

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
February 9, 2016

CALL TO ORDER: Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for February 9, 2016 to order, at 7:00 p.m.

PRESENT: In attendance were Chairman Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Bob Auld, Steve and Tay Kopanos

PUBLIC COMMENT: None.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on January 12, 2016 were approved as submitted by Chairman Bill Lee.

CHIEF'S REPORT: Chief McLane reported that the stations IT infrastructure system upgrade was completed successfully. The computer upgrades will begin this month. Chief McLane also reported that he is looking into a longer florescent light fixture for the office, better lighting is needed.

PAYROLL:

Motion: Commissioner Wendell Terry made motion, "To approve the payroll for February 2016 (Hourly employees, Battalion Shifts for January 2016 Hours; and current month February 2016 for Contracted Employees) in the amount of \$12,115.24." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for February 2016 Expenses for approval of payments, on February 9, 2016 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Wendell Terry made motion, "To approve the CC vouchers for February Vouchers #160201001, and approve for payment those CC vouchers included in the list in the amount of \$1,600.00" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

Motion: Commissioner Wendell Terry made motion, "To approve the vouchers for February 2016 vouchers #160202001-160202026, and approve for payment those vouchers included in the list in the amount of \$11,407.01" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the December Financial Report.

COMMUNICATIONS: A letter from Washington Surveying & Rating Bureau (WSRB) was received by Chief McLane. The letter was sent to initiate a visit to update the records and evaluate its Protection Class (PC) evaluation of the District. Chairman Bill Lee asked Chief McLane if a Commissioner needed to be present for the evaluation, Chief McLane reported it was not necessary.

The District received a letter from Tyler Schroeder, Whatcom County Executive's Office. The letter was to inform the District that it is very likely the County will go out for an EMS levy vote in the 2016 general election. A group of peers and stakeholders identified an EMS levy to be the most stable funding mechanism to sustain a county wide EMS system.

UNFINISHED BUSINESS: Chairman Bill Lee reported that the Hilltop Association voted to approve two special assessments this year instead of a permanent dues increase. The planned improvements include Well 2 treatment expansion and Well 3 major rehab.

NEW BUSINESS: Commissioner Ed Scott reported that the AED and CPR training provided by Dan Ohms and Bob Auld to the Congregational Church and the Grange were well prepared and well received by those in attendance.

Chief McLane reported to the Board that he was going to prepare a Facilities Use Agreement between the District and the Parish Nurses and have legal review the document. The facilities use agreement is for the container on the Districts property that houses items for community members in need.

RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:23 p.m.

LISA LISH
Lisa Lish,
Board Secretary

By: Ed Scott
Chairman Ed Scott

By: Wendell Terry
Commissioner Wendell Terry

By: Bill Lee
Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on March 8, 2016.