



COMMERCIAL FIRE SPRINKLER SYSTEM PERMIT APPLICATION

PLEASE PRINT

Date:

Fire Sprinkler Company:	Contact:
Idaho License No.	
Address:	City: Zip:
Phone/Mobile:	Email Address:
Fire Sprinkler Designer:	
Address:	City: Zip:
Idaho License No.	
Phone/Mobile:	Email Address:
Billing: Name and Email:	

PROJECT INFORMATION

Project Name:	
Project Location:	
Builder:	Contact:
Phone/Mobile:	Email Address:

APPLICANT COMMENTS

<p style="text-align: center;">Type of System</p> <input type="checkbox"/> New system w/heads <input type="checkbox"/> New system w/out heads <input type="checkbox"/> Modification to exiting system <input type="checkbox"/> New system w/no associated building permit <input type="checkbox"/> Modification to existing lines w/no heads <input type="checkbox"/> Underground only	<p style="text-align: center;">System</p> <input type="checkbox"/> 13 <input type="checkbox"/> 13R <input type="checkbox"/> 13D
<p>FEE</p> # of heads _____ x \$2.50 = _____ Permit Fee \$ 200.00 Total \$ _____	

Scope of Work (Describe in detail work being performed)

SIGNATURE OF APPLICANT

I, the undersigned, have complete the above application and checklist noting all pages and supporting documents for the project.

Signature of Submitting Design Professional of Record _____ Date _____

OFFICAL USE ONLY

Application & Plans Received: (Date/By)	
Supporting Documents	<input type="checkbox"/> Flash drive - labeled with the project name
Fee: \$ <input type="checkbox"/> Paid	<input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Check *Transaction or CK #
Fire Authority Having Jurisdiction	<input type="checkbox"/> Middleton Rural Fire District <input type="checkbox"/> Star Fire Protection District
Fire District Parent Permit #	
County/City Jurisdiction & Permit #	



COMMERCIAL FIRE SPRINKLER SYSTEM CHECKLIST APPLICATION/SUBMITTAL CHECK LIST

Document Submittal

Commercial Fire Sprinkler System permit applicants and documents can be submitted to the Middleton Star Fire District located at 11665 W. State St. Suite B, Star, Idaho 83669. The district no longer accepts paper copies of plans. All document submittals must be uploaded on to a flash drive and labeled with the project name.

When a permit and Review is Required

A permit/review shall be required for the following work:

- New fire sprinkler system; (IFC)
- Modification, addition, or any changes to an existing system or underground lines (IFC)

Additional Review

All projects will require review and approval by the Idaho State Fire Marshal's Office before permit is issued by the district.

Fee

A fee of \$200.00 plus \$2.50 per device/head is due at time of application. The fee will cover the review, permit and one inspection. Additional inspection fees may apply.

Application Acceptance

The following is a list of basic requirements for plans submitted for permit approval. It is not intended to be considered a complete list of all applicable code requirements or to relieve the applicant from compliance with any code requirements.

- All sections of the application shall be correctly and completely filled out.
- The applicant shall be responsible to ensure the design specifications and plans are complete and in compliance with the requirements of the International Fire Code, NFPA, and all additional applicable standards.

Instructions

- Complete Project Information section, check the appropriate boxes. The staff member conducting the plan review will verify that all required information is included.
- The checklist is not complete unless all information is filled out and all appropriate boxes are checked.

Submittal Checklist

Project Name: _____ Project Location: _____

Occupancy Group (Define the occupancy group of the building) _____

REQUIRED FIRE SPRINKLER SUBMITAL

Documents submitted for permit and review shall consist of:

- Set of plans
- Calculations, specification, data/cut sheets
- Application
- Fire flow report (Request sent to permits@starfirerescue.org)



**COMMERCIAL FIRE SPRINKLER SYSTEM CHECKLIST
APPLICATION/SUBMITTAL CHECK LIST cont.**

TENANT IMPROVEMTN WORK

Submittals for additional or modifications to an existing system shall include:

- Design Data for the existing fire sprinkler system, i.e., types of heads, design spacing, installation date
- Type of existing system (wet, dry, chemical, etc.)
- Type of construction
- Occupancy classification

WATER SUPPLY INFORMATION

The district requires a fire flow report to accompany the submitted document for fire sprinkler review. To request a fire flow report, email your request to permits@starfirerescue.org

UNDERGROUND SUPPLY, DESIGN AND INSPECTION

The underground portion of the supply for the fire sprinkler system shall require a permit/review. Drawings must be stamped by a licensed engineer and will require an additional review by the City Engineering Department. This may be in conjunction with the overhead portion of the sprinkler system. Submittals for the underground supply shall reference the same project (building permit) number. Calculations shall be provided referencing a starting point at the supply connection (private or public). All underground piping shall be inspected prior to cover by the fire district or designee.

SPRINKLER HEADS

Submittals shall include the manufacturer specifications indicating the type and number of heads, as required by NFPA 13. The Sprinkler Identification Number (SIN) shall be identified on the plans. Submittals shall include the listed escutcheons to be installed.

RE-SUBMITTALS

A minimum of Two (2) sets of plans will be required when re-submittals are required. A response letter to the plan reviewers comments is required with re-submittals. A final inspection will not be performed until re-submittals have been properly addressed.