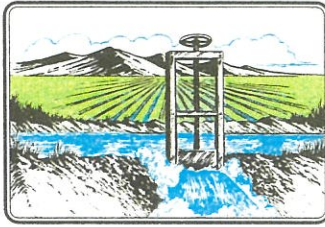


Reclamation District No. 1004



**RECLAMATION DISTRICT NO. 1004
BOARD OF TRUSTEES MEETING
AGENDA
May 10, 2023
Regular Board Meeting
10:00 a.m.**

**Dial-in number: 916-233-0790
Participant Pin: 5960409**

Board of Trustees present Vice-Chairman Borrelli, Trustee Herkert, Trustee Mord, Trustee Bailey. RD 1004 staff present District Manager Terry Bressler and Secretary to the Board of Trustees Barbie Buchanan. Public attendee present Deryl Phy. Public attendees present by phone T.J. Louderback and Michael Marver.

Chairman Hulbert absent, Vice-Chairman Borrelli presiding.

1. Call the Meeting to Order

Called to order at 10:04 a.m.

2. Approval of Agenda

Motion to approve agenda for 5/10/23: Trustee Herkert
Second: Trustee Mord
Vote: Unanimous

3. Approval of Minutes

A. April 12, 2023 Landowners Meeting

Motion to approve with suggested edits: Trustee Herkert
Second: Trustee Mord
Vote: Unanimous

B. April 12, 2023 Regular Board Meeting

Motion to approve with suggested edits: Trustee Herkert
Second: Trustee Mord
Vote: Unanimous

4. Public to address the Board

Deryl Phy asked District Manger what RD 1004's status is pertaining to spraying and the mustard surrounding the ditches and canals. He also voiced his concern with the timeline of spraying for planting. District Manager Terry Bressler stated that District staff is currently chopping mustard and Washburn Spray Services will be out next week to begin spraying.

6. Financial Report-Discussion and Possible Action

Office Manager Barbie Buchanan presented Treasurer's Report.

A. Cash Report/Account Balances

Motion to approve Cash Report/Account Balances as presented: Trustee Herkert
Second: Trustee Bailey
Vote: Unanimous

B. Interim Disbursements –

Motion to approve Interim Disbursements as presented: Trustee Herkert
Second: Trustee Bailey
Vote: Unanimous

C. Accounts Payable

Motion to approve Accounts Payable as presented: Trustee Herkert
Second: Trustee Bailey
Vote: Unanimous

D. Accounts Receivable

Discussion only. No action taken.

E. Profit/Loss Statement

Barbie Buchanan presented the balance sheet and profit and loss statement, discussion only. No action taken.

F. Approval of Transfers

Barbie Buchanan requested a transfer from Tri Counties to Umpqua Bank to cover payroll taxes in the amount of \$10,000.00.

Motion to approve \$10,000.00 transfer from Tri Counties to Umpqua Bank: Trustee Bailey
Second: Trustee Mord
Vote: Unanimous

Motion to approve \$10,000.00 transfer from Fund One to Fund Three: Trustee Herkert
Second: Trustee Bailey
Vote: Unanimous

7. New Business:

A. Discussion of Meeting Recordings and Retention Policy

Board agreed that District should develop a records retention policy. Trustee Bailey recommended keeping records for three years. District staff will gather retention policy examples and present to Board at June's meeting.

B. Discussion and Analysis of 2024 Stand-by Fees

Topic tabled until June's meeting.

C. Discussion and Possible Action regarding Five Year Plan and Capital Allocation

District Manager Terry Bressler presented Five Year Plan. Discussion regarding purchase vs. lease options for a long reach excavator and other equipment, District staff will bring options for both to board at June's meeting. Discussion started regarding purchase of a small truck for District Meter Reader.

Public attendee Deryl Phy specifically asked about item D. 1. on Five Year Plan, **Replace Pipe under Mallard Road going from 5 points to Barrow Pit** at Field 25. District Manager Terry Bressler updated Board and public attendees that he has been attending Colusa County Supervisor's Meetings and Colusa County feels that the pipe does not need replacement at this time. Terry waiting for County meeting minutes to address the issue further.

8. Chairman's Report

A. Update on Sacramento River Settlement Contractor (SRSC)

Trustee Herkert provided updates to the Board regarding SRSC. Shasta is currently 98% full and operating under spill management. USBR is regulating releases to avoid operating weirs. Based on the current hydrology, the Shasta inflow threshold to reach 100% allocation for next year (2024) has been set at 3.2 MAF. SRSC has started discussions about hiring staff directly rather than using various staff from other water districts. This change could potentially increase dues over the next two to three years. Minasian Law Firm is present at meetings to advocate for RD 1004.

9. Manager's Report

A. Update on Projects

District Manager Terry Bressler announced RD 1004 was awarded funding approval through the Carl Moyer Program to purchase pump motor.

There is more rice being planted than anticipated, but fields are taking less water to flood. Direction was given to District Manager Terry Bressler to use all USBR allocated water in order to best protect District's water rights.

District Manager Terry Bressler reported that there was vandalism damage at the East well, and the drive needed to be replaced. A police report was obtained, and turned in to the District's insurance company.

District has still not received refund from USBR, however, USBR has not billed the District at this time either. District will not pay USBR in full before receiving refund.

Discussion regarding approach to the bottom of cement ditch, RD 1004 recommends installing an electric gate opener immediately to reduce chances of accidents; approximate cost is \$8,500.00.

B. Update on 5 yr. Plan w/ est. costs

Discussion only, no action taken.

10. Assistant Manager Report

Topic tabled until June's meeting.

11. Old Business:

A. Discussion and Possible Action regarding-GSA/SGMA

Nothing to report.

B. Discussion and Possible Action regarding-Butte Creek

No update at this time, discussion will continue at June's meeting.

C. Discussion and Possible Action Regarding-Ditch the agreement with Mallard Ranch

Trustee Herkert spoke with Glenn Welborn who reviewed County Records and determined RD 1004 does have easement on ditch originating when property was transferred from Moulton to next owners. Trustee Herkert is waiting for a copy of County documents and will report out at June's meeting. T.J. Louderback asked for copy of County documents once received.

Trustee Borrelli mentioned that wheeling fee should not apply unless water is being transferred from property to property.

Discussion will continue to determine if District's wheeling fee policy should be updated.

D. Discussion and Possible Action Regarding-solar program and proposal

Discussion only, no action taken and will revisit during June's meeting.

E. Discussion and Possible Action Regarding-Hydro/Solar program & proposal-Emrgy

Discussion only, no action taken and will revisit during June's meeting.

F. Discussion and Possible Action Regarding-White Mallard Dam Automated Dam Level

District Manager Terry Bressler is still working on obtaining details.

G. Presentation from Floodplains Reimagined regarding new flood plan

Representatives from Floodplains Reimagined were not available for today's meeting and have rescheduled for June. Board would like to see interested Landowners here to share their concerns as well.

H. Discussion and Possible Action regarding Approval of 2023 Budget

District's 2023 Budget presented. Board recommended three changes: update interest income, increase water purchase to reflect full water purchase, and decrease fuel & oil/includes excavator line item.

Motion to approve 2023 Budget with three revisions listed above: Trustee Bailey

Second: Trustee Herkert

Vote: Unanimous

I. Discussion and Possible Action of Construction Contract

District Manager Terry Bressler presented draft construction drawings for Avis and Brooks Walker work. Trustee Bailey noticed possible issues regarding sump profile on the Brooks Walker drawing. Trustee Bailey asked Board for some time to review drawings and recommend possible changes to obtain best outcome. Board agreed and Trustee Bailey will work with District staff to address concerns and report back to Board.

12. CLOSED SESSION AND TOPICS TO BE DISCUSSED:

Discussion and Possible action regarding Sacramento River Water Rights/Bureau of Reclamation & California Department of Water resources.

12:25 p.m. Closed Session

12:35 p.m. Open Session


Report out: Discussion of legal issues pertaining to SRSC.

A. Litigations:

Nothing to report at this time.

Meeting adjourned at 12:37 p.m.

Submitted by Barbie Buchanan.



Larry Borrelli

Vice-Chairman of the Board



Barbie Buchanan

Secretary to the Board of Trustees