



IRISH CENTRE

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FACILITY RENTAL FORM

PLEASE PRINT AND COMPLETE IN FULL

Member: Yes * Must be a member for more than 6 months to qualify for member rates
 No

Rentee Information

 Last Name First Name Phone Email

 Address City Province Postal Code

Event Information

Type of Event: _____
Date of Booking: _____ **Number Attending:** (max. 150)

NOTE: NO CONFETTI ALLOWED IN THE CLUB

NOTES

Catering: Yes No *See Catering Form
 (no outside food or beverage allowed)
 Entertainment: Yes No
 Decorating/Setup: Yes No *See Schedule A
 PA Equipment: Yes No *See Schedule A

- 1) Deposit is required to confirm and hold your booking. Deposit is due upon signing agreement.
- 2) Rental cheque is payable 2 weeks prior to date of event booking.
- 3) All bookings are semi-private functions (we are open to our members during regular hours).
- 4) The Rentee is responsible for the cost of entertainment if it has not been previously booked.

	Member		Non-Member	
Deposit Fee	\$200.00	<input type="checkbox"/>	\$200.00	<input type="checkbox"/>
Cleaning Fee	\$50.00	<input type="checkbox"/>	\$50.00	<input type="checkbox"/>
Rental Fee	\$200.00	<input type="checkbox"/>	\$300.00	<input type="checkbox"/>

(Rentee) (Irish Sports & Social Society)
 Signed: _____ Signed: _____
 Date: _____ Date: _____

FOR OFFICE USE ONLY

Deposit Fee Cleaning Fee Rental Fee Cheque No. _____
 Date: _____

The ISSS, it's Executive or Members are not liable for any damage