

Vandling Borough Council Minutes

Regular Meeting ~ March 18, 2019

Council President Fran Pantzar called the meeting to order. The Pledge of Allegiance was recited. Council members present included John Carachilo, Fran Pantzar, and Bill Matos. Bill Boyle and John Mayers were absent. Also present were Attorney Paul Smith, Treasurer Jennifer Slick, and Secretary Nancy Perri.

Minutes

Mr. Carachilo, second by Mr. Matos motioned to approve the minutes of the February meeting minutes. All were in favor.

Correspondence:

- o Keith Williams; Americans with Disabilities Act Training
- o PPL Electric Utilities – Community Roots Program
- o Lackawanna County Planning Commission – Zoning Administration Course
- o Forest City Area Emergency Services – 2019 Donation Request

Mr. Carachilo, second by Mr. Matos motioned to accept the correspondence. All were in favor. Mr. Carachilo will follow up on PPL Community Roots tree program and report back at the April meeting.

Persons to be heard: Browndale Fire Company
Fire Chief Josh Debevec reported that there were 12 incidents last month.

Public Comment on Agenda Items: None at this time

Treasurer Report of Receipts: (final for the month)

	<u>Mar 1, 19</u>
Current Assets	
Checking/Savings	
General Fund	
HNB - 0113	123,998.32
HNB - 4601	<u>12,147.35</u>
Total General Fund	136,145.67
Liquid Fuels Fund	
HNB - 4613	<u>62,752.11</u>
Total Liquid Fuels Fund	62,752.11
Refuse Fund	
HNB - 5401	<u>12,190.45</u>
Total Refuse Fund	<u>12,190.45</u>
Total Checking/Savings	<u>211,088.23</u>
CD Balance (1.65% Interest Renews 8/24/19)	<u>26,656.41</u>
	<u>237,744.64</u>
Principal Balance on Loan	176,107.55
(Payment Due 1/15/20)	

A motion to accept the report was made by Mr. Matos, second by Mr. Carachilo. Motion carried with all in favor. Mr. Pantzar asked if the balance in the liquid fuels account was up to date. Ms. Slick reported that the recent check has not been deposited yet.

The final revenue report for the month of March as reported by the Treasurer:

VANDLING BOROUGH - REVENUE - MARCH 2019			
Date	Name	Account	Amount
03/04/2019	Hab-Eit	310.20 · Wage Taxes	42.99
03/19/2019	Commonwealth of PA	355.02 · Liquid Fuel	21,731.55
03/19/2019	Mary Ann Risboskin	305.00 · Occ. Taxes	10.00
03/19/2019	Tumblin Tots	342.00 · Rent	1,000.00
03/19/2019	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	1,225.00
03/19/2019	District Magistrate	330.00 · Fines	75.53
03/19/2019	Selective Ins.	387.00 · Contributions & Donations	187.41
03/19/2019	Selective Ins.	387.00 · Contributions & Donations	149.19
03/19/2019	Lackawanna Co. Treasurer	319.00 · Delinquent Taxes	71.63
03/19/2019	Lackawanna Co. Treasurer	364.00 · Garbage Fees	557.50
03/22/2019	Hab-Eit	310.20 - Wage Taxes	805.98
03/27/2019	Hab-Eit	310.20 - Wage Taxes	1,569.93
03/31/2019	HNB #4613	341.00 - Interest Income	9.02
03/31/2019	HNB # 0113	341.00 - Interest Income	41.80
		Total	27,477.53

A motion to accept the treasurer's revenue report was made by Mr. Matos, second by Mr. Carachilo. Motion carried with all in favor.

Treasurers' Report of Bills: The final bill list for the month of March includes:

VANDLING BOROUGH - EXPENSES - MARCH 2019			
Date	Name	Account	Amount
03/09/2019	PAWC	409.30 · Bldgs. Utilities	65.64
03/09/2019	PAWC	448.36 · Water Hydrants	633.15
03/09/2019	UGI PNG	409.30 · Bldgs. Utilities	192.97
03/18/2019	County Waste	427.45 · Contract Sanitation Service	4,805.00
03/18/2019	PP&L	434.36 · Street Lighting	922.24
03/18/2019	PP&L	409.30 · Bldgs. Utilities	207.05
03/18/2019	Paul Smith	404.10 · Legal Wages & Salary	365.00
03/18/2019	Scranton Times	404.20 · Legal Advertisement	910.90
03/18/2019	Forest City Borough	410.45 · Police	2,000.00
03/18/2019	Forest City Borough	430.25 · Road Material	455.00
03/18/2019	Roto Rooter	429.45 · San.Sewer Contract Serv	878.50
03/18/2019	John Bonham	430.20 · Truck Gas & Supplies	312.60
03/18/2019	Cube Auto Supply	430.20 · Truck Gas & Supplies	24.86

03/18/2019	Holt Lumber	409.20 · Bldgs./Grounds Supplies & Exp	61.75
03/18/2019	NEP Telephone	409.30 · Bldgs. Utilities	73.19
03/18/2019	LRBSA	409.30 · Bldgs. Utilities	61.80
03/18/2019	Modern Gas	409.30 · Bldgs. Utilities	391.09
03/18/2019	Browndale Fire Co	411.50 · Fire Co. Contribution	500.00
03/18/2019	Thomas Collins, Jr.	430.10 · Street Maintenance Wages	302.71
03/18/2019	Jennifer Slick	402.10 · Treasurer's Commissions	308.88
03/18/2019	Nancy Ann Perri	405.10 · Secretary's Wages	302.88
03/18/2019	Bill Matos	400.10 · Legislative Wages	57.96
03/18/2019	John Mayers	400.10 · Legislative Wages	173.88
03/18/2019	Francis Pantzar	400.10 · Legislative Wages	173.88
03/18/2019	John Carachilo	400.10 · Legislative Wages	173.88
03/18/2019	Mary Ann Risboskin	427.1 · Garbage Fee Comm.	386.40
03/18/2019	Mary Ann Risboskin	403.20 · Tax Collectors Supplies & Exp	220.00
03/18/2019	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	308.88
03/18/2019	Joseph Brady	401.10 · Executive Wages	173.88
03/18/2019	John Lavin	413.2 · Protective Services Supplies	254.82
03/18/2019	William Boyle	400.10 · Legislative Wages	173.88
03/18/2019	Joseph Tedesco	430.10 · Street Maintenance Wages	259.46
03/18/2019	PSAB UC Plan	6560 · Payroll Expenses	171.35
03/18/2019	USPS	402 · .20 Treasurer's Supplies	55.00
03/19/2019	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	148.89
03/19/2019	IRS	6560 · Payroll Expenses	1,040.96
03/19/2019	PA Dept of Revenue	6560 · Payroll Expenses	241.67
03/19/2019	Hab-Eit	6560 · Payroll Expenses	96.72
03/19/2019	PAUC	6560 · Payroll Expenses	3.61
		Total Bills	17,890.33

A motion to pay the bills was made by Mr. Carachilo, second by Mr. Matos. Motion carried with all in favor. Ms. Striefsky (FC News) asked about the billing for the legal advertising to the Scranton Times. It was for bid advertising.

Mayor Report: Mayor Brady was not present.

Solicitor Report:

Attorney Smith noted that County Waste has been provided the contact information for owner of 401 Main Street regarding fence damage.

Attorney Smith would like Council to hold the NEIC agreement for further review. Council agreed and tabled the matter for next month.

Bids were opened for the paving of areas throughout the Borough. The bid results were as follows:

Bidder:	Base Bid:
Andrew Baldan Construction	\$ 48,000.00
Nick's Excavating & Construction	\$ 68,293.88
E.R. Linde	\$ 69,628.00
Wayco, Inc.	\$ 84,609.60
Schuylkill Paving	\$ 85,300.00
Hanson Aggregates	\$119,810.00

Bids were tabled for review by the Solicitor and KBA Engineering.

Committee Reports:

None at this time

Unfinished Business:

Secretary reported that she spoke with someone in Lackawanna County Area Agency on Aging regarding access to farmer's market vouchers by Vandling residents. They will try to plan to make sure senior citizens in the Borough can access the voucher distribution.

New Business:

Public Comment: -

Tom Collins asked about the report on recycling materials being turned away at County facility. For clarification this was a notice sent out to all communities and not specific to Vandling. Information from County Waste on recycling is on Facebook and posted at Borough Building. It will be put on website as well.

Frank thanked Tom Collins, Jr., Tom Collins, Sr., and Joe Tedesco for doing a great job on the roads.

With no further business, the meeting was adjourned at 7:40 PM on a motion by Mr. Carachilo, second by Mr. Matos.

Borough Secretary Nancy Perri prepared minutes.

Nancy Perri
Secretary Signature

April 15, 2019
Date Approved