

Lincoln County Library System

Board of Trustees Meeting, August 17, 2023

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:00 p.m. by Chairperson Countryman. Present were Board of Trustees members – Anne Bluemel, Gayle Chadwick (via tele-conference), Lynn Wilford (via tele-conference), and Traci Countryman. Director - Missy Harris and Operations Manager - October Dunford. Lynn Donnelley was absent.

Chairperson Countryman asked if there were any changes to the agenda or to the minutes of July 20, 2023. There were none. The agenda and minutes were accepted by consensus.

It was moved to accept the end-of-month July 2023 vouchers in the amount of \$153,904.17 and August 2023 vouchers in the amount of \$17,481.93 (Willford / Chadwick); motion carried.

There were no Action items.

Discussion Items:

FY24 Strategic Plan

Missy Harris, Director, is currently focusing on building hours within the system.

Staffing:

Cokeville Branch Library: Tracey Whitehead, Library Assistant, was hired July 10, 2023.

Star Valley Branch Library : Nikole Passey, Library Assistant, was hired July 24, 2023.

Mariah Bassett, Library Assistant, resigned July 31, 2023.

Facilities:

Alpine Branch Library: The County Commissioner's approved the quote, \$20,705.01, for solar lights in the Alpine library parking lot. The library will cover the cost for blueprints for the project, \$650.

Out and About:

Missy Harris, Director, attended the Southwest Wyoming Director retreat in Pinedale. Staff from the Wyoming State Library visited the Lincoln County Library to address some cataloging issues.

Policies:

Missy Harris, Director, is reviewing the current policies to ensure they are current and relevant. She plans to bring suggested changes and new policies to the board for review over the next several months.

Upcoming events were noted.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Chairperson Countryman asked if there were any public comments. There were none.

It was moved to adjourn the meeting at 1:19 p.m. (Bluemel / Chadwick); motion carried.

Submitted by

date

Traci Countryman, Chairperson

date