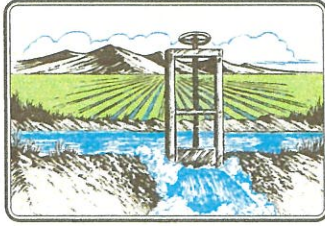


# Reclamation District No. 1004



RECLAMATION DISTRICT 1004  
BOARD OF TRUSTEE  
REGULAR BOARD MEETING MINUTES  
February 8th, 2023  
1:30 p.m.

Board of Trustees present Chairman Hulbert, Trustee Borrelli, Trustee Bailey, Trustee Herkert, Trustee Mord, District Manager Terry Bressler, Secretary to the Board of Trustees Barbara Sachs and Public Atendee Hayden Harter.

**Agenda:**

M/S/C (Trustee Mord, Trustee Borrelli) approve February 8<sup>th</sup> meeting agenda.

**Minutes:**

January 4<sup>th</sup> Minutes were previously approved. Trustee Bailey had a question about the January 4<sup>th</sup> meeting.

January 11<sup>th</sup> Minutes were approved with revisions.

M/S/C (Trustee Herkert, Trustee Bailey) approve January 11th, 2023 minutes as revised.

Vote: Unanimous

January 17<sup>th</sup> Minutes were not approved and will be reviewed further for future approval. Chairman Hulbert and Trustee Herkert said the minutes need to be accurate.

## **Public Comment**

Hayden Harter said he wanted to discuss the Public Comment regulations. Barbara Sachs explained Trustee Borrelli wanted this item agendaized. Trustee Borrelli said typically, public comments should be limited to the Public Comment period. He said during this time is when the Public makes comments. They don't ask questions of the Board. He said you can have multiple public comment periods. One at the beginning and one at the end. Barbara Sachs asked, if the Board is discussing an agendaized item and someone in the audience has input, they can only talk during Public Comment? He said the public makes comments during public comment they do not ask questions of the Board or interact in conversation with the Board during the meeting.

## **Financials:**

### **Treasurer's Report:**

Barbara presented the following reports:

#### 1. Treasurer's Report

M/S/C (Trustee Herkert, Trustee Bailey) approve treasurer's report as submitted.

Vote: Unanimous

Chairman Hulbert said he talked with Michele of Edward Jones Investments. After he discussed investing options with Trustee Borrelli they invested \$1,000,000.00 in Certificate of Deposit and \$1,000,000.00 in Treasury for a total of \$2,000,000.00.

#### 2. Cash report/Designation of Financial Accounts

M/S/C (Trustee Herkert, Trustee Bailey) approve cash report/designation of financial accounts as presented.

Vote: Unanimous

#### 3. Interim Transactions

M/S/C (Trustee Borrelli, Trustee Herkert) approve interim transactions in the amount of \$22,623.36

Vote: Unanimous

#### 4. Accounts payable

M/S/C (Trustee Borrelli, Trustee Herkert) approve accounts payable in the amount of \$156,425.16

Vote: Unanimous

5. Accounts receivable

M/S/C (Trustee Borrelli, Trustee Herkert) approve accounts receivable as presented.

Vote: Unanimous

Office Manager Barbara Sachs presented the employee's vacation and sick leave report.

Office Manager Barbara Sachs presented the profit and loss and profit and loss to actual.

Office Manager Barbara Sachs requested a transfer of \$10,000.00 from Fund One to Fund Three.

M/S/C (Trustee Bailey, Trustee Herkert) approve transfer of \$10,000 from Fund One to Fund Three.

Vote: Unanimous

Barbara requested a transfer of \$20,000 from Tri Counties Bank to Umpqua Bank for payroll taxes.

M/S/C (Trustee Bailey, Trustee Borrelli) approve transfer of \$20,000 from Tri Counties Bank to Umpqua Bank for payroll taxes.

Vote: Unanimous

**New Business:**

a. District Manager Terry Bressler said the District was in line to transfer water in 2023. He asked if it was the District's policy to not sell well water if there is not a 100% water allocation. Chairman Hulbert said he doesn't feel we are going to see 100% allocation.

Chairman Hulbert said District Manager Terry Bressler should fill out the paperwork with Glenn County to potentially transfer ground water and well water this year. This item was tabled to the next Board meeting.

b. District Manager Terry Bressler said he would like the standby fees to be \$22.50 per acre (same as 2022). Trustee Bailey said the standby fee shouldn't be set until the Board knows their water allocation and have a budget then the standby and water tolls can be set. This item was tabled to the next Board meeting.

c. Trustee Bailey said the 400 series field took advantage of selling water. He said this shouldn't have been allowed as it was agreed when the San Joaquin District acres were removed from the

District the Bureau of Reclamation would allow delivery of water to the 400 fields when there is water available and not in a drought year. During a drought year the water would be allocated to fields in the service area. Chairman Hulbert said Terry should find all documentation the District has regarding this matter and send it to all Trustees. He also requested this item be referred to Paul Minasian Attorney at Law for legal clarification.

d. Terry said he wanted to go back to actual meter corrections. He said the District should live and die by the meter.

M/S/C (Trustee Borrelli, Trustee Bailey) approved going back to actual meter corrections. No 15% credit on adjustment.

e. Office manager Barbara Sachs presented Preferred Janitorial quote to clean the office twice a month in the amount of \$250.00 per month. Windows and rug cleaning will be extra.

M/S/C (Trustee Borrelli, Trustee Herkert) approve Preferred Janitorial quote of \$250.00 per month to clean the District office with windows and rug cleaning to be an extra charge.

#### **Chairman's Report:**

Chairman Hulbert said he, Dustin Cooper and Trustee Herkert have been attending the Sacramento River Settlement Contractors meeting.

#### **Manager's Report:**

District Manager Terry Bressler said his 2020 pickup repairs will cost approximately \$6,000.

He said he's talking to the Colusa County Road Department regarding the repairs on the pipes under Gridley/Colusa Highway east of Butler Road.

District Manager Terry Bressler said he delivered a total of 19,270 acre feet of water and all pumps were off. He said Curtis Trujillo was working three days a week fixing roads etc.

He said Chris from the White Mallard wants gravel placed on the road to the White Mallard Dam and he would agendize this item for the March Board Meeting.

The Board said Terry should get an engineer's report on the Brooks Walker project.

#### **Old Business:**

1. Terry said he was looking for funding sources on the White Mallard Dam automated gate project.

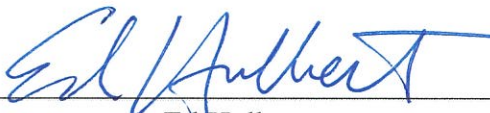
2. Terry said the solar company will be preparing a proposal for Board consideration.

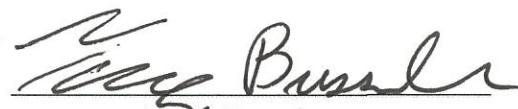
**3:46 p.m. Closed session**

**4:04 p.m. Open Session:**

January 17<sup>th</sup> minutes will be referred to legal department for clarification. Trustee Herkert and Trustee Mord talked with Office Manager Barbara Sachs to let her know the Board decided to not move forward with her offer to stay during the transition period to new staff.

There being no further business to discuss, the meeting was adjourned at 4:10 p. m.

  
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Ed Hulbert  
Chairman of the Board of Trustees

  
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Terry Bressler  
District Manager