

The Ultimate Wedding Day Roadmap and Checklist with Instructions

You are about to:

- **DISCOVER** everything you will need or want at your Wedding.
- **PRIORITIZE** your purchasing decisions according to who and what will deliver your desired outcome!
- Have a proven **PLAN** that provides the necessary information you need to create a seamless timeline

That will accomplish more... with Less MONEY, Less STRESS, and in Less TIME!

This Check List will **SAVE** you a significant amount of money, reduce or **ELIMINATE** the stress you may be experiencing, and you will have a seamless wedding day agenda/timeline that will **MAXIMIZE** every minute planning your wedding and the time you will have with your family and friends on your wedding day.

To experience the MAGIC these 4 pages will deliver, follow these 10 easy steps.

Step #1: Print these 4 pages and grab something to write with.

Step #2: On the Roadmap below, **Strike-Through ALL** the events you do not want at your wedding. Then, on your Checklist below the Roadmap, place an **“E”** in front of all the events you just drew a line through. **The “E” represents Eliminate.**

Step #3: Place the letter **“A”** in front of **ALL the events** you must-have. These are the events you must include in order to accomplish the wedding day outcome you desire.

Step #4: Place the number **“1”** to the right of the **“A”** event that **means the most to you**. **“A1”**.

Step #5: Put the number **“2”** to the right of the **“A”** event that means the next most to you. **“A2”**.

Step #6: Continue putting sequential numbers until every **“A”** event has a number to its right.

You have just prioritized every event you must have at your wedding and in the order of your needs and importance.

Step #7: Place a **“B”** in front of all the events you would like, but could do without if you had to. **DO NOT invest any of your time or money on any of these “B” events until all of your “A” events have been taken care of. Repeat Step #4, #5, and #6 with all your “B” events**

Step #8: Place a **“C”** in front of all the these events that you don't need, but you have saved so much money on your A and B events, you can now afford to add some or these nice bonus **“C”** events because your budget permits. **DO NOT invest any of your time or money on these events until all of your “A & B” events are completed and paid for. Repeat Step #4, #5, and #6 with all your “C” events**

Step #9: Place a **“D”** in front of all the events you can delegate to others. Family or friends may offer to handle these events as a gift, but **DO NOT DO THIS** if their well-intended gift is an **“A”** event or if you would be upset if they fall short of your expectations. Change these events to A, B, or C events based on their importance to you. **Repeat Step #4, #5, and #6 with all “D” events**

Step #10: **Circle the Vendor in each of your “A” priority events** that you believe will play the biggest role in transforming that event or moment into a memory you will cherish for a lifetime.

~~Strike-through~~ every event on the Roadmap below to eliminate it from events you want or need at your wedding.

Then,

Place an "E" next to each of those events on the Checklist on the following 2 pages.

The Ultimate Wedding Day Roadmap

Pre - Ceremony → First Look Photos → Family and Wedding Party Photos → *Ceremony*

Wedding Party enters ← Honor Seating ← Announcements/Unplugged/Interactive Instructions ← Guest Seating

Processional → Welcome/Greeting/Opening Prayer → Story/Scripture/Reading(s) → Vows → Ring Exchange

Sign Marriage License ← Group Photo ← Recessional ← Pronouncement ← Sand Blending/Unity Candle/Dedications

Cocktail Hour → Cocktails/Hors d'oeuvres Served → Additional Photos → Guest Book → Photo Booth

Invite Guests into Reception ← Seating Chart ← Sunset Photos ← Lawn Games ← Slideshow/Montage Video

Reception → Welcome by Host → Introductions → Love Story → First Dance

Interactive Games ← Meal: Plated/Family Style/Buffer/Stations ← Prayer/Blessing ← Welcome by honored guest/parents

Visit/Photos with Guests → Toasts/Speeches/Thank you's → Parent Dedication Dances → Wedding Party Dance

Bouquet Toss ← Cake Cutting/Dessert Table ← Anniversary Dance ← Open Dancing ← Group Photo ← Goodwish Dance

Garter Removal & Toss → Money/Charity/Greeting/Advice Dance → Non-Stop Dancing → Line Dances → Late Night Snacks

Send Off ← Solo Dance for Couple ← Final Instruction/Reminders ← Final Thank you's ← Last Dances ← Last Call

The Ultimate Wedding Day Checklist!

Pre-Ceremony (0-75 minutes)

Venue, Photographer, Videographer, Planner

(Add a Vendor name to these events if needed)

_____ **First Look Couple Photos** (0-30 minutes) **Vendor(s):** Venue / Photographer / Videographer / Planner

_____ **Family and Wedding Party Photo** (0-45 minutes) **Vendor(s):** Venue / Photographer / Videographer / Planner

Photos taken before your ceremony.

Pros: You will look your best. Your hair, gown, make-up, and flowers are fresh. You won't feel rushed. You can skip a cocktail hour if all your photos are completed or if you would like to invest more of your time and money towards other aspects of your wedding.

Ceremony (0-60 minutes)

Vendors: Venue, Marriage License, Officiant, Photographer, Videographer, Musicians, DJ/Sound, Florist, Decorations, Rentals, Planner

(Add a Vendor name to these events if needed)

_____ **Guest Seating** (0-30 minutes) **Vendor(s):** Venue, Rentals, Musicians, DJ, Planner

_____ **Announcements/Unplugged/Interactive Instructions** (0-5 minutes) **Vendor(s):** DJ, Venue, Planner

_____ **Honor Seating** (0-5 minutes) **Vendor(s):** Musicians, DJ, Venue, Planner

_____ **Wedding Party Enters** (0-5 minutes) **Vendor(s):** Musicians, DJ, Venue, Planner

_____ **Processional** (0-3 minutes) **Vendor(s):** Musicians / DJ, Planner, Officiant, Venue

_____ **Welcome/Greeting/Opening Prayer** (0-5 minutes) **Vendor(s):** Officiant, special guest, DJ, Venue

_____ **Story/Scripture/Reading(s)** (0-5 minutes) **Vendor(s):** Officiant, special guest, DJ, Venue

_____ **Vows** (0-5 minutes) **Vendor(s):** Officiant, DJ, Venue

_____ **Ring Exchange** (0-5 minutes) **Vendor(s):** Officiant, DJ, Venue

_____ **Sand Blending/Unity Candle etc...** (0-5 minutes) **Vendor(s):** Officiant, Musicians, DJ, Venue

_____ **Pronouncement** (0-1 minutes) **Vendor(s):** Officiant, DJ, Venue

_____ **Recessional** (0-3 minutes) **Vendor(s):** Musicians, DJ, Venue

_____ **Group Photo** (0-5 minutes) **Vendor(s):** Venue / Photographer, Videographer, Planner, DJ

_____ **Sign Marriage License** (0-5 minutes) **Vendor(s):** Officiant, Planner, Photographer, Videographer

Cocktail Hour (0-60 minutes)

Vendors: Venue, Caterer, Musicians, DJ/MC, Florist, Decorations, Photographer, Videographer, Photo Booth, Rentals, Planner

(Add a Vendor name to these events if needed)

_____ **Cocktails/Hors d'oeuvres Served** (0-60 minutes) **Vendor(s):** Venue, Caterer

_____ **Additional Photos** (0-60 minutes) **Vendor(s):** Venue, Photographer, Videographer, Planner, DJ/MC

_____ **Guest Book** (0-60 minutes) **Vendor(s):** DJ/MC, Planner, Venue

_____ **Photo Booth** (0-60 minutes) **Vendor(s):** Photo Booth, DJ/MC

_____ **Slideshow/Montage Video** (0-60 minutes on a loop) **Vendor(s):** Photographer, Videographer, Venue

_____ **Lawn Games** (0-60 minutes) **Vendor(s):** Venue, Rentals

_____ **Sunset Photos** (0-15 minutes) **Vendor(s):** Venue, Photographer, Videographer, Planner, DJ/MC

_____ **Seating Chart** (0-60 minutes) **Vendor(s):** Venue, Planner, DJ/MC

_____ **Invite Guests into Reception** (0-15 minutes) **Vendor(s):** Venue, DJ/MC, Planner

Reception (0-240 minutes)

Vendors: Venue, Caterer, Bakery, Musicians, DJ/MC, Lighting and Visuals, Photographer, Videographer, Florist, Decorations, Photo Booth, Rentals, Planner

(Add a Vendor name to these events if needed)

- _____ **Welcome by Host** (0-2 minutes) **Vendor(s):** DJ/MC, Planner, Musicians, Photographer, Videographer
- _____ **Introductions** (0-10 minutes) **Vendor(s):** DJ/MC, Photographer, Videographer, Planner
- _____ **Love Story** (0-10 minutes) **Vendor(s):** DJ/MC, Photographer, Videographer
- _____ **First Dance** (0-5 minutes) **Vendor(s):** DJ/MC, Musicians, Dance Instructor, Photographer, Videographer, Planner
- _____ **Welcome by honored guests/parents** (0-10 minutes) **Vendor(s):** DJ/MC, Photographer, Videographer, Planner
- _____ **Prayer/Blessing** (0-5 minutes) **Vendor(s):** DJ/MC, Photographer, Videographer, Planner
- _____ **Meal: Plated/Family Style/Buffer/Stations** (0-60 minutes) **Vendor(s):** Venue, Caterer, DJ/MC, Musicians, Planner
- _____ **Interactive Games** (0-10 minutes) **Vendor(s):** DJ/MC, Venue
- _____ **Visit/Photos with Guests** (0-15 minutes) **Vendor(s):** DJ/MC, Photographer, Videographer
- _____ **Toasts/Speeches/Thank-You's** (0-15 minutes) **Vendor(s):** DJ/MC, Photographer, Videographer, Bartending, Venue, Planner
- _____ **Parent Dedication Dances** (0-10 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer, Planner
- _____ **Wedding Party Dance** (0-5 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer, Planner
- _____ **Good Wish Dance** (0-5 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer
- _____ **Group Photo** (0-5 minutes) **Vendor(s):** Photographer, DJ/MC, Videographer, Venue
- _____ **Open Dancing** (0-60 minutes) **Vendor(s):** DJ/MC, Musicians, Lighting, Photographer, Videographer
- _____ **Photo Booth** (0-180 minutes) **Vendor(s):** Photo Booth, DJ/MC
- _____ **Anniversary Dance** (0-5 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer
- _____ **Cake Cutting/Dessert Table** (0-5 minutes) **Vendor(s):** Venue, Bakery, DJ/MC, Musicians, Photographer, Videographer, Planner
- _____ **Bouquet Toss** (0-5 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer, Planner
- _____ **Garter Removal & Toss** (0-5 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer, Planner
- _____ **Money/Charity/Greeting/Advice Dance** (0-15 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer
- _____ **Non-Stop Dancing** (0-90 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer
- _____ **Line Dances** (0-15 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer
- _____ **Late Night Snacks** (0-45 minutes) **Vendor(s):** Venue, Caterer, DJ/MC, Planner
- _____ **Last Call** (0-1 minutes) **Vendor(s):** DJ/MC, Bartending, Venue
- _____ **Last Dances** (0-10 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer, Planner
- _____ **Final Thank-You's** (0-1 minutes) **Vendor(s):** DJ/MC
- _____ **Final Instructions/Reminders** (0-2 minutes) **Vendor(s):** DJ/MC, Planner, Venue
- _____ **Solo Dance for couple** (0-5 minutes) **Vendor(s):** DJ/MC, Musicians, Photographer, Videographer, Venue
- _____ **Send-Off** (0-5 minutes) **Vendor(s):** Venue, DJ/MC, Photographer, Videographer, Planner