



Wednesday, August 10th, 2016
City Hall/ Second Floor
5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
 - A. Board Members Present: Brad Burianek, Scott Hills, Todd Storey, Cory Burns, Ryer Stark
 - B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Oppgard.
 - C. Media Present: Todd Kjelland
- II. Brad asked if there were any additions or deletions to the agenda. There were no changes made to the agenda.
- III. Brad asked for an approval of the minutes for July 13th. Motion by Ryer and seconded by Scott, motion passed. Brad asked for an authorization of expenditures as listed. Motion by Cory and second by Scott, motion passed to pay bills as listed. The July bank statement reports were handed out and approved by the board.
- IV. Reports:
 - A. Director
 1. Arenas
 - i. Bill informed the Board that Kerry forwarded information on a filtration system called REALice, which eliminates the need to heat the water for flooding. Scheel's Arena has installed the system this offseason and were able to do it with an energy grant.
 - ii. Bill informed the Board that the Parks & Recreation Hockey Camp will start October 10th. The Youth Hockey Board is scheduling another hockey camp for 2 weekends in November.
 2. Parks
 - i. Bill informed the Board that the lift station on McHugh Ave needs to be replaced. Currently due to a leaking sewer line, the lift station is running too much to shut down while it is replaced. The city will not replace the lift station without the leaking sewer line is replaced from the renal house. A bid of \$7,000 has been received for replacement of the line. Corey made a motion to replace the line and seconded by Todd, motion passed.
 - ii. Bill informed the Board that the insurance adjuster has all the information and we are waiting for the adjuster to return with the amount ND Tornado & Fire will pay.
 3. Campground
 - i. Bill presented a profit/loss report from the campground to the Board. The revenue is up from last year, due to more consistent traffic.
 - ii. Bill informed the board that the seasonal campers in the campground have been notified that as of September 1st all credit card transactions will incur a processing fee. The current rates are \$25/night, \$130/week, & 460/month. Bill entertained the idea of raising the rates by 12%. The

Board approved adding 12% to the current rates for the 2017 camping season.

4. Athletic Fields
 - i. Bill informed the board that all the leagues are done. The bathrooms are going to be locked up after this week.
5. Pool
 - i. Bill presented a profit/loss report from the pool to the Board. As of 07/30/2016 the pool loses are down compared to last year, but could have been even less if a couple of unexpected repairs would not had been needed.
6. Elmwood
 - i. Nothing to report.
- B. Business Manager
 - i. Matt informed the board that the Authorize.net statements for June and July have been forwarded to GovtPortal. GovtPortal found that we were getting charged between 5.8% and 4.3% for credit card processing. GovtPortal proposed a 2.99% flat rate and free credit card equipment. The application process is underway and Parks & Recreation will switch over to GovtPortal by the end of the month.
 - ii. Matt informed the Board that a Budget Meeting will be scheduled Wednesday August 24th at Noon.
- C. Recreations Manager
 - i. Mike reported that the State Babe Ruth Tournament was held July 22nd – July 26th. The tournament completed with positive reviews. The profit/loss for the tournament was presented to the board. Informed the board that more donations and more expenses will be added to the report as they come in. Mike asked the Board for approval to use the profit to pay for new jerseys for Babe Ruth, new bats for the baseball programs, and new baseballs for the baseball programs. The board agreed with the purchases. The board would like to thank Susan Suda and Al Heikart for all their work.
 - ii. Acro Camp Session 2 started August 1st and registration was up from last year.
 - iii. Adventure Camp was held at Leistikow Park on August 3rd and went well. Registration was down due to other events that were happening at the same time.
 - iv. Fastpitch 10U had 28 girls register, but poor registration for the rest of the ages due to other camps that ran at the same time as the Fastpitch program.
- V. Old Business:
 - A. Centennial Center Summer Roof Project
Bill informed the board that there is no new news from the Blue Line Club on the project.
- VI. New Business: (nothing to report)
- VII. Public Comments: None
- VIII. Adjournment: Motion made by Todd and second by Ryer, motion passed.