TEXAS
Health and Human Services

Nurse Aide Training and Competency Evaluation Program (NATCEP)
Nurse Aide Daily Sign-in Sheet

Instructions: Each student is required to sign the daily sign-in sheet. It is the program instructor's responsibility that the information on this form is correct and complete. This form must be maintained as part of the NATCEP records. If the classroom portion of the training is completed online, the NATCEP must have a daily attendance sheet that shows how many hours each student completes each day.

Instructor's Name:	Instructor's Signature:	Class Date:

Student's Name	Time In	Time Out	Student's Signature

Total Class Hours: _____