

FSMSPA Expectations for Team Reps

These expectations are intended to be a guideline for the team reps to enable good communication between the membership and the Fort Saskatchewan Mixed Slo-Pitch Association. For this purpose, the Association must have the current contact information of the team rep and an alternate. The Association will need to contact teams during the season for rescheduling purposes, year end tournament games, bondable hour work events and other league activities.

The most important function for the team rep is to maintain contact with the Association. This starts with attendance at the Spring Annual General Meeting (AGM) and the Fall Meeting – at least one team rep from each team must attend these meetings (attendance is required). All teams will be notified of the date, time and location of the general meetings via publications on the website and social media, and communication from division representatives.

Throughout the season, the team reps are responsible for managing their teams, including the conduct of the team and meeting league obligations such as completing the online SPN roster registration by the deadline. Continued contact with the league will be on an as needed basis and can be initiated by either the league or the team rep.

Spring Annual General Meeting & Registration Night

Prior to the meeting, all team reps must have provided via the online FSMSPA team registration form:

1. Team rep name and an alternate name with valid contact information (usually phone numbers and email addresses).
2. Team name – please keep in mind that team names are used for statistics and published – the Association may, at their discretion, refuse to print any team names that they deem unacceptable and/or offensive.
3. Payment in full of the league fees and performance bond as set by the executive for that season. This payment is the team's confirmation that they are a registered member of the Association for the duration of the current season, with all the rights and privileges that membership brings.
4. Any other information requested by the league, for example, desired nights/division.

All team reps will receive the following information the night of the AGM:

1. Meeting agenda and Treasurers report.
2. The Fort Sask Mixed Slo-Pitch Association League Operating Guide.
3. The Fort Sask Umpire Association will advise of the current season rules that will be in affect and any changes made from previous ball season.
4. Any other information relevant to the upcoming season.

During the AGM all comments and ideas are welcome and will be discussed that night. Changes to the League Guidelines and/or Executive membership will be discussed, motioned and voted on that evening as necessary.

Schedule Hand-Out Event

At the Spring meeting, a schedule hand-out date will be announced. Typically it will be held about a week before the start of the season as part of the spring clean-up event. The League Scheduler will develop the schedule and accommodate team preferences as best as possible. The schedules will be distributed at the planned event. All teams must have a representative attend this event, and will receive a team package including:

1. The current season schedule.
2. SPN rule book.
3. Name and number of their division representative. Please use your division rep throughout the season.
4. Any further information and instructions regarding the operation of the league for the upcoming season.

Fall General Meeting

All team reps must attend and provide:

1. Feedback from the previous season.
2. Suggestions for improvements to the game, the League and the Association.

At the Fall meeting, team reps will receive:

1. A cheque for any bond refund amount, as determined by the bond policy, that is owing to their team from the current season.