

Lincoln County Library System

Board of Trustees Meeting, May 18, 2023

1:00 p.m. – Lincoln County Library – Kemmerer, Wyoming

The meeting was called to order at 1:01 p.m. by Treasurer Bluemel. Present were Board of Trustees members – Anne Bluemel, Lynn Donnelley (via tele-conference), Ann Willford; Assistant Director - Missy Harris, Director – Richard Landreth (via tele-conference). Gayle Chadwick and Traci Countryman were absent.

Treasurer Bluemel asked if there were any changes to the agenda or to the minutes of April 20, 2023. There were none. The agenda and minutes were accepted by consensus.

Ann W. moved to accept the end-of-month April 2023 vouchers in the amount of \$106,534.33 and May 2023 vouchers in the amount of \$20,734.83. Lynn seconded. Motion carried.

Action Items

None

Discussion Items

FY23 Action Plan (Goals):

The branch managers have begun reviewing the Training Guidebook.
In July this section will be replaced with Strategic Plan updates.

Staffing:

Lincoln County Library:

October Dunford was hired as the Operations Manager effective April 10, 2023.

April Corwin was hired as the Building Manager and will start on May 22, 2023.

Bridgette Stone was hired as a Library Assistant and will start on May 22, 2023.

Star Valley Branch Library:

Melissa Haderlie has submitted her resignation effective May 27, 2023.
We are currently advertising for her position.

Thayne Branch Library:

Lisa Frist started as a Library Assistant on April 10, 2023.

Facilities:

Lincoln County Library:

A leak from the ceiling in the Ladies Room is believed to have been caused by the ice buildup from the excessive amount of snow. County maintenance is still investigating to ensure no further action is needed.

Upcoming events were noted.

Executive Session

Ann W. moved to adjourn the Regular Session to move into Executive Session at 1:12 p.m. to discuss personnel. Lynn seconded. Motion carried.

Ann W. moved to adjourn the Executive Session to move into Regular Session at 1:25 p.m. Lynn seconded. Motion carried.

As discussed in Executive Session, Ann W. made a motion to allow Richard Landreth to maintain access to his library email and files until no longer necessary. Lynn seconded. Motion carried.

Financial statements, branch manager's and youth service librarian's reports were reviewed.

Treasurer Bluemel asked if there were any public comments. There were none.

Lynn moved and Ann W. seconded to adjourn the meeting. Treasurer Bluemel adjourned the meeting at 1:28 p.m.

Submitted by

date

Traci Countryman, Chairman

date