



WE ARE HERE TO HELP

We are pleased you have decided to study with us here at LCTD, United Kingdom. Here at LCTD, we do everything to make sure you have a positive experience that will benefit you both academically and personally.

To get started, please download our student handbook [here](#). You will read all about the benefits of studying with us. We have also included some information about how to have a fantastic stay here in the city of London.

Should you have any questions about the course you are interested in, or would like further information, advice and guidance about studying with LCTD, you are more than welcome to contact us as follows. You can call our Admissions Office on +44 (0)800 689 4834.

If your enquiry relates to any of our Accounting & Business qualifications, you can ask to speak directly to the Head of **Centre for Accounting & Business Professionals (CABP)**.

If you are planning to join the UK Health Care sector and would like to build your career with us, you can contact our Head of **Centre for Health Care Professionals (CHCP)** who will take you through the various career options available to you.

Our **Centre for Education and Training (CETP)** specialises in the delivery of qualifications including:

- Award in Education & Training
- Certificate in Assessing Vocational Achievement (CAVA)
- Level 4 Award in Internal Quality Assurance of Assessment Processes and Practice
- Level 4 Award in Understanding the Principle of External Quality Assurance of Assessment Processes and Practice

Please send all enquires about any of the above qualifications to the Head of CETP.

CONTACT US:

Tel: +44 (0)800 689 4834.

URL: www.lctd.co.uk

Email: info@lctd.co.uk



You can download the centre enquires process chart [here](#). Please make sure you familiarise yourself with our Terms and Conditions (downloadable here) which provides you with more information about accepting an offer to study with us.

Once you are satisfied with your initial contact and are ready to apply for your chosen programme, you will need to complete this [application form](#). Our admissions team will process your applications once they receive all the relevant supporting documentation.

Once our admissions team have processed your application they will contact you with the outcome. Occasionally, we may require additional information or documentation from you depending on your residency status in the UK, e.g. whether you are classified as a Home or International student.

You can be assured that you will receive maximum support (at no extra cost) from our International Admissions Officer (IAO). Our team will ensure you are prepared to study with us (or our education partners) by providing you with all the support required to secure an entry clearance visa covering your course's duration.

If everything goes well you will receive your offer letter and accommodation reservation letter (if you choose to stay in one of our student hostels). We will state your course details and fees paid, or expected to be paid, towards your course or accommodation. Please note that you will be required to complete and return an acceptance form to admissions@lctd.co.uk

We are very much looking forward to welcoming new students from all over the world.

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