

*Vandling Borough Council Minutes*  
*February 17, 2020*

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included Bill Boyle, John Carachilo, Bill Matos, and Fran Pantzar. Also present were Mayor Joseph Brady, Treasurer Jennifer Slick, and Secretary Nancy Perri. John Mayers was absent

**Minutes**

Mr. Boyle, second by Mr. Carachilo motioned to approve the minutes of the previous meeting. All were in favor.

**Correspondence:**

- Attorney Paul Smith ~ resignation letter
- Mayor Christopher Ginton ~ Meeting invitation
- Lackawanna County Regional Planning Commission ~ Hazard Mitigation Plan Update Information
- Lackawanna County Hazard Mitigation Plan Update Meeting invitation
- Department of Elections ~ Request to use Borough Building April 28
- Lackawanna County Arts & Culture ~ Invitation to apply for \$500 grant
- Lackawanna County Community Relations ~ Grant Research
- PAWC ~ Testing of Backflow Assembly requirement
- Adams Cable Service ~ notice of rate increase
- Lackawanna County Planning Commission ~ Linde Subdivision & Land Development Evaluation
- FEMA ~ certified letter regarding flood hazard determinations
- Lackawanna River Basin Sewer Authority ~ request for letter regarding Vandling Pump Station Gravity Sewer

Mr. Matos, second by Mr. Boyle motioned to accept the correspondence. All were in favor.

**Persons to be heard:** Fire Chief Josh Debevec submitted a written report noting 10 incidents for the month of January. The department volunteers logged 151 hours of training. All apparatus is in service.

**Public Comment on Agenda Items:**

***Treasurer Report of Financial Status: (Final for Month)***

	<u>Feb 1, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	151,985.48
HNB - 4601	<u>11,112.77</u>
<b>Total General Fund</b>	163,098.25
<b>Liquid Fuels Fund</b>	
HNB - 4613	<u>21,213.71</u>
<b>Total Liquid Fuels Fund</b>	21,213.71

Refuse Fund	
HNB - 5401	27,083.33
Total Refuse Fund	27,083.33
Total Checking/Savings	211,395.29
CD Balance (2.02% Interest Renews 7/24/20)	27,245.68
<b>TOTAL ASSETS</b>	<b>238,640.97</b>
<b>LIABILITIES &amp; EQUITY</b>	
Principal Balance on Loan	140,505.20
(Payment Due 1/15/21)	

Mr. Carachilo, second by Mr. Matos motioned to accept the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for the month)**

Vandling Borough Revenue - February 2020			
Date	Name	Account	Amount
02/02/2020	HNB 4613	341.00 · Interest Earnings	2.97
02/04/2020	Hab-Eit	310.20 · Wage Taxes	1,464.03
02/07/2020	Hab-Eit	310.20 · Wage Taxes	1,140.69
02/12/2020	Hab-Eit	310.20 · Wage Taxes	1,719.42
02/14/2020	Hab-Eit	310.20 · Wage Taxes	1,505.95
02/19/2020	Hab-Eit	310.20 - Wage Taxes	2,476.20
02/21/2020	Hab-Eit	310.20 - Wage Taxes	946.80
02/26/2020	Hab-Eit	310.20 - Wage Taxes	1,532.96
02/28/2020	Hab-Eit	310.20 - Wage Taxes	2,204.39
		Subtotal Wage Taxes	12,990.44
02/18/2020	Mary Ann Risboskin	364.00 · Garbage Fees	380.00
02/18/2020	Mary Ann Risboskin	301.00 · Real Estate Taxes	219.78
02/18/2020	Mary Ann Risboskin	305.00 · Occ. Taxes	1,211.76
02/18/2020	Tumblin Tots	342.00 · Rent	1,050.00
02/18/2020	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	970.20
02/18/2020	District Magistrate	330.00 · Fines	63.52
02/18/2020	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	36.15
02/18/2020	Linde Corp.	361.34 · Hearing Fees	230.00
		Total Revenue	\$ 17,154.82

Mr. Boyle, second by Mr. Matos motioned to accept the Treasurer's report. All in favor, motion carried.

**Treasurers' Report of Bills (final for the month)**

## Vandling Borough Expenses - February 2020

Date	Name	Account	Amount
02/17/2020	Copitech	405.20 · Sec. Supplies & Exp	46.50
02/17/2020	UGI PNG	409.30 · Bldgs Utilities	204.35
02/17/2020	PP&L	409.30 · Bldgs Utilities	208.23
02/17/2020	PP&L	452-20 · Holiday Lights	290.63
02/17/2020	NEP Telephone	409.30 · Bldgs Utilities	72.42
02/17/2020	Cube Auto Supply	430.20 · Truck Gas & Supplies	11.96
02/17/2020	Holt Lumber	409.20 · Bldgs/Grounds Supplies & Exp	51.98
02/17/2020	Modern Gas	409.30 · Bldgs Utilities	477.51
02/17/2020	CNA Surety	402.35 · Treasurer's Ins. & Bond	493.75
02/17/2020	PAWC	409.30 · Bldgs Utilities	56.30
02/17/2020	PAWC	448.36 · Water Hydrants	314.22
02/17/2020	PP&L	434.36 · Street Lighting	899.50
02/17/2020	County Waste	427.45 · Contract Sanitation Service	6,230.25
02/17/2020	Forest City Borough	410.45 · Police	2,000.00
02/17/2020	Forest City Borough	430.25 · Road Material	780.00
02/17/2020	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	238.00
02/17/2020	Thomas Collins, Jr.	488.00 · Employees Withholding	(54.22)
02/17/2020	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
02/17/2020	Jennifer Slick	488.00 · Employees Withholding	(91.12)
02/17/2020	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
02/17/2020	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
02/17/2020	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	71.58
02/17/2020	Mary Ann Risboskin	488.00 · Employees Withholding	(16.27)
02/17/2020	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	110.50
02/17/2020	Thomas Collins, Sr.	488.00 · Employees Withholding	(25.18)
02/17/2020	John Lavin	413.2 · Protective Services Supplies	340.00
02/17/2020	John Lavin	488.00 · Employees Withholding	(77.45)
02/17/2020	John Lavin	413.2 · Protective Services Supplies	16.69
02/17/2020	Joseph Tedesco	430.10 · Street Maintenance Wages	280.50
02/17/2020	Joseph Tedesco	488.00 · Employees Withholding	(63.91)
02/17/2020	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
02/17/2020	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	122.40
02/18/2020	IRS	6560 · Payroll Expenses	484.08
<b>Total Expenses</b>			<b>\$ 14,676.08</b>

Mr. Boyle, second by Mr. Carachilo motioned to approve the bills for payment. Motion carried with all in favor.

**Mayor Report:** Mayor Brady noted that a list needs to be prepared for spring of the location of potholes that need to be filled.

**Solicitor Report:** Attorney Smith was not present.

**Committee Reports:** Mr. Pantzar stated that the committee members will remain the same for 2020.

There was a discussion on the Peterlin sewer project. Mr. Boyle, second by Mr. Carachilo motioned to advertise the project for bid opening in March. Motion carried with all in favor.

**New Business:**

Mr. Boyle second by Mr. Matos made a motion to advertise the required ordinance regarding permits. Motion carried with all in favor.

A motion was made by Mr. Matos, second by Mr. Carachilo to allow the Department of Elections to use the Borough Building for the primary election in April. Motion carried with all in favor.

Mr. Carachilo stated that Attorney Jeff Levine contacted him and is interested in serving as solicitor. It was agreed to advertise for the attorney position. Interested parties will need to submit a letter of interest outlining their fees to Council by the March meeting.

Mr. Pantzar requested that if anyone was available to attend the hazard mitigation meeting at the 911 Center to let him know.

Mr. Carachilo will follow up with PPL on the tree program to see about getting more trees for next year.

Mr. Pantzar requested that the Secretary send the LRBSA the letter regarding the pump station.

**Public Comment: -**

Kathy Murrin addressed Council regarding trash collection. She has to call every other week as they consistently miss her trash and they have to come back. There was some discussion about the current trash collector and several areas that are being missed on a consistent basis.

Mr. Matos questioned why a bid bond was required from a trash collector. Mr. Pantzar responded that it is required for all bids over a certain amount.

With no further business, the meeting was adjourned at 7:45 PM on a motion by Mr. Carachilo, second by Mr. Matos. Borough Secretary Nancy Perri prepared these minutes.

Nancy Perri

Secretary Signature

March 16, 2020

Date Approved