

Vandling Borough Council Minutes  
December 19<sup>th</sup>, 2022

Mr. Carachilo called the meeting to order. The pledge of allegiance was recited. Council members present included John Carachilo, Bill Matos, Fran Pantzar, Amanda Serge, and Colleen Sullivan. Also present were Treasurer Jennifer Slick, Attorney Jeff Levine, and Secretary Nancy Perri. Mayor Prince was unable to attend the meeting.

**Minutes:** The minutes of the previous meeting were approved on a motion by Mr. Matos, second by Mrs. Serge. Motion carried with all in favor.

**Correspondence:**  
None at this time

**Persons to be heard:**  
Browndale Fire reported 16 incidents in November, 42 hours of training, 324 miles of travel, and all apparatus in service.

**Treasurer Report**  
**Treasurer Report of Financial Status: (final for December)**

	Dec 1, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>General Fund</b>	
HNB - 0113	376,354.10
HNB - 4601	12,431.69
<b>Total General Fund</b>	388,785.79
<b>Liquid Fuels Fund</b>	
HNB - 4613	42,796.53
<b>Total Liquid Fuels Fund</b>	42,796.53
<b>Refuse Fund</b>	
HNB - 5401	37,992.88
<b>Total Refuse Fund</b>	37,992.88
<b>CD Balance (.25% Interest Renews 7/24/23)</b>	27,931.46
<b>TOTAL ASSETS</b>	497,506.66
<b>LIABILITIES &amp; EQUITY</b>	
Principal Balance on Loan	66,457.09
(Payment Due 2/15/23)	

Mr. Pantzar, second by Mrs. Serge motioned to approve the Treasurer's report. Motion carried with all in favor.

**Treasurer Report of Receipts: (final for December)**

Vandling Borough Revenue ~ December 2022			
Date	Name	Account	Amount

12/01/2022	Commonwealth of PA	330.00 · Fines	142.22
12/02/2022	Hab-Eit	310.20 · Wage Taxes	2,455.17
12/05/2022	Lack. Co. Recorder of Deeds	310.10 · Real Estate Transfers	1,286.25
12/06/2022	Hab-Eit	310.20 · Wage Taxes	855.66
12/07/2022	Hab-Eit	310.20 · Wage Taxes	618.22
12/09/2022	Hab-Eit	310.20 · Wage Taxes	2,291.63
12/20/2022	Phil Hodges Jr.	320.00 · Building Permits	342.00
12/20/2022	Urban Electrical Contractors, Inc.	320.00 · Building Permits	175.50
12/20/2022	R3 LLC	320.00 · Building Permits	226.50
12/20/2022	Kathleen Murnin	320.00 · Building Permits	410.22
12/20/2022	Tumblin Tots	342.00 · Rent	1,050.00
12/20/2022	Mary Ann Risboskin	364.00 · Garbage Fees	1,470.00
12/21/2022	Hab-Eit	310.20 - Wage Taxes	677.65
12/29/2021	Hab-Eit	310.20 - Wage Taxes	807.06
12/31/2022	HNB 0113	341.00 - Interest Earnings	176.21
12/31/2022	HNB 4613	341.00 - Interest Earnings	12.71
		<b>TOTAL REVENUE</b>	<b>\$ 12,997.00</b>

Mr. Carachilo questioned what the state fines line item includes. Ms. Slick replied that it was a percentage of state police fines.

Mrs. Serge, second by Mr. Matos motioned to approve the revenue report. Motion carried with all in favor.

**Treasurer Report of Expenses: (final for December)**

Vandling Borough Expenses ~ December 2022			
Date	Name	Account	Amount
12/17/2022	PP&L	409.30 · Bldgs. Utilities	28.53
12/17/2022	PAWC	409.30 · Bldgs. Utilities	33.53
12/19/2022	UGI PNG	409.30 · Bldgs. Utilities	167.87
12/19/2022	GFL Environmental	427.45 · Contract Sanitation Service	6,609.67
12/19/2022	PP&L	434.36 · Street Lighting	980.68
12/19/2022	NEIC	413.45 · Rental Expense	55.00
12/19/2022	NEIC	413.10 · UCC & Code Enforcement	336.52
12/19/2022	PA Dept. of Labor & Industry	409.20 · Bldgs./Grounds Supplies & Exp.	103.48
12/19/2022	LRBSA	409.30 · Bldgs. Utilities	61.80
12/19/2022	City of Carbondale	410.45 · Police	2,000.00
12/19/2022	NEP Telephone	409.30 · Bldgs. Utilities	83.37
12/19/2022	The Scranton Times	404.20 · Legal Advertisement	81.70
12/19/2022	PAWC	448.36 · Water Hydrants	331.61
12/19/2022	Herlands & Levine	404.10 · Legal Wages & Salary	325.00
12/19/2022	Jennifer Slick	402.10 · Treasurer's Commissions	400.00
12/19/2022	Jennifer Slick	488.00 · Employees Withholding	(91.12)
12/19/2022	Nancy Ann Perri	405.10 · Secretary's Wages	400.00
12/19/2022	Nancy Ann Perri	488.00 · Employees Withholding	(97.12)
12/19/2022	Bill Matos	400.10 · Legislative Wages	225.00
12/19/2022	Bill Matos	488.00 · Employees Withholding	(51.12)
12/19/2022	Amanda Serge	400.10 · Legislative Wages	225.00
12/19/2022	Amanda Serge	488.00 · Employees Withholding	(51.12)
12/19/2022	Francis Pantzar	400.10 · Legislative Wages	225.00

12/19/2022	Francis Pantzar	488.00 · Employees Withholding	(51.12)
12/19/2022	John Carachilo	400.10 · Legislative Wages	225.00
12/19/2022	John Carachilo	488.00 · Employees Withholding	(51.12)
12/19/2022	Thomas Collins, Sr.	430.10 · Street Maintenance Wages	221.00
12/19/2022	Thomas Collins, Sr.	488.00 · Employees Withholding	(50.33)
12/19/2022	Thomas Collins, Sr.	452.20 · Holiday Lights	42.24
12/19/2022	Thomas Prince	429.66 · Sewer Expense	500.00
12/19/2022	Thomas Prince	488.00 · Employees Withholding	(113.90)
12/19/2022	Ronald Richards	413.2 · Protective Services Supplies	100.00
12/19/2022	Ronald Richards	488.00 · Employees Withholding	(22.78)
12/19/2022	Thomas M. Prince	401.10 · Executive Wages	225.00
12/19/2022	Thomas M. Prince	488.00 · Employees Withholding	(51.12)
12/19/2022	John Lavin	413.2 · Protective Services Supplies	500.00
12/19/2022	John Lavin	488.00 · Employees Withholding	(113.90)
12/19/2022	William Vaughn	430.10 · Street Maintenance Wages	312.00
12/19/2022	William Vaughn	488.00 · Employees Withholding	(71.07)
12/19/2022	Colleen Sullivan	400.10 · Legislative Wages	150.00
12/19/2022	Colleen Sullivan	488.00 · Employees Withholding	(34.18)
12/19/2022	Jay Lynch	429.66 · Sewer Expense	200.00
12/19/2022	Jay Lynch	488.00 · Employees Withholding	(45.56)
12/19/2022	PSAB UC Plan	6560 · Payroll Expenses	187.59
12/20/2022	Wex Bank (Sunoco)	430.20 · Truck Gas & Supplies	133.87
12/20/2022	PP&L	409.30 · Bldgs. Utilities	36.35
12/20/2022	PP&L	409.30 · Bldgs. Utilities	88.50
12/20/2022	PP&L	409.30 · Bldgs. Utilities	13.68
12/20/2022	PAWC	409.30 · Bldgs. Utilities	18.99
12/20/2022	IRS	6560 · Payroll Expenses	1,027.81
12/20/2022	PA Dept. of Revenue	6560 · Payroll Expenses	243.49
12/20/2022	Hab-Eit	6560 · Payroll Expenses	97.32
12/20/2022	PAUC	6560 · Payroll Expenses	3.33
		<b>TOTAL EXPENSES</b>	<b>\$ 16,104.37</b>

Trish of Forest City News questioned the payment to Tom Prince for sewer. This refers to Tom Prince, Sr. who serves as sewage enforcement officer for the Borough.

Mrs. Serge, second by Mr. Pantzar motioned to approve the bill listing. Motion carried with all in favor.

We have not received a bill yet from Rock Bottom for their work. The 5<sup>th</sup> & 6<sup>th</sup> Streets project is still being finished. Grass has to be planted and an area restored. A small portion had to be added to the end. The restoration and planting will be completed in the spring due to the weather.

**Mayor Report:** Mayor Prince was not present.

**Solicitor Report:** Attorney Levine had nothing to report at this time.

**Committee Reports:**

Mrs. Serge reported that she had spoken with the Mayor and Chief Bognatz about the lack of patrols in the Borough. Chief Bognatz reported that they have gone from eighteen officers to six and the budget had doubled due to the amount of overtime. They are extremely short staffed right now.

Mrs. Serge questioned who is responsible for cleaning around fire hydrants. The fire company will if they have people to help but it is helpful if neighbors can do it when they are clearing snow from their walks.

Code Enforcement Officer Joe Lavin reminded residents that they have twenty four hours after the end of a storm to shovel and clear their walks.

**Unfinished Business:**

The 2023 budget was approved with no tax increase but a garbage fee increase to meet the new contract. On a roll call vote, the budget was unanimously approved upon a motion by Mr. Pantzar, second by Mr. Matos.

**New Business:**

Resolution #1 of 2022 setting the 2023 tax rate was approved on a motion by Mrs. Serge, second by Mr. Pantzar with all in favor.

Resolution #2 of 2022 implementing Act 57 regarding property tax penalty waiver provisions was approved on a motion by Mrs. Serge, second by Mr. Matos with all in favor.

**Public Comment:**

Barbara Bock questioned who is plowing for the Borough. Currently it is Mr. Collins and Mr. Vaughn. Mr. Carachilo stated that we still need more help to provide plowing. This was a difficult storm with mixed precipitation. Steve Mikloiche has been assisting.

Mr. Matos requested that we obtain a written rate per hour from Mr. Mikloiche.

Council President Carachilo wished all a Merry Christmas and Happy New Year.

The meeting was adjourned at 7:25 PM on a motion by Mr. Pantzar, second by Mrs. Sullivan. All in favor.

These minutes were prepared by Borough Secretary Nancy Perri.

Nancy Perri  
Signature

January 15, 2023  
Date