

Minutes
Ida Township Board of Audit/Budget
January 8, 2024
Ida Township Hall
4700 County Rd 6 NW, Garfield, MN 56332

The meeting was called to order at 4:00 p.m. by Chairman Dan Diedrich. Supervisors Jeff Way and Clerk/Treasurer Heather Miller were also present.

Diedrich stated that we are here to act as the Board of Audit and review the financial books of the township for 2023, to go over the budget and set the proposed 2025 tax levies. He also noted that the Supervisors review and approve the claims submitted for payment each month during the year and Supervisor Jeff Way reviews the bank reconciliation statements each month.

Diedrich made the motion that we would review every tenth check ending with the number 5, which was randomly selected. Way seconded the motion. Motion carried. Diedrich-aye, Way-aye. The Board went through the 2023 Disbursement Register for all the funds from the financial documents of the Clerk/Treasurer reviewing each check that ended with the number 5 and compared it to the bank statement and backup documentation.

Diedrich made the motion that the Town Board, acting as the Board of Audit, accepts the audit of the 2023 clerk/treasurer's financial records, finding that there were no discrepancies found. Way seconded the motion. Motion carried. Diedrich-aye, Way-aye.

The proposed 2025 levy amounts are:

- Revenue Fund remained the same at \$70,000.
- Road & Bridge Fund reduced to \$225,000.
- Fire Fund increased to \$85,000.
- Blacktop & Upgrade Fund reduced to \$70,000.
- Bond 2018A Debt Service fund remained the same at \$140,000.
- Bond 2019A Debt Service fund remained the same at \$52,000.

Way made the motion to accept the proposed budget and levy for 2025 of \$642,000, which does not include the amount for the Alexandria Lakes Area Sewer District (ALASD) sewer bond and Interest, which will be set by ALASD in September when they do their budget, and the proposed amounts will be brought before the annual meeting to be approved or revised. Diedrich seconded the motion. Motion carried. Diedrich-aye, Way-aye.

Adjourn

Way made a motion to adjourn at 5 p.m. Diedrich seconded the motion. Motion carried. Diedrich-aye, Way-aye.

Heather Miller
Ida Township Clerk

Daniel Diedrich
Ida Township Chairman