

Vandling Borough Council Minutes

Regular Meeting ~ April 15, 2019

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, John Mayers, Fran Pantzar, and Bill Matos. Also present were Attorney Paul Smith, Treasurer Jennifer Slick, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri. Mayor Brady was not present.

Minutes

Mr. Carachilo, second by Mr. Mayes motioned to approve the minutes of the March meeting minutes. All were in favor.

Correspondence:

- Commonwealth Financing Authority RE: LSA/Peterlin Sewer Project
- Department of Elections; Use of Borough Building
- Barbara Giovagnoli; County Municipal Solid Waste Plan
- PA Dept. Transportation; Stormwater Facility Operation & Maintenance Course
- Joseph Sosa; Census Jobs
- Auditor General; Browndale Volunteer Firefighters Relief Association Audit
- Medico Industries – Government Day 2019

Mr. Carachilo, questioned if Council members should attend the Stormwater Facility Operation meeting. Mr. Mayers agreed that Vandling should be represented. Mr. Carachilo and Mr. Mayers will arrange to see if they can attend. Mr. Matos, second by Mr. Boyle motioned to accept the correspondence. All were in favor.

Persons to be heard: Browndale Fire Company

The report from Fire Chief Josh Debevec noted 17 incidents for the month of March. Volunteers logged 129 hours of training and all apparatus in in service.

Public Comment on Agenda Items: None at this time

Treasurer Report of Financial Status:

	<u>Apr 1, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	121,758.88
HNB - 4601	<u>7,403.16</u>
Total General Fund	129,162.04
Liquid Fuels Fund	
HNB - 4613	<u>83,570.44</u>
Total Liquid Fuels Fund	83,570.44
Refuse Fund	
HNB - 5401	<u>7,942.95</u>
Total Refuse Fund	7,942.95

Total Checking/Savings	<u>220,675.43</u>
CD Balance (1.65% Interest Renews 8/24/19)	<u>26,656.41</u>
TOTAL ASSETS	<u>247,331.84</u>
LIABILITIES & EQUITY	
Principal Balance on Loan	176,107.55
(Payment Due 1/15/20)	

The 2018 audit has been completed and all Council members have been provided a copy.

Mr. Boyle motioned to accept the Treasurer's report, second by Mr. Carachilo. Motion carried with all in favor.

Treasurer Report of Receipts: (final for the month)

VANDLING BOROUGH - REVENUE - APRIL 2019			
Date	Name	Account	Original Amount
04/02/2019	Hab-Eit	310.20 · Wage Taxes	971.99
04/10/2019	Hab-Eit	310.20 · Wage Taxes	1,132.00
04/16/2019	District Magistrate	330.00 · Fines	17.90
04/16/2019	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	1,276.65
04/16/2019	Lackawanna Co. Treasurer	364.00 · Garbage Fees	3,938.46
04/16/2019	Tumblin Tots	342.00 · Rent	1,000.00
04/16/2019	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	823.56
04/16/2019	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	673.26
04/16/2019	Mary Ann Risboskin	301.00 · Real Estate Taxes	25,104.13
04/16/2019	Cicilioni Properties	321.00 · Rental Inspections	150.00
04/16/2019	Mary Ann Risboskin	364.00 · Garbage Fees	18,050.00
04/17/2019	Hab-Eit	310.20 - Wage Taxes	526.77
04/24/2019	Hab-Eit	310.20 - Wage Taxes	3,464.76
04/30/2019	HNB 4613	341.00 - Interest Income	10.15
04/30/2019	HNB 0113	341.00 - Interest Income	43.16
			57,182.79

A motion to accept the report was made by Mr. Boyle, second by Mr. Matos. Motion carried with all in favor.

Treasurers' Report of Bills: The final bill list for the month of March includes:

VANDLING BOROUGH - EXPENSES - APRIL 2019			
Date	Name	Account	Amount
04/15/2019	County Waste	427.45 · Contract Sanitation Service	4,805.00
04/15/2019	PP&L	434.36 · Street Lighting	918.31
04/15/2019	BIU	413.45 · Rental Expense	94.00
04/15/2019	PAWC	409.30 · Bldgs Utilities	59.20
04/15/2019	PAWC	448.36 · Water Hydrants	318.93
04/15/2019	NEP Telephone	409.30 · Bldgs Utilities	72.21

04/15/2019	Modern Gas	409.30 · Bldgs Utilities	236.86
04/15/2019	McGovern Insurance Agency	486.00 · Insurance Premiums	667.00
04/15/2019	Forest City Borough	410.45 · Police	2,000.00
04/15/2019	Forest City Borough	430.25 · Road Material	325.00
04/15/2019	PP&L	409.30 · Bldgs Utilities	205.45
04/15/2019	John Bonham	438.00 · Repair & Maintenance of Roads	245.00
04/15/2019	KBA Engineering/MS 4 Application	414.17 · Plan Prep Costs	0.00
04/15/2019	KBA Engineering/Peterlin Sewer Line	429.45 · San.Sewer Contract Serv	0.00
04/15/2019	KBA Engineering/ Paving Project	430.45 · Contract Serv. Street Main.	0.00
04/15/2019	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	253.27
04/15/2019	Jennifer Slick	402.10 · Treasurer's Commissions	308.88
04/15/2019	Nancy Ann Perri	405.10 · Secretary's Wages	302.88
04/15/2019	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	970.04
04/15/2019	John Lavin	413.2 · Protective Services Supplies	262.55
04/15/2019	Joseph Tedesco	430.10 · Street Maintenance Wages	160.61
04/15/2019	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	185.33
04/16/2019	IRS	6560 · Payroll Expenses	834.03
04/23/2019	UGI PNG	409.30 - Building Utilities	173.68
			13,398.23

Council discussed the bills from KBA Engineering. John Mayers noted that he is meeting with Scott Maciak on Thursday at 9 AM at the Borough Building. He will let Jennifer know if the bill can be paid from liquid fuels. Council agreed to pay the bills to KBA pending approval from Pa DoT. Mr. Matos questioned why there is still a bill from Modern Gas (this is for heat in the garage).

A motion to pay the bills was made by Mr. Carachilo, second by Mr. Mayers Motion carried with all in favor.

Mayor Report: Mayor Brady was not present.

Solicitor Report:

Attorney Smith reported on the agreement with NEIC. They are present and Council will review later in the agenda.

Committee Reports:

John Carachilo provided an update about the PPL tree program. He obtained a list of available trees and noted that there are some 2' – 3' trees on the list. Delivery is free. He will review with Tom Collins to make the selections of where trees are needed. Mr. Carachilo also reported that the new flags will be installed shortly. He thanked Tom Collins for putting them together and has installed one for all to see them. Mary Ann Risboskin is working with NEP for installation. Mr. Carachilo and Council also extended thanks to the Recreation Board their financial support.

It was noted that there are many calls coming in regarding potholes. Council plans to award the contract tonight for some paving which will address many of these issues.

Unfinished Business:

Mr. Pantzar provided the list of committee assignments for the year:

Sanitation/Sewer/Health - Bill Boyle/John Carachilo

Streets - Fran Pantzar/John Mayers

Recreation - John Carachilo/Bill Matos

Building & Grounds - Fran Pantzar/Bill Matos

Fire/Safety/Police - Mayor Brady/John Mayers

Code Enforcement - Fran Pantzar/John Mayers

Finance & Budget -Bill Boyle/John Mayers

Council members were also assigned to the minimum control measures plan for stormwater management. MCM 1 & 2; Public Outreach is Mr. Boyle and Mr. Matos. MCM 3; Illicit discharge is Mr. Mayers and Mr. Pantzar. MCM 6; Pollution Prevention/Good Housekeeping is Mr. Carachilo and Mayor Brady.

Bid Award: Mr. Carachilo made a motion, second by Mr. Mayers to award the paving bid project to Andrew Baldan Construction contingent upon PA DoT concurrence. Barbara Bock questioned what streets are included in the project and if there were any in the development. Mr. Pantzar replied that there many areas that need to be addressed with a few areas in or near the development. The area on Main & Ash will be corrected. Mr. Pantzar noted that pretty much all of the problem areas in the Borough will be taken care of through the project. Motion carried with all in favor.

New Business:

Mr. Mayers stated that he obtained an estimate from Baldan today to get two additional areas added to the project. The additional cost would be \$1,500 with the agreement that they could dump some materials on Borough property. Mr. Mayers will follow up with Mr. Maciak at PA DoT to work through the mechanics of adding on to the project. Everything additional would also come from liquid fuels.

Mr. Boyle questioned if there are any other areas that need to be considered for inclusion. Mr. Matos mentioned a storm drain on Clinton Street that doesn't work. Mr. Mayers will check on this storm drain. It was stated that we can explore if any other areas need to be added into the project.

Council requested that Tom Collins document the problem areas and provide a list to Council.

Mr. Krall addressed Council and reported that there is a drain on Ash Boulevard that is busted and need to be inspected for inclusion on the repair list. Mr. Pantzar will contact Tom Prince and work that out with Tom Collins.

In regard to the agreement with NEIC, Attorney Smith reviewed the proposed agreement. Mr. Mayers stated that he doesn't like the idea of alternating the assignment of workflow.

Debbie Gillette from NEIC was present and stated that there is a new law that the State legislature is working on that would require every municipality to have at least two inspectors available and it would be up to the applicant to choose one.

Mr. Carachilo made a motion to accept the agreement, second by Mr. Boyle. NEIC is approved along with BIU for the permitting process and will not be exclusive. All were in favor.

Public Comment: -

Steve Mikloiche, Jr. addressed Council to question how many unlicensed vehicles are allowed on a property. There is one per lot allowed. He would like to put a fence to enclose all vehicles. He also is questioning what the allowance is for machinery as there is nothing in the ordinance regarding it.

Holly VanNort, who is a neighbor to Mr. Mikloiche stated that the property is filled with vehicles.

Mr. Pantzar stated that the Code Enforcement officer will further clarify and address these issues.

With no further business, the meeting was adjourned at 7:55 PM on a motion by Mr. Matos, second by Mr. Mayers

Borough Secretary Nancy Perri prepared minutes.

Nancy Perri
Secretary Signature

May 20, 2019
Date Approved