

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
February 15th, 2019

CALL TO ORDER: Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for February 15th, 2019 to order, at 10:00 a.m.

PRESENT: In attendance were Commissioner Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: None.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

Minutes for the Regular Board of Commissioners Meeting on January 8th, 2019 were approved as submitted by Chairman Bill Lee.

CHIEF'S REPORT: Chief McLane reported that Saturday February 9th was a busy day for the district due to the weather, Commissioner Bill Lee thanked the Chief for his work. The portable radio batteries are at the end of their life and radios are not supported with parts any longer, Chief McLane will look into grants for replacements.

PAYROLL:

Motion: Commissioner Wendell Terry made motion, "To approve the payroll for February 2019 (Hourly employees, Battalion Shifts for January 2019 Hours; and current month February 2019 for Contracted Employees) in the amount of \$13,851.77." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for February 2019 Expenses for approval of payments, on February 15th, 2019

and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Ed Scott made motion, "To approve the vouchers for February 2019 vouchers #190201001-190201002, and approve for payment those vouchers included in the list in the amount of \$2,606.18" Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, "To approve the vouchers for February 2019 vouchers #190202001-190202024, and approve for payment those vouchers included in the list in the amount of \$15,054.06" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave December report.

COMMUNICATIONS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Chief McLane provided the board a draft copy of the stipend policy. The Board was happy with the draft but would like to have added verbiage that the shifts for payment are approved by the Chief. Secretary Lish stated that is already standard practice and that she believed it is already written that way in the districts payroll policy. She will include a copy of our payroll policy in March's meeting for review and will resubmit the stipend policy draft for approval at March's meeting.

RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

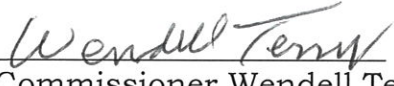
Motion: There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 10:29 a.m.

LSORUN
Lisa Lish,
Board Secretary

By: 
Commissioner Bill Lee

By: 
Commissioner Ed Scott

By: 
Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on March 12th, 2019.