

# Boxwood Property Owners Association

Board of Directors Meeting

28 October 2013

## Minutes

**Call to Order:** The meeting was called to order by David at 7:05 PM at 504 Lady Slipper Ln. Attending were Jennipher, Matt, David, Scot, Megan and Richard.

### Presidents Report:

1. Boxtoberfest and Halloween events successful and well attended.

### Past Meeting Minutes Discussion:

1. September minutes reviewed for approval.
2. Matt requested that Sentence 2 in Events/Social section regarding Adopt-A-Road clean-up date be removed. Date has not been scheduled.
3. No other changes to September minutes.
4. Matt made motion to approve, Megan second, unanimous approval.

### Financial Report

1. Jennipher stated that there were no current issues or actions.
2. 2014 budget to be reviewed in New Business.
3. No other financial questions.

### Architectural Review Committee

1. No issues or actions.

### Common Area/Pool Committee

1. Megan is researching options for pool chair replacement or webbing repair.
2. New trees planted at entry island and pool area. Stump at pool area was not removed. Jennipher to review contract to determine if stump removal should have been done by contractor.
3. Newly planted annuals at entry island were discussed. Deer ate them almost immediately. No action at this time.

### Events/Social Committee

1. Halloween item theft was discussed. No action at this time.
2. Matt noted that website provider has transitioned to cloud-based system.
3. Budget amount allocated for Luau and Halloween events was discussed. Jennipher advised procedure for reimbursement.
4. Matt to email Richard a copy of current directory so he can deliver to new residents as part of Welcome Committee process.

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**Minutes**

**Old Business**

1. Matt to address Christmas Decoration Competition planning.
2. Discussion of Christmas decorations at entry island. Jennipher to solicit bids for installation and removal.

**New Business**

1. Draft 2014 annual budget discussed. Copies were distributed for board member review. Budget must be finalized and approved at November meeting.
2. Richard advised that he would be resigning as a board member effective mid-November due to home sale and pending relocation.

**Close**

1. Next meeting November 25 at 515 Lady Slipper (David) at 7:00 PM.
  2. Adjourned at 8:15 PM.
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Submitted by:

Richard Brashier  
Secretary