

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**February 9th, 2021**

**CALL TO ORDER:** Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for February 9th, 2021 to order at 7:00 p.m.

**\*\*\*Meeting took place over Zoom due to the covid-19 pandemic\*\*\***

**PRESENT:** In attendance were Commissioner Steve Kopanos, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

**GUEST:** Asst Chief Michael Lish, EMS Div Chief John Granger, and Firefighter Rep Chris Immer.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on January 12th, 2021 were approved as submitted by Chairman Bill Lee.

**CHIEF'S REPORT:** Chief McLane reported that a virtual zoom inspection was completed on the new engine with 99% of previous issues being completed to satisfaction. The new Engine should be delivered to Spokane soon.

Chief McLane reported that the training room/kitchenette/Office is becoming difficult to manage as a combined space. No discussion followed.

Michael Godshall has been fully accepted.

EMS Div Chief John Granger gave a 2020 Disaster Prep update.

The AFG grant submission will be completed by February 12<sup>th</sup>, 2021.

**PAYROLL:**

**Motion:** Commissioner Wendell Terry made motion, "To approve the payroll for February 2021 (Hourly employees, Stipend and Battalion Shifts for January 2021; and current month February 2021 for Contracted Employees) in the amount of \$15,039.52." Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for February 2021 Expenses for approval of payments, on February 9th, 2021 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

**Motion:** Commissioner Wendell Terry made motion, "To approve the vouchers for February 2021 vouchers #210201001-210201025, and approve for payment those vouchers included in the list in the amount of \$15,630.24" Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**FINANCIAL/SECRETARY REPORTS:** December 2020 report given by Secretary Lish.

**COMMUNICATIONS:** None.

**UNFINISHED BUSINESS:** Chief McLane reported that chapter 9 of the policies would be ready for the next meeting, March 9th.

Chief McLane provided the board with the levy PowerPoint presentations and the planning calendar from 2014, discussion followed. Chief McLane will update the planning calendar dates for 2021 and go through both PowerPoint presentations and update with current information.

Chief McLane reported in his Chief's Report that the training room/kitchenette/Office is becoming difficult to manage as a combined place. No discussion followed.

**NEW BUSINESS:** None.

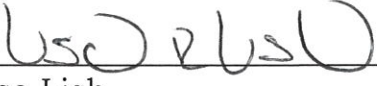
**RESOLUTIONS:** None.

**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Steve Kopanos seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:51 p.m.

  
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Lisa Lish,  
Board Secretary

  
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Commissioner Steve Kopanos

  
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Commissioner Bill Lee

  
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Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on March 9th, 2021.