

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**December 10th, 2019**

**CALL TO ORDER:** Chairperson Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for December 10th, 2019 to order, at 7:00 p.m.

**PRESENT:** In attendance were Commissioner Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane and Board Secretary Lisa Lish.

**GUEST:** Asst. Chief Michael Lish, Firefighter Rep Chris Immer and Doug Cash.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on November 12th, 2019 were approved as submitted by Chairperson Bill Lee. Minutes for the 2020 Budget Planning Workshop Meeting on November 18th, 2019 were approved as submitted by Chairman Bill Lee.

**CHIEF'S REPORT:** Chief Duncan McLane gave the chief's report.

**PAYROLL:**

**Motion:** Commissioner Wendell Terry made motion, "To approve the payroll for December 2019 (Hourly employees, Battalion Shifts for November 2019 Hours; and current month December 2019 for Contracted Employees) in the amount of \$14,859.08." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for December 2019 Expenses for approval of payments, on December 10th, 2019 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Wendell Terry made motion, "To approve the vouchers for December 2019 vouchers #191201001-191201023, and approve for payment those vouchers included in the list in the amount of \$12,193.48" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

**FINANCIAL/SECRETARY REPORTS:** Secretary Lish gave the October 2019 Financial Report.

**COMMUNICATIONS:** The District received a letter from WFCA explaining our benefits of membership.

**UNFINISHED BUSINESS:** Discussion on the EMS Levy Replacement was tabled.

Secretary Lish was asked to send an email out next week to the Board in regards to scheduling a meeting the week of January 6<sup>th</sup> 2020 for facilities planning, she will do so.

Commissioner Ed Scott turned over the file and duties of being the Districts web master. Maintaining the Districts website will be done administratively in the office moving forward.

The Districts use of the NextDoor platform is covered under the Districts Social Media/Imagery Policy 1091 previously approved by the Board.

**NEW BUSINESS:** Discussion was had regarding paying the annual cost for air ambulance coverage for the Disaster Prep Division members, the Board was in agreeance to defer this budget cycle and discuss it again for 2021.

Employment Contact for the Districts Fire Chief

**Motion:** Commissioner Wendell Terry made motion, "To approve a five (5) year contact between the District and Fire Chief Duncan McLane." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

Employment Contact for the Districts Assistant Fire Chief

**Motion:** Commissioner Wendell Terry made motion, "To approve a five (5) year contact between the District and Assistant Chief Michael Lish." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

2020 Budget

**Motion:** Commissioner Wendell Terry made motion, "To approve the 2020 Budget as presented." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

2020 Washington Fire Commissioners Association Health Care and Dental Program (WFCA).

**Motion:** Commissioner Ed Scott made motion, "To approve continued enrollment in the 2020 Health and Dental plan provided by WFCA." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

#### **RESOLUTIONS:**

Resolution 2019-256 Increase of Real Property Tax Levy

**Motion:** Commissioner Ed Scott made motion, "To approve Resolution 2019-256 regarding the Real Property Tax Levy." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Resolution 2019-257 Increase of Emergency Medical Tax Levy

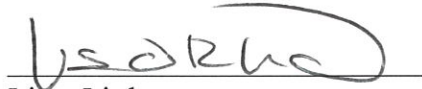
**Motion:** Commissioner Ed Scott made motion, "To approve Resolution 2019-257 regarding the Emergency Medical Tax Levy." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

**GOOD OF THE ORDER:** None.

**SIGNING OF THE DOCUMENTS:**

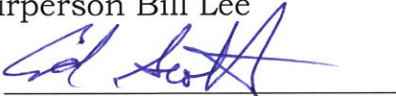
**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

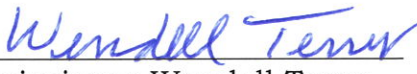
The meeting was adjourned at 8:21p.m.



Lisa Lish,  
Board Secretary

By:   
Chairperson Bill Lee

By:   
Commissioner Ed Scott

By:   
Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioners Meeting on January 14th, 2020.