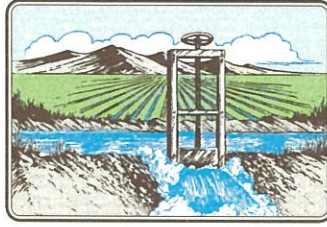


Reclamation District No. 1004



BOARD OF TRUSTEE
REGULAR BOARD MEETING MINUTES
November 9th, 2022
1:30 p. m.

Board of Trustees present Ed Hulbert, Larry Borrelli, Gary Bailey, Hans Herkert, Leanne Mord, District Manager Terry Bressler, Secretary to the Board of Trustees Barbara Sachs, Deryl Phy, Jeff Davids of Davids Engineering and Hayden Harter

Agenda:

M/S/C (Mord, Borrelli) approve November 9th, 2022 Agenda

Vote: Unanimous

Minutes:

M/S/C (Borrelli, Herkert) approve October 12th, 2022 minutes as modified

Vote: Unanimous

M/S/C (Herkert, Bailey) approve October 24th, 2022 minutes as modified

Vote: Unanimous

Public Comment:

Hayden Harter asked how long the District will be able to provide habitat water.

Chairman Hulbert said until the State or Federal government shuts us down. As of 11/1/22 the District will rely on riparian rights and running 2 wells.

Financials:

Treasurer's Report:

Barbara reported Umpqua Bank is requesting the District sign a Hold Harmless Agreement. After further discussion the Board approved the following:

1. Close Umpqua Bank checking account as soon as the account is cleared of all transactions.
2. Open new checking account with Tri Counties Bank.

M/S/C (Herkert, Borrelli) approve Treasurer's report as presented.

Vote: Unanimous

Barbara presented the following reports:

1. Treasurer's Report

M/S/C (Mord, Herkert) approve treasurer's report as submitted.

Vote: Unanimous

2. Cash report/Designation of Financial Accounts

M/S/C (Herkert, Borrelli) approve cash report/designation of financial accounts as presented.

Vote: Unanimous

3. Interim Transactions

M/S/C (Borrelli, Mord) approve interim transactions in the amount of \$72,475.60

Vote: Unanimous

4. Accounts payable

M/S/C (Borelli, Mord) approve accounts payable in the amount of \$47,878.61

Vote: Unanimous

5. Accounts receiveable

M/S/C (Borrelli, Herkert) approve accounts receivable as presented.

Vote: Unanimous

Barbara requested a transfer of \$10,000 from Fund One to Fund Three.

M/S/C (Herkert, Mord) approve transfer of \$10,000 from Fund One to Fund Three.

Vote: Unanimous

Barbara presented the employee's vacation and sick leave report.

Barbara said Mary Cummins with Robert Johnson Accounting booked \$421,000 credit the Bureau of Reclamation has on account which will show under equity on the profit and loss. Chairman Hulbert requested Barbara to inquire into this transaction with Mary to see how it will affect the profit and loss or balance sheet.

Terry said when the District transfers outside Bureau water to the Princeton Pumping facility the District fee is \$12.50 per acre foot. He said it cost \$11.18 so the transfer fee should be higher. After discussion, this item was table until the next meeting.

Manager's Report:

Terry said he delivered 3,700 acre feet of water at \$85.00

Trustee Bailey said we should shut down the wells and rely on river water only. He said we should use well water only under emergencies.

Assuming the District can still pump, the cost of water after 11/13/2022 was discussed.

M/S/C (Bailey, Herkert) approve \$42.00 per acre foot of water.

Vote: Unanimous

Terry presented the Butte GSA Grant and requested the Board approve Resolution 2022-09 so the District can participate in the grant program.

M/S/C (Herkert, Mord) approve Resolution 2022-09 for participation in the Butte GSA grant program.

Vote: Unanimous

Chairman Hulbert requested the Board sign the appointment of Sacramento River Settlement Contractors as agents for Administration of the Drought Relief Program with the Bureau of Reclamation in 2022.

M/S/C (Herkert/Mord) approve signing the appointment of Sacramento River Settlement Contractors as agents for Administration of the Drought Relief Program with the Bureau of Reclamation in 2022.

Vote: Unanimous

Terry said the air compressor at the Princeton Pumping facility had to be rewound at a cost of \$13,000

Terry said he feels if Putnam Auction has a 1975 International Dump Truck for \$2500 he said the District should buy it.

Terry said ditches are being cleaned and water is moving.

Terry said White Mallard wants to modernize their gate and are taking a look at it to see what can be done.

Chairmans Report:

Chairman Hulbert reported inflow at Shasta is 2000 c f s.

Old Business:

1. Terry said White Mallard Dam is spilling water and there's azola weeds coming down the stream. Gary Bailey said the Board should review the operating agreement next year as we don't want to water to go by.
2. Barbara presented the personnel manual for review. Chairman Hulbert said there's new labor laws that had to be included in the manual such as maternity leave, lactation area and so forth.
3. Terry suggested the personnel manual say if a payday falls on the week-end, payroll checks will be issued the following workday.

M/S/C (Herkert, Borrelli) approve revising the personnel manual to say if a payday falls on the week-end, payroll checks will be issued the following workday.

Vote: Unanimous

4. Chairman Hulbert requested the Board to approve the maximum vacation accrual be raised from 80/120 hours to 160 hours for all employees.

M/S/C (Borelli, Herkert) approve raising the maximum vacation accrual from 80/120 hours to 160 hours for all employees.

Vote: Unanimous

5. Barbara presented the Rules and Regulations revised manual to the Board for approval.

M/S/C (Herkert, Borrelli) approve revised Rules and Regulations policy dated 11-9-22

Vote: Unanimous

6. Terry said Dan O'Connell is working on the solar project. The field they feel the solar should be installed on is the District property on Putnam Road. The field would have to be laser

leveled and meter installed at the Kelly well. He also said the District lease would have to be modified.

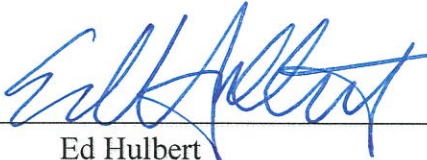
7. Terry said he's getting a proposal together regarding the hydro plant.
8. Trustee Bailey said he would like to see a pie graph showing what percentage the lawsuits, Dues and subscriptions, etc., cost per acre foot of water. Barbara suggested he work with Lynda to obtain a chart with the information he's seeking.
9. Trustee Herkert said the Brooks Walker has leaking pipes and are weak. He would like to look at a two year to three year capitol project plan. He said he would also like to schedule a Trustee tour of the District so the Board can physically see the condition of the facilities in the near future.

4:45 p. m. Closed Session:

5:07 p.m. Open Session:

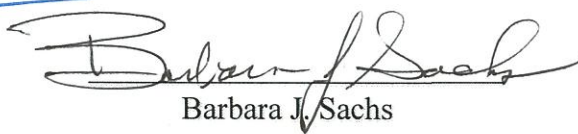
The Board directed Terry to schedule an interview with candidates for the Assistant Managers position as soon as possible.

There being no further business to discuss, the meeting was adjourned at 5:07 p. m.



Ed Hulbert

Chairman of the Board of Trustees



Barbara J. Sachs

Secretary to the Board of Trustees