

**LAS SENDAS ELEMENTARY SCHOOL – PARENT-TEACHER ORGANIZATION**  
**3120 N Red Mountain, Mesa, AZ 85215**  
**GENERAL MEETING August 28, 2023 - MINUTES**

Meeting called to order 2:32pm by Summer Wood

Introductions/Roll Call: Lindsey Clayton — President - not present  
Summer Wood — Treasurer  
Monica Sarault — Secretary  
Cortny Tune — Events  
Charlene Becher and Jessica Nilsen — Fundraising  
Khloe Jones — Communication

Approval of May 8, 2023 Minutes

Motion made by Jennifer McKee. Second by Allison Kenley. Motion passed

Principal's Report: Aaron Kaczmarek (arrived later in the meeting,  
gave report after housekeeping items)

- ADE report evaluation: innovation sets us apart as a school (among 1700 others); focus this year "TEAMing": how do we work together as teachers/students
- SAT/ACT testing gone away as a requirement for university schools - now GPA based
- Mesa bond override (mail in ballot) - will host informational meeting to deliver facts on Sept 28th
  - Red Mtn is the next high school in line to receive funds to refurbish school grounds/offices, STEM/welding (Mesa High most impressive use of funds)
  - Visionary parents that may want to participate reach out
- Clear bag "practice" not "policy"
  - Upcoming Food truck event: use graphics from MPS website on flyers to announce "practice"

Treasurer's Report: Summer Wood

- Operating account balance: \$71,402.74
- Operating account balance after encumbered funds: \$52,243.38

**REVIEW OF Summer/August:**

The yearbook signing party at the end of the year at Fat Cats was a huge success, we will do it again this year.

There was an issue with class pages in the yearbook and 12 students were left out - all students who were left out of the yearbook were issued a full refund, additionally, we ordered class sets of photo stickers for students to add to their yearbook

The first week of school was busy, but fun. We hope you all enjoyed the welcome back breakfast, we had an excellent turnout for boohoo yahoo breakfast, and spirit wear sales at Meet the Teacher night went smoothly.

- Point of sale units were a success- seamless checkout experience/ positive feedback

In our last PTO meeting in May, we discussed using funds available for technology for laptops for substitute teachers or wired headphone class sets. After discussing with Aaron, he advised both are more appropriate to come from the school budget rather than PTO. Substitute laptops should be available.

#### **NEW BUSINESS:**

##### ***Fundraising Update - Char and Jessica***

Our year-end DNO at Fat Cats raised \$657.15 plus \$1,085.82 in spirit wear and other sales items.

Dining Day at Cup of Joey earned \$50

Dining Night Out at MOD Pizza earned \$377.51

Next Dining Night Out will be Kneaders on September 26th. Do we need flyers in Spanish?

- All day event at Kneaders; no Spanish flyers necessary

We will continue Cup of Joey deliveries this year. Our first delivery was 8/25 and all 45 orders submitted by LSE staff were paid for. We are working on obtaining an updated staff list that includes aides and other roles we may have missed. We will resend the Google form once we have that. In the meantime, if you know of someone who was missed, please share the form with them. Thank you to the volunteers who helped us deliver!

Next Cup of Joey visit planned for September 15th- this will be the truck just visiting the community, not the Treat the Teacher. Where would be best for them to set up? TBD

Next Treat a Staff Member Day will be Friday, September 29th

Golden Spoon for Prelude Strings- requests sent to Golden Spoon for fundraiser on concert nights. Waiting to hear back.

- Dawn Silva informed all machinery is down
- Researching alternatives: Gourmet Gelato/ Cold Stone/
- Grandma's Ice Cream on Wheels- We have reached out. Waiting to hear back.

##### ***Events Update - Cortny***

One of our PTO goals this year is to focus on building community. We will do fewer, more significant events this year.

Our first PTO event is Food Truck Frenzy on Friday, September 22 from 6:00-8:00 pm. We will have food trucks and inflatables. This event is free to attend. It is not a drop-off event. Motion to encumber \$2,500 to cover expenses

- Motion made by Teresita Alfonso. Second by Melissa Smith. Motion passed

### ***Agenda Items***

The PTO's primary goal this year is to foster community by providing opportunities to create social connections and demonstrate care for one another.

- Development of a nature/sensory walk - We will support the design and installation of a nature/sensory walk to allow students to spend a few minutes of their school day walking, jumping, bouncing, and generally expending their excess energy. This pathway will be available to use when walking to different activities or as a space for students who are struggling to refocus, calm and take control of their bodies and actions.
  - Ms Micela and Ms Smith working on this
- Professional Development - We will support continued staff development to meet your needs and offer community development opportunities to support school initiatives.
- Larger PTO events - We will invest more in providing free community events. For example, our first event will be a food truck night in September with inflatables.

Tracy McClure - Tracy is stepping down from PTO board, but will be leading Art Masterpiece.

- Introduced as new coordinator; signing up volunteers

LSE Alum Justin McCall coordinated a paver walkway install in front of the school for his Eagle Scout project. Justin had all the materials donated and has requested PTO support the project by reimbursing the cost of landscaping company labor—request for a motion to reimburse \$750 for installation labor costs.

- Questions regarding labor vs eagle scout project - Principal K clarified the reimbursement is to a landscaping company who did additional work/physical install; Justin acted as “general contractor” to coordinate the donation of supplies and install.
  - Motion made by Annie Rogers. Second by Scott Hockings. Motion passed

Reflex Math Request from Melissa Smith. Request for a motion to encumber \$2106.60 for site license. Reduced the time in contract. Amount reflects.

- Motion made by Scott Hockings. Second by Dawn Silva. Motion passed

SSEP Project Request from Melissa Smith. Request a motion to encumber \$294.33 to reimburse project materials. Honeywell funded , conjunction with ISS project.

- Motion made by Michelle Zima. Second by Julie Willis. Motion passed

Now that the garden and outdoor classroom space have been installed, we recognize the need to update the outdoor classroom space. We will move the flagstone and create a paver area for the classroom, add staircases to the raised beds, and install two large benches. The total cost of

this work is \$11,694. We recently purchased 8 benches for the garden perimeter for \$2356.17. Request a motion to encumber \$2050.17 to complete the garden.

- Motion made by Jennifer Berkshire. Second by Allison Kenley. Motion passed

Annie Rogers will take staff pictures again this year. Request a motion to encumber \$150 to purchase a photo backdrop and print photos.

- Motion made by Marie Lombardi. Second by Michelle Zima. Motion passed

3D printer supplies request from 6th Grade STEM teachers. Request a motion to encumber \$300 to purchase a cord (one went missing in the move), new plates, memory sticks, etc.

- Motion made by Michelle Zima. Second by Pam McConnell

Julie Willis submitted a request for additional equipment to support prelude strings. She is requesting a new keyboard with a stand and various violin equipment. The total for this equipment is \$1395. Prelude strings has \$30 remaining from last year. Request to encumber \$1365 to cover the cost of equipment.

- Motion made by Annie Rogers. Second by Dawn Silva. Motion passed

Our spirit wear pre-order was \$4,095.00, \$595 more than encumbered. To date, we have orders for 90 shirts and 75 drinkware. Request to encumber \$4,000 to cover balance as well anticipated spirit wear costs

- Motion made by Misty Schreiber. Second by Scott Hockings. Motion passed

This summer we upgraded our PTO Point of Sale System allowing for reduced transaction fees. Request to encumber \$582.66 to cover cost of 2 point of sale systems

- Motion made by Tonja Lazier. Second by Tim Lorenzen. Motion passed

PTO Supplies Our cart was donated this summer so we upgraded (the new cart was \$64.97) - the cart is stored in the office mailroom. If you borrow it, please make sure to return it. At the same time, we ordered 500 Clear Plastic Poly Bags (\$48.72) for spirit wear delivery. Request to encumber \$250 to cover the cost of the replacement cart, and clothing bags, and leave a remainder of other miscellaneous PTO supplies for the year.

- Motion made by Jennifer McKee. Second by Julie Willis. Motion passed

The welcome back breakfast and boohoo yahoo breakfast went over budget. Request to encumber \$182.03 and \$69.88 to bring the balance to zero.

- Motion made by Julie Willis. Second by Michelle Zima. Motion passed

The certificates from Las Sendas Golf Club for the auction cost the school a total of \$500. We made \$750 on them at the auction. Request to encumber \$500 to bring the balance to zero.

- Motion made by Tim Lorenzen. Second by Misty Schreiber. Motion passed

Quickbooks renewal was greater than anticipated. Request to encumber \$59.57 to bring the balance to zero.

- Motion made by Julie Willis. Second by Scott Hockings. Motion passed

Request to encumber \$1200 for a pallet of grass fertilizer to keep the grass soccer fields/school grounds healthy and green.

- Motion made by Julie Willis. Second by Scott Hockings. Motion passed

**Housekeeping:**

Unencumber:

\$ 261.20 6th grade graduation

\$ 56.40 Eagle Scout Supplies (outdoor map painting)

\$ 8.18 Parking Signs

- Motion made by Ali Wienke. Second by Melissa Smith. Motion passed

**UPCOMING EVENTS:**

9/22 - Food Truck Frenzy 6-8pm

9/26 - Dining Night Out, Kneaders (all day)

Additional comments:

- Tonja Lazier suggested an AED install on school grounds - discuss further next mtg
- Touchdown for Teachers by SRP offering 2, \$500 grants, sign up on their website

The next PTO meeting will be on September 25th at 2:30 pm in the media center.

Motion to adjourn. Motion made by Tonja Lazier. Second by Pam McConnell. Motion passed  
Meeting adjourned 3:25pm by Summer Wood.