

Rocky Point Fire & EMS

Fire Chief

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Board Members

Greg Sullivan
Dean Grieb
Steve Jensen
Bruce Harp

Rocky Point Fire and EMS Board Meeting Minutes

August 9, 2021

The meeting was called to order at 10:01 in the bay of the fire station. In attendance were 4 board members, Chief Diann and 10 guests.

Minutes of the previous meeting were presented and it was pointed out that Greyback Forestry Group has planned for only one RV site for our department's use at the old Solar Café site. The minutes had stated that there would be two. After this correction, Steve made a motion to approve the minutes as corrected, seconded by Dean, and the minutes were approved unanimously.

Treasurer's report - was presented and corrected to move \$400 dollars credited to SCBA item in the budget and reallocate it to miscellaneous income. The report also showed negative income for the month. Chief Diann explained this was a mistake in the accounting figures. Because of the incorrect information, the approval of the Treasurer's report was tabled until the following board meeting.

Board of Directors report shared that Board Member, Sandy Handsaker, had turned in her resignation from the board. Greg thanked Sandy for her years of service on the board, her time as Treasurer, and for the hours she has devoted to this community on numerous committees. As Sandy was Chairperson of the Ad Hoc Strategic Planning committee, Dean Grieb, who serves on that committee,

was asked if it was possible to take a leadership role on the committee and move it forward. Dean stated he would consult other committee members and move to complete the committee's agenda and purpose in the next 60 days. Greg made a call to all those in attendance and to those in the community as to who might possess a copy or know of the existence of the department's By-Laws. No one has been able to locate a copy. If a copy cannot be located, Greg expressed his desire to draft new by-laws for the department.

Old Business Chief Diann presented an update on the new ambulance. Diann reported that picking up the ambulance was on hold until the State of California prepares and delivers to us the paperwork needed to take possession. Once we have that paperwork, Bruce Harp will be traveling to Bakersfield, California to retrieve the ambulance. Diann also reported that the new internet service for the department was to be installed later today.

New Business began with the passage of a resolution to add Dean Grieb to the bank accounts at Pacific Crest. Steve made the motion to add Dean to the account, seconded by Bruce, and the Resolution passed unanimously. Moving our bookkeeping duties outside the department was discussed and reviewed. Discussion centered around freeing up more of the Chief's time that she currently spends doing our books. Bruce argued it wasn't necessary to spend money for a bookkeeper as Chief Diann is already performing that duty and he stated that it doesn't take that much of her time. Steve brought up frustrations voiced by the Chief over the past year regarding our current accounting system and that she has stated it needed to be changed. Chief Diann made a suggestion that we have an audit by a CPA and bring our accounting up-to-date with generally approved methods. This will be particularly important as we face a most certain audit this coming year with our increased budget. A motion was made by Dean and seconded by Greg to hire an outside bookkeeper to take over our department's accounting and bookkeeping duties. The motion passed on a 3 to 1 vote with Bruce being the lone no vote.

Dean presented a motion to change the time and day of the board meetings from 10:00 am to 7:00 pm on the second Monday of each month. This would allow those individuals who worked during the day to attend meetings. Bruce seconded the motion and the motion passed unanimously.

Steve made a motion that the board accept the resignation letter submitted by Sandy Handsaker. Bruce seconded the motion and it was passed unanimously. It was decided that the board would accept resumes and applications for the vacated board position. Applications will be accepted up to Sept. 6th, 2021. Mata Rust was asked if she would send out a community email with instruction on how to submit an application, and Steve would put the same information on the Department's website. The new board member will be appointed at the next board meeting on September 13th.

Chief's report Chief Diann reported that new tires have been installed on Ambulance 2172. The AFG grant came in for \$10,000. The grant money is to be used for new hoses, student manuals and three chainsaws. Volunteers responded to 6 medical calls and 1 brush fire in the past month. Diann stated that due to mechanical issues, tender 2162 has been put out of service. She will obtain estimates to fix the problems and bring those figures to the board. The vinyl wrap donated by Lake of the Woods for one of our fire trucks has been completed. Diann reported that she, along with State Fire Marshall Jeremy Watkins, completed inspections on both Harriman and Rocky Point Resorts. She is still working on the Wildfire Assessment book and evacuation sites for our community in case that need should arise. She informed the board that she was notified by our attorney, Brad Aspell, that he was retiring and would no longer serve as the district's attorney. A new outside door to her office has been installed. The Chief made a plea for able bodies to volunteer as EMTs. We are in desperate need of local community members to volunteer for this critical position. She is presently working on starting a class as soon as enough people volunteer to start training.

Good and Welfare- none

BBQ committee report The final figures are still not available pending a few minor bills but it looks like this year's BBQ will net over \$27,000.00. This is a record for our BBQ and a tremendous job by those involved.

Volunteer's Association Linda Reed reported that the volunteers are lending support at the Lake of the Woods car show coming up soon. She stated there are

4 Challenge Coins left over from the BBQ fundraiser available to be purchased. The price is \$20.00 each.

Next meeting of the board will be Sept 13th at 7:00 pm in the bay of the fire department building.

Bruce made a motion to adjourn, seconded by Steve. The meeting adjourned by unanimous vote.

Submitted by Steve Jensen – Secretary