

**Whatcom County Fire District No. 11  
Board of Fire Commissioners  
3809 Legoe Bay Road, Lummi Island, WA. 98262  
January 12th, 2021**

**CALL TO ORDER:** Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for January 12th, 2021 to order at 7:04 p.m.

**\*\*\*Meeting took place over Zoom due to the covid-19 pandemic\*\*\***

**PRESENT:** In attendance were Commissioner Steve Kopanos, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

**GUEST:** Asst Chief Michael Lish, Firefighter Rep Chris Immer and Joan Moyer.

**Election of New Chairman:**

**Motion:** Commissioner Wendell Terry made motion, "to re-nominate Commissioner Bill Lee to continue as Chairman for 2021, to start at February's regular board meeting." Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**PUBLIC COMMENT:** Chris Immer reported that the Firefighters Association's voted not to contribute funds for the Power-Pro XT Power Load system but that the Association would like to see the Commissioners make the purchase for the Power Load system. Chairman Bill Lee said that the discussion of the Board would take place under new business.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on December 8th, 2020 were approved as submitted by Chairman Bill Lee.

**CHIEF'S REPORT:** Chief McLane reported that he received notification the new engine was complete and after reviewing the "spincar" provided there are still issues. Chief McLane requested permission to consult legal counsel on the best next steps to take.

**Motion:** Commissioner Bill Lee made motion, "To seek legal counsel on next steps regarding issues with the new engine." Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

Chief McLane reported that he was nominated to be the Chairman for the County Technical Advisory Board (TAB).

Disaster Prep has received monies earmarked for projects, either by ways of grants or donations. Chief McLane requested a budget increase of \$1,600 for 20 MURS radios.

**Motion: Commissioner Bill Lee made motion, “to increase the budget by \$1,600 for 20 MURS radios for Disaster Prep.” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.**

**PAYROLL:**

**Motion: Commissioner Wendell Terry made motion, “To approve the payroll for January 2021 (Hourly employees, Stipend and Battalion Shifts for December 2020; and current month January 2021 for Contracted Employees) in the amount of \$19,765.22.” Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.**

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for January 2021 Expenses for approval of payments, on January 12th, 2021 and approved. “Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board.”

**Motion: Commissioner Wendell Terry made motion, “To approve the vouchers for January 2021 vouchers #210101001-210101025, and approve for payment those vouchers included in the list in the amount of \$24,276.45” Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.**

**FINANCIAL/SECRETARY REPORTS:** November 2020 report given by Secretary Lish.

**COMMUNICATIONS:** None.

**UNFINISHED BUSINESS:** The Board viewed chapter’s 7 & 8 of the draft policies submitted by Chief McLane.

**Motion: Commissioner Bill Lee made motion, “To approve chapter’s 7 and 8 of the policies as submitted” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.**

Chief McLane provided the board with information on the regular and ems levies, discussion followed. The board asked Chief McLane to bring information regarding the last levy increase to the February meeting, including time lines of getting

information/presentations to the community and the County's submission time lines for the ballot.

Discussion on Facilities were tabled at this time.

**NEW BUSINESS:** After much deliberation of two different mounting systems for the new gurney, performance load (\$10,000) vs power load (\$25,000). The Board voted to use the budgeted amount of \$10,000 previously approved in the 2021 budget process.

**Motion:** Commissioner Steve Kopanos made motion, "to purchase the performance load that was approved in the 2021 budget" Motion seconded by Commissioner Bill Lee, AND PASSED 2-1. Commissioner Wendell Terry opposed.

**RESOLUTIONS:** Resolution 2021-262 Standard Mileage Rate. The Internal Revenue Service for business related travel is set at 56 cent per mile.

**Motion:** Commissioner Bill Lee made motion, "To approve Resolution 2021-262 setting the District standard business travel mileage at 56 cent per mile." Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Wendell Terry seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 8:23 p.m.



Lisa Lish,  
Board Secretary



Commissioner Steve Kopanos



Commissioner Bill Lee



Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on February 9th, 2021.