interoperability Group	300.00	350.00	85.7%
Total 0800 · Professional services	2,058.00	8,650.00	23.8%

Rocky Point Fire and EMS Monthly Budget Status July 2021 through June 2022

02/01/22

Cash Basis

	Jul '21 - Jun 22	Budget	% of Budget
0900 · Special Expenses			
0912 unappr (cd)	0.00	20,910.00	0.0%
902 · Co. Defense Board Dinner	231.83	250.00	92.7%
903 · Ambulance Advisory Board Meals	124.04	200.00	62.0%
905 · Snow Removal	0.00	100.00	0.0%
907 · Taxes	0.00	200.00	0.0%
908 · Justice Department Annual Repor	0.00	200.00	0.0%
909 · Real Property Taxes (ODF)	0.00	50.00	0.0%
910 · SecState An Rpt / Lieu of Audit	0.00	75.00	0.0%
Total 0900 · Special Expenses	355.87	21,985.00	1.6%
1000 · Training & Prevention			
1001 · Travel & Lodging	0.00	1,000.00	0.0%
1002 · Class & Instruction Fees	0.00	1,500.00	0.0%
1003 · Conference Fees	0.00	500.00	0.0%
Total 1000 · Training & Prevention	0.00	3,000.00	0.0%
1100 · Utilities			
1101 · Electricity	1,364.28	4,500.00	30.3%
1102 · Heating Fuel	1,756.07	2,500.00	70.2%
1104 · Internet & Website/VOIP service	843.25	1,600.00	52.7%
1105 · tv subscription	717.28	900.00	79.7%
Total 1100 · Utilities	4,680.88	9,500.00	49.3%
1200 · Volunteer Expenses			
1201 · Medical Exams & Vaccinations	0.00	400.00	0.0%
1202 · Background Checks	0.00	50.00	0.0%
1203 · Badges & Awards	833.00	1,000.00	83.3%
1204 · Safety Equip & Clothing	3,563.98	7,000.00	50.9%
1205 · sleeper program meals	0.00	100.00	0.0%
1206 · Meals-Volunteer Training	180.18	1,000.00	18.0%
1207 · AirLink Subscriptions	0.00	1,800.00	0.0%
1208 · Volunteer Association Support	1,200.00	1,000.00	120.0%
1210 · out of dist emts	724.63	1,800.00	40.3%
Total 1200 · Volunteer Expenses	6,501.79	14,150.00	45.9%
1250 · Materials & Svcs Contingency			
1251-Grant Expense	23,802.61	300,000.00	7.9%
1250 · Materials & Svcs Contingency - Other	0.00	15,410.00	0.0%
Total 1250 · Materials & Svcs Contingency	23,802.61	315,410.00	7.5%
1300 · Capital Outlay			
1301 · Fire & EMS Equipment	0.00	2,500.00	0.0%
1302 · Building & Grounds	1,182.89	2,500.00	47.3%
1300 · Capital Outlay - Other	944.95		
Total 1300 · Capital Outlay	2,127.84	5,000.00	42.6%
1401 · Site and station fund	0.00	8,000.00	0.0%
1402 · Equipment Reserve Fund	4,219.69	34,000.00	12.4%
Total Expense	101,894.62	510,500.00	20.0%
Net Ordinary Income	21,154.62	20,000.00	105.8%
Other Income/Expense			
Other Expense			
Conflag expense	0.00	20,000.00	0.0%
In-Kind Expense			
Machinery & Equipment	175.00		
Total In-Kind Expense	175.00		
Interest Expense	14.28		

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02/01/22
Cash Basis

Rocky Point Fire and EMS Monthly Budget Status July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>% of Budget</u>
1403-A · BBQ Expenses			
Office Supplies	0.97		
Postage	69.00		
Total 1403-A · BBQ Expenses	<u>69.97</u>		
Total Other Expense	<u>259.25</u>	<u>20,000.00</u>	<u>1.3%</u>
Net Other Income	<u>-259.25</u>	<u>-20,000.00</u>	<u>1.3%</u>
Net Income	<u><u>20,895.37</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>