

PENALTY GUIDELINES

Prior to the initiation of any penalties, the Board of Directors will attempt resolution by "face to face" discussion or "certified mail." The Board of Directors will seek assistance of the Town of Mashpee or State of Massachusetts if the offense is thought to be in violation of Town or State law. If resolution is not met, the following shall occur:

1. Initial penalty assessment is between \$25 to \$100 per incident per month at the discretion of the Board of Directors, and in line with the violation, or per the Penalty and Assessments noted in § C (2) of the Covenants.
2. If there is no resolution after 60 calendar days from notification, the monthly penalty doubles.
3. If there is no resolution after 90 days from notification, the monthly penalty doubles once more; and if the incurred fees have not been paid, the Board of Directors may seek legal (Court) action in an attempt to seek a resolution to the offense or collect the fees. The property owner will be notified via "Certified Mail" prior to this action. All legal fees will be applied to the sum of penalties that have been incurred to that point per § C (2) Para. 3.

The maximum fine that can be charged any resident is the sum of the penalties incurred up to and inclusive of the initiation of step #3 above.

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