

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**November 9th, 2021**

**CALL TO ORDER:** Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for November 9th, 2021 to order at 7:00 p.m.

**\*\*\*Meeting took place over Zoom due to the covid-19 pandemic\*\*\***

**PRESENT:** In attendance were Commissioner Steve Kopanos, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Michael Lish, and Board Secretary Lisa Lish.

**GUEST:** Chris Immer, Dan Ohms, MJ, Leslie Dempsey, and Joan Moye.

**PUBLIC COMMENT:** Chris Immer thanked the board for all their hard work and stated that he did not intend to make more work with the email he sent the board earlier in the day in regards to a public dock. He stated that as an individual and a firefighter that he has no power to get things done and that the power resides in the Board. Chris stated that he knew the Board could get things done with the County and that they are the next step in the chain as he understands it. He stated that there are many who would like to see this dock done sooner rather than 5 years down the road. Chris stated that this seems to be the only way to make it happen. Commissioner Lee asked that it be put on the agenda for the next months regular meeting. Commissioner Kopanos agreed and would like to discuss what impacts this would have operationally. Chief Lish recommended contacting legal for counsel, Commissioner Lee thanked him. Secretary Lish asked for a copy of the public request to keep on file in the office.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on October 12th, 2021 were approved as submitted by Chairman Bill Lee.

**CHIEF'S REPORT:** Chief Michael Lish gave the Chief's report. WAFAC grant for DP was approved at \$10,000. Waiting to hear back from Firehouse Subs on a grant for \$13,000 for new helmets.

**PAYROLL:**

**Motion:** Commissioner Wendell Terry made motion, "To approve the payroll for November 2021 (Hourly employees, Stipend and Battalion Shifts for October 2021; and current month November 2021 for Contracted Employees) in the amount of \$20,665.20." Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for November 2021 Expenses for approval of payments, on November 9th, 2021 and approved. "Vouchers

audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board.”

**Motion: Commissioner Steve Kopanos made motion, “To approve the vouchers for November 2021 vouchers #211101001-211101019, and approve for payment those vouchers included in the list in the amount of \$8,116.50” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.**

**FINANCIAL/SECRETARY REPORTS:** September 2021 report given by Secretary Lisa Lish.

**COMMUNICATIONS:** None.

**UNFINISHED BUSINESS:** General discussion took place in regard to Chapter 11 of the District’s policy.

**Motion: Commissioner Wendell Terry made motion, “To approve Chapter 11 of the policy.” Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.**

**NEW BUSINESS:** Authorization to cancel warrant number 01128307 for \$23.91 due to incorrect vendor.

**Motion: Commissioner Steve Kopanos made motion, “that Warrant 01128307 in the amount of \$23.91 be canceled.” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.**

2022 Levy Certification

**Motion: Commissioner Wendell Terry made motion, “To approve the Levy Certification for levy amounts to be collected in 2022 and to be submitted to the county legislative before November 30<sup>th</sup>, 2021.” Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.**

Update Policy 205.3 Credit Card Authorized Use- Removing the Chief’s Card and keeping only the admin and travel cards. The District will now carry two cards instead of three.

**Motion: Commissioner Steve Kopanos made motion, “To approve the update to policy 205.3.” Seconded by Commissioner Wendell Terry, AND PASSED 3-0.**

On November 23<sup>rd</sup> the District will receive an Oath of Office for the short term portion for the newly elected Commissioner Dan Ohms. This oath will complete the term for Position 1. Secretary Lisa Lish will meet with Commissioner Ohms and notarize his short term Oath of Office on November 24<sup>th</sup>, 2021. An Oath of Office for the full term will be mailed to the District Secretary in a few days. The Board thanked Steve for his years of participation and service and wished him well. MJ (member of the public) stated that Steve had been great to her and thanked him for helping her understand more about the fire department.



2022 Budget workshop scheduled for November 24<sup>th</sup>, 2021 at 10:00am.

**RESOLUTIONS:** Resolution 2021-265 Declaring the Physio Control CR-2 Automated External Defibrillator (AED) Surplus.

**Motion:** Commissioner Wendell Terry made motion, "To approve Resolution 2021-265 declaring the Physio Control CR-2 Surplus." Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Steve Kopanos seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:47 p.m.

  
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Board Secretary Lisa Lish

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Commissioner Dan Ohms

  
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Commissioner Bill Lee

  
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Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on December 14th, 2021.