

**Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
August 9, 2016**

CALL TO ORDER: Chairman Bill Lee at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for August 9, 2016 to order, at 7:00 p.m.

PRESENT: In attendance were Chairman Bill Lee, Commissioner Ed Scott, Commissioner Wendell Terry, Chief Duncan McLane, and Board Secretary Lisa Lish.

GUEST: Bob Auld and Steve Kopanos.

PUBLIC COMMENT: Steve Kopanos thanked the Board for all the work they do.

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on July 12, 2016 were approved as submitted by Chairman Bill Lee.

CHIEF'S REPORT: Chief McLane gave the chief's report.

PAYROLL:

Motion: Commissioner Ed Scott made motion, "To approve the payroll for August 2016 (Hourly employees, Battalion Shifts for July 2016 Hours; and current month August 2016 for Contracted Employees) in the amount of \$13,432.97." Seconded by Commissioner Wendell Terry, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for August 2016 Expenses for approval of payments, on August 9, 2016 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Ed Scott made motion, "To approve the vouchers for August 2016 vouchers #160801001-160801018, and approve for payment those vouchers included in the list in the amount of \$14,438.61." Motion seconded by Commissioner Wendell Terry, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the June Financial Report.

COMMUNICATIONS: The Board was provided a copy of a letter from the Lummi Island Heritage trust to have on record that the bi-annual review of the water tank maintenance agreement between WCFD11 and the Heritage Trust is in order and that there are no issue to address that this time.

The Washington Fire Commissioners Association forwarded the District a copy of a memo provided by Snure Law Office regarding the New FLSA Overtime Rule taking effect on December 1, 2016. The Board has already taken action to make sure the District is current with this new law.

Chief McLane provide a copy of a letter he sent to the Lummi Island Heritage Trust Board inquiring about the possibility of the District using the large flat area at the base of the Aiston Preserve for our primary landing zone for emergencies in the Scenic Estates area.

UNFINISHED BUSINESS: Chief McLane provided the Board with a draft facilities use agreement for the District to enter into with the Parish Nurses. The Parish Nurses container housed on the Districts property holds medical supplies they provide to the community. The Board asked Chief McLane to have Brian Snure review the draft as well.

NEW BUSINESS: Commissioner Ed Scott asked for discussion of the District budgeting for a satellite cell phone to be used when other methods of communications from the island to the mainland are not possible. During the Cascadia Rising Drill there were HAM radio failures. Chief McLane will look into cost and programs for a satellite radio.

Chief McLane provided the Board information on two vehicles on the 8/9/2016 Whatcom County Surplus list. One of the vehicles is a Ford F150 Ex Cab. This vehicle would be a utility rig and used for carrying barricades, sand bags, and other equipment needed in inclement weather. Currently the responders use whoever's vehicle is available. The second vehicle is a Ford Escape. This vehicle would be used primarily for admin and town runs and gets better gas mileage then Utility 38. Utility 38 would then primarily be use for Battalions and also for volunteers to use when it is available to respond to emergency scenes,

reducing the number of POVs (volunteer vehicles) on scene. Chief McLane projects the amount for the two vehicles to be \$23,556.50. This includes the vehicles, taxes, and graphics. This amount also includes capital items such as radios, emergency lighting, sirens and speakers. Commissioner Bill Lee asked Steve Kopanos, our guest, for a comment. Steve commented that for him it was a no brainer that reducing the POVs on a scene would reduce liabilities.

Motion: Commissioner Bill Lee made motion, "To amended the budget \$23,556.50 two include the purchase of the two vehicles Chief McLane presented." Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.


RESOLUTIONS: None.

GOOD OF THE ORDER:

SIGNING OF THE DOCUMENTS:

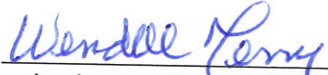
Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

The meeting was adjourned at 7:56 p.m.


Lisa Lish,
Board Secretary

By: 
Chairman Bill Lee

By: _____
Commissioner Ed Scott

By: 
Commissioner Wendell Terry

Approved at the Whatcom County Fire District # 11 Board of Commissioner Meeting on September 13, 2016.