



Unconditional Offer Enrolment Policy

1. Unconditional Offer

A student can only be given an unconditional offer for a course if he/she meets the minimum requirements for that particular course.

All overseas students must be able to provide the following documents (or notarised copies of the documents):

- their valid passport;
- details of any colleges previously attended;
- original certificates of qualifications obtained;
- original certificates of competence in English Language;
- proof of funds;
- any other documents required;
- a brief outline of student's future plan- personal statement

The Admissions Office will verify all documents before an Offer/ Visa Letter is issued.

The Centre may ask the student to:

- attend an interview before an Offer/ Visa Letter is issued (SKYPE FOR INT'L STUDENTS)
- sit an examination in order to judge his/her level of written and spoken English Language;

2. Enrolment

A student can only enrol for a course if he/she meets the minimum requirements for that particular course. Original certificates of all previous qualifications, must be presented

All overseas students must be able to provide on enrolment:

- their valid passport;
- their visa details which give permission to study in the United Kingdom;
- details of any colleges previously attended;
- original certificates of qualifications obtained;
- original certificates of competence in English Language;
- proof of funds;
- any other documents required;
- a brief outline of student's future plan- personal statement

Before a Certificate of Enrolment is issued to a student:

- the Admissions Office will verify all the student's details and documents;
- the student must sign a declaration that they have read and understood the Terms and Conditions of Enrolment and Centre policies.