

**Whatcom County Fire District No. 11**  
**Board of Fire Commissioners**  
**3809 Legoe Bay Road, Lummi Island, WA. 98262**  
**March 9th, 2021**

**CALL TO ORDER:** Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for March 9th, 2021 to order at 7:00 p.m.

**\*\*\*Meeting took place over Zoom due to the covid-19 pandemic\*\*\***

**PRESENT:** In attendance were Commissioner Steve Kopanos, Commissioner Bill Lee, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

**GUEST:** Firefighter Rep Chris Immer, Joan Moye and Mike McKenzie.

**PUBLIC COMMENT:** Mike McKenzie gave the board a heartfelt thank you for their service and the service they provide to the island community. Joan Moye agreed and appreciated Mike's comment.

**APPROVAL OF MINUTES:** Minutes for the Regular Board of Commissioners Meeting on February 9th, 2021 were approved as submitted by Chairman Bill Lee.

**CHIEF'S REPORT:** The new engine is in Spokane and ready to be delivered for final inspection, any minor issues are being addressed by Freightliner and General Fire. The power cot is delayed until March 29<sup>th</sup>. Chief consulted with legal regarding the agreement and is waiting for a response from Enduris our insurance company. Chief McLane recommended fore going our annual open house again this year, the board agreed.

**PAYROLL:**

**Motion:** Commissioner Wendell Terry made motion, "To approve the payroll for March 2021 (Hourly employees, Stipend and Battalion Shifts for February 2021; and current month March 2021 for Contracted Employees) in the amount of \$16,257.01." Seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**BLANKET VOUCHERS:**

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for March 2021 Expenses for approval of payments, on March 9th, 2021 and approved. "Vouchers audited and

certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board.”

**Motion:** Commissioner Wendell Terry made motion, “To approve the vouchers for March 2021 vouchers #210301001-210301018, and approve for payment those vouchers included in the list in the amount of \$6,864.82” Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

**FINANCIAL/SECRETARY REPORTS:** January 2021 report given by Secretary Lish.

**COMMUNICATIONS:** None.

**UNFINISHED BUSINESS:** The Board viewed chapter 9 of the draft policy submitted by Chief McLane.

**Motion:** Commissioner Wendell Terry made motion, “To approve chapter 9 of the policies as submitted” Motion seconded by Commissioner Steve Kopanos, AND PASSED 3-0.

Secretary Lish will send an email out with availability of possible dates to hold an EMS planning workshop.

**NEW BUSINESS:** The Board viewed the Radio and Equipment Use Agreement to be used between the District and end users when checked out submitted by Chief McLane.

**Motion:** Commissioner Steve Kopanos made motion, “To approve the RADIO AND EQUIPMENT USE AGREEMENT as submitted” Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

Power Cot Agreement – With the Whatcom County providing the equipment, Enduris, the District’s insurance company would like some clarity on who to pay if there was a payable claim, the current agreement does not do this. Chief McLane would like legal to draw up an agreement and make sure Enduris is good with it then have the County add it as an addendum. The Board agreed with moving forward with this plan.

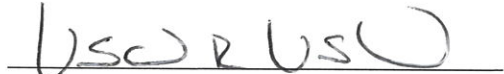
**RESOLUTIONS:** None.

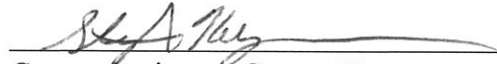
**GOOD OF THE ORDER:**

**SIGNING OF THE DOCUMENTS:**

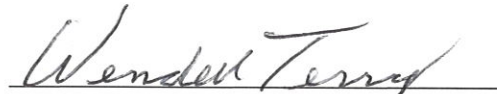
**Motion:** There being no other business to come before the Board of Commissioners, Commissioner Wendell Terry moved and Commissioner Steve Kopanos seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:24 p.m.

  
Board Secretary Lisa Lish

  
Commissioner Steve Kopanos

  
Commissioner Bill Lee

  
Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on April 13th, 2021.