

Whatcom County Fire District No. 11
Board of Fire Commissioners
3809 Legoe Bay Road, Lummi Island, WA. 98262
October 13, 2015

CALL TO ORDER: Chairman Wendell Terry at 3809 Legoe Bay Road, Lummi Island, WA 98262 called the Regular Meeting for October 13, 2015 to order, at 7:00 p.m.

PRESENT: In attendance were Commissioner Wendell Terry, Commissioner Ed Scott, Commissioner Bill Lee, Chief Duncan McLane and Board Secretary Lisa Lish.

GUEST: Bob Auld, Cara Blake and Steve Kopanos.

PUBLIC COMMENT:

APPROVAL OF MINUTES: Minutes for the Regular Board of Commissioners Meeting on September 8, 2015 were approved as submitted by Chairman Wendell Terry.

CHIEF'S REPORT: Chief Duncan McLane gave the chief's report. Chief McLane updated the Board on the surplus generator. He is currently waiting to speak with the Congregational Church's Facilities Manager about their time line for completing the prep work for the site for the generator. The Congregational Church operates as a Red Cross shelter and the generator being fully operational at the Congregational Church directly benefits the District by reducing the demands on the District in the event of a major emergency. The generator needs to be fully operational at the Congregational Church location in order for the District to release it to them.

PAYROLL:

Motion: Commissioner Bill Lee made motion, "To approve the payroll for October 2015 (Hourly employees, Battalion Shifts for September 2015 Hours; and current month October 2015 for Contracted Employees) in the amount of \$11,490.02." Seconded by Commissioner Ed Scott, AND PASSED 3-0.

BLANKET VOUCHERS:

The Board of Commissioners, at 3809 Legoe Bay Road, Lummi Island, WA 98262, reviewed the regular Blanket vouchers approval documents for October 2015 Expenses for approval of payments, on October 13, 2015 and approved. "Vouchers audited and certified by RCW 42.24.080, and those expenses, reimbursement claims certified as required by RCW 42.24.090, have been made available to the Board."

Motion: Commissioner Bill Lee made motion, "To approve the CC vouchers for October 2015 Vouchers #1501001001, and approve for payment those CC vouchers included in the list in the amount of \$139.79" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

Motion: Commissioner Bill Lee made motion, "To approve the vouchers for October 2015 vouchers #151002001-151002028, and approve for payment those vouchers included in the list in the amount of \$8,374.38" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

FINANCIAL/SECRETARY REPORTS: Secretary Lish gave the August Financial Report.

Motion: Commissioner Bill Lee made motion, "To approve keeping a minimum balance in the amount of \$1,000.00 in the Districts Keybank account that is held for payroll purposes" Motion seconded by Commissioner Ed Scott, AND PASSED 3-0.

COMMUNICATIONS: The Board was provided a copy of an email from Snure Law Offices clarifying white collar FLSA exemption for salaried employees. The Board was also provided a copy of an email from Threshold Documents stating that the EMS levy mailer was taken to the post office for mailing.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

RESOLUTIONS: None.

GOOD OF THE ORDER: None.

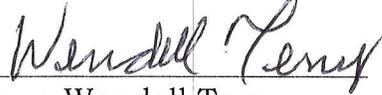
SIGNING OF THE DOCUMENTS:

Motion: There being no other business to come before the Board of Commissioners, Commissioner Bill Lee moved and Commissioner Ed Scott seconded, to adjourn the meeting, AND PASSED 3-0.

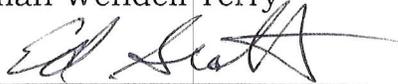
The meeting was adjourned at 7:22 p.m.



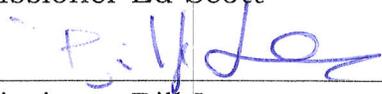
Lisa Lish,
Board Secretary

By: 

Chairman Wendell Terry

By: 

Commissioner Ed Scott

By: 

Commissioner Bill Lee

Approved at the Whatcom County Fire District # 11 Board of Commissioners Meeting on November 10, 2015.

