

Vandling Borough Council Minutes  
February 19, 2024

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Fran Pantzar, Amanda Serge, and Colleen Sullivan. Also present was Attorney Jeff Levine, Treasurer Jennifer Slick, Code Enforcement Officer Joe Lavin, and Secretary Nancy Perri. Mayor Prince was not present.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mrs. Serge, second by Mrs. Sullivan. Motion carried with all in favor.

**Correspondence:**

- Auditor General re: Browndale Fire Relief 2022 Audit
- Adams Cable
- PA Association of Boroughs
- Fell Township Chair Andy Gorel
- Liquid Fuels Audit Report

A motion to accept the correspondence was made by Mr. Matos, second by Mr. Pantzar. Motion carried with all in favor.

Mr. Carachilo noted that he attended the Lackawanna County Association of Boroughs meeting and plans to attend this month's meeting as well.

**Persons to be heard:**

**Treasurer Report**

***Treasurer Report of Financial Status: (final for February)***

	<b>Feb 1, 24</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	487,480.79
HNB - 4601	9,758.20
<b>Total General Fund</b>	497,238.99
<b>Liquid Fuels Fund</b>	
HNB - 4613	48,812.09
<b>Total Liquid Fuels Fund</b>	48,812.09
<b>Refuse Fund</b>	
HNB - 5401	20,374.09
<b>Total Refuse Fund</b>	20,374.09
<b>CD Balance (.25% Interest Renews 8/24/24)</b>	28,001.28
<b>TOTAL ASSETS</b>	<b>594,426.45</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Principal Balance on Loan</b>	0.00

Mr. Matos, second by Mrs. Serge motioned to approve the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for February)**

<b>Vandling Borough Revenue ~ February 2024</b>				
<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	
02/02/2024	Hab-Eit	310.20 · Wage Taxes	1,358.33	
02/06/2024	Hab-Eit	310.20 · Wage Taxes	1,176.45	
02/09/2024	Hab-Eit	310.20 · Wage Taxes	2,120.47	
02/14/2024	Hab-Eit	310.20 · Wage Taxes	2,731.56	
02/16/2024	Hab-Eit	310.20 · Wage Taxes	3,409.20	
02/21/2024	Hab-Eit	310.20 - Wage Taxes	2,248.89	
02/23/2024	Hab-Eit	310.20 - Wage Taxes	2,615.71	
02/28/2024	Hab-Eit	310.20 - Wage Taxes	1,455.60	
		Subtotal Wage Taxes	17,116.21	
02/05/2024	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	1,715.00	
02/20/2024	Mary Ann Risboskin	305.00 · Occ. Taxes	657.72	
02/20/2024	Mary Ann Risboskin	301.00 · Real Estate Taxes	386.10	
02/20/2024	PAWC ( Pave Cuts)	389.00 · Misc. Revenue	100.00	
02/20/2024	District Magistrate	330.00 · Fines	63.68	
02/20/2024	Tumblin Tots	342.00 · Rent	1,050.00	
02/20/2024	Shingleme Inc.	320.00 · Building Permits	166.50	
02/20/2024	Mary Ann Risboskin	364.00 · Garbage Fees	840.00	
02/26/2024	McGovern Insurance	486.00 - Insurance Premiums	11,812.00	
02/29/2024	HNB 4613	341.00 - Interest Earnings	21.53	
02/29/2024	HNB 0113	341.00 - Interest Earnings	388.32	
		Total Revenue	34,317.06	

Mrs. Serge, second by Mrs. Sullivan motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for February)**

<b>Vandling Borough Bill List February 2024</b>				
<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	
02/15/2024	PAWC	409.30 · Bldgs. Utilities	43.41	
02/16/2024	PAWC	409.30 · Bldgs. Utilities	17.47	
02/17/2024	Jay Bajaranga Corp	430.20 · Truck Gas & Supplies	150.00	
02/17/2024	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	401.43	
02/18/2024	PP&L	409.30 · Bldgs. Utilities	28.63	
02/18/2024	UGI PNG	409.30 · Bldgs. Utilities	257.51	
02/19/2024	McGovern Insurance Agency	486.00 · Insurance Premiums	11,812.00	
02/19/2024	CNA Surety	402.35 · Treasurer's Ins. & Bond	493.75	
02/19/2024	Modern Gas	409.30 · Bldgs. Utilities	628.33	
02/19/2024	NEP Telephone	409.30 · Bldgs. Utilities	84.57	
02/19/2024	PAWC	448.36 · Water Hydrants	344.55	
02/19/2024	NEIC	413.10 · UCC & Code Enforcement	94.50	
02/19/2024	KBA Engineering	429.45 · Sanitary Sewer Contracted	262.50	
02/19/2024	City of Carbondale	410.45 · Police	2,000.00	
02/19/2024	Prince Excavating	438.45 · Sewer	2,150.00	
02/19/2024	LCAB	400.42 · Borough Dues & Subscriptions	75.00	
02/19/2024	LCAB	400.20 · Legislative Supplies	40.00	
02/19/2024	PP&L	434.36 · Street Lighting	1,011.97	
02/19/2024	GFL Environmental	427.45 · Contract Sanitation Service	12,062.34	

02/19/2024	Herlands & Levine	404.10 · Legal Wages & Salary	175.00
02/19/2024	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
02/19/2024	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
02/19/2024	Jennifer Slick	488.00 · Employees Withholding	(91.16)
02/19/2024	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
02/19/2024	Nancy Ann Perri	488.00 · Employees Withholding	(97.16)
02/19/2024	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	816.00
02/19/2024	Thomas Collins, Sr.	488.00 · Employees Withholding	(185.96)
02/19/2024	John Lavin	413.2 · Protective Services Supplies	450.00
02/19/2024	John Lavin	488.00 · Employees Withholding	(102.57)
02/19/2024	William Vaughn	430.10 · Street Maintenance Wages	736.00
02/19/2024	William Vaughn	488.00 · Employees Withholding	(167.74)
02/19/2024	Mary Ann Risboskin	403.10 · Tax Collectors Commissions	52.19
02/19/2024	Mary Ann Risboskin	488.00 · Employees Withholding	(11.86)
02/19/2024	USPS	402 · .20 Treasurer's Supplies	68.00
02/20/2024	PP&L	409.30 · Bldgs. Utilities	14.63
02/20/2024	PP&L	409.30 · Bldgs. Utilities	98.88
02/20/2024	PP&L	409.30 · Bldgs. Utilities	53.51
02/20/2024	IRS	6560 · Payroll Expenses	750.65
		Total Expenses	35,816.37

Mr. Carachilo stated that we will pay Prince Excavating but will send the bill to UGI as it should be their responsibility. It was noted that the utility lines were not marked. Mrs. Sullivan, seconded by Mr. Matos motioned to direct Attorney Levine to send a letter with the bill to UGI. Motion carried with all in favor.

Mr. Pantzar, second by Mrs. Serge motioned to approve the current expenses. Motion carried with all in favor.

**Mayor Report:** Mayor Prince was not present.

**Solicitor Report:** Attorney Levine had nothing additional to report.

**Committee Reports:**

Mrs. Serge questioned if we received any complaints about the Christmas tree pickup as they missed hers along with a few others in the neighborhood. The Secretary replied that she was not aware of any complaints and that there were no emails or phone messages regarding the matter.

**Unfinished Business:**

Mr. Pantzar questioned what happened with the zoning hearing for Verizon. Attorney Levine replied that it is up to Attorney Joe McGraw to schedule it. Mr. Pantzar stated that he will check with Mr. Utegg to find out the status.

**New Business:**

Mr. Carachilo noted that when he attended the LCAB meeting, he met with the new commissioners. They will be meeting again in early March. He also followed up with Representative Mullins about possible funding including a grant for the pickup truck. He also spoke with Senator Rosemary Brown who would like to meet with Vandling Council and Fell Township Supervisors to introduce herself and meet everyone as she now covers our communities.

Mr. Carachilo has also reached out to Senator Casey who has someone on a committee who should be able to assist with funding. He also tried to speak with Governor Shapiro when he was in Honesdale recently but there were too many people and it was difficult to be able to have a conversation.

Mr. Carachilo continues to ask everyone he meets with for support for infrastructure improvements, a new DPW vehicle and programs for the elderly.

On behalf of council, Mr. Pantzar complimented the DPW for the great job they did during recent storms.

**Public Comment:**

No public comment at this time.

The meeting adjourned at 7:22 PM on a motion by Mr. Matos, second by Mr. Pantzar.

Minutes were prepared by Borough Secretary Nancy Perri.

*Nancy Perri*  
Signature

*March 16, 2024*  
Date