

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
December 11th, 2018

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for December 11th, 2018 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane and Board Secretary Lisa Lish.

GUEST: Asst. Chief Michael Lish and Firefighter Rep Chris Immer.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on November 13th, 2018 were approved as submitted by Chairman Wendell Terry. Minutes for the 2019 Budget Planning Workshop Meeting on November 28th, 2018 were approved as submitted by Chairman Wendell Terry.

CHIEF'S REPORT: Chief Duncan McLane gave the chief's report. Robert Sorensen resigned from the department.

PAYROLL:

Motion: Commissioner Ed Scott made motion, "To approve the payroll for December 2018 (Hourly employees, Battalion Shifts for November 2018 Hours; and current month December 2018 for Contracted Employees) in the amount of \$13,481.76." Seconded by Commissioner Bill Lee, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for December 2018 Expenses for approval of payments, on December 11th, 2018 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Bill Lee made motion, "To approve the vouchers for December 2018 vouchers #181201001-181201021, and approve for payment those vouchers included in the list in the amount of \$7,333.75" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the October 2018 Financial Report.

COMMUNICATIONS: The District received a letter from WFCA explaining our benefits of membership and a letter in regards to the Commissioner compensation increase for 2019.

UNFINISHED BUSINESS: 2019 Budget

Motion: Commissioner Ed Scott made motion, "To approve the 2019 Budget as presented." Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

District Policy Manual Chapter 402 Disaster Preparedness

Motion: Commissioner Bill Lee made motion, "To approve policy manual chapter 402." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

NEW BUSINESS: The WFCFA Annual Conference will be held at the Tulalip Resort in 2019. All members of the Board and Chief McLane showed interest in attending.

RESOLUTIONS:

Resolution 2018-250 Increase of Real Property Tax Levy (1% Increase)

Motion: Commissioner Ed Scott made motion, "To approve Resolution 2018-250 regarding the tax levy and include a percentage increase of 1% from the previous year." Motion seconded by Commissioner Bill Lee, AND PASSED 3-0.

Resolution 2018-251 Increase of Emergency Medical Tax Levy (1% Increase)


Motion: Commissioner Bill Lee made motion, "To approve Resolution 2018-251 regarding the tax levy for Emergency Medical Services and include a percentage increase of 1% from the previous year." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.


GOOD OF THE ORDER: None.

SIGNING OF THE DOCUMENTS:


Motion: There being no other business to come before the Board of Commissioners, Commissioner Ed Scott moved and Commissioner Bill Lee seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:15p.m.


Lisa Lish,
Board Secretary

By: 
Chairman Wendell Terry

By: 
Commissioner Bill Lee

By: 
Commissioner Ed Scott

Approved at the Whatcom County Fire District # 11 Board of Commissioners Meeting on January 8th, 2019.