



Tuesday, December 10, 2017
Parks & Recreation Office Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Brad Burianek at 5:15 PM
 - i. Board Members Present: Brad Burianek, Scott Hills, Cory Burns, Ryer Stark
 - ii. Board Members Absent: Todd Story
- B. Staff Present: Bill Dahl, Mike Steinfeldt, Dean Feltman, Matt Opegard
- C. Media Present: Todd Kjelland
- II. Brad asked if there were any additions or deletions to the agenda. No additions added.
- III. Brad asked for an approval of the minutes for the December 14th board meeting. Motion by Scott and seconded by Ryer, motion passed. Brad asked for a motion for the authorization of expenditures as listed. Motion by Cory and second by Ryer, motion passed to pay bills as listed. The December bank statement reports were handed out and approved by the board.
- IV. Reports:
 - A. Director
 1. Arenas
 - i. Bill informed the board that the snow load on the lobby roof is so high that park staff is removing snow daily. Park staff is catching drips inside the lobby. An ice dam has formed from the leaking roof causing the roof to buckle more than it had in previous years.
 - ii. Bill informed the board that Midwest Refrigeration has found RS45 that could be used in the Centennial Center chilling system that is \$30 cheaper per pound than R22. Midwest Refrigeration quoted a RS45 retro-fit with leak detection for \$7,000. Midwest Refrigeration quoted a new seasonal ice plant for \$264,493 and a new year-round ice plant for \$314,862. The Centennial Center ice plant has exceeded its life expectancy at 29 years-old. The Facility Committee will meet at City Hall on Wednesday, January 11th at 5:30pm to discuss the challenges that come with financing a new ice plant. Grafton Blue Line Club, Grafton Youth Hockey, Grafton School Board, Grafton School Administration, City of Grafton, Midwest Refrigeration, and Red River Regional Council have been invited to the Facility Committee meeting.
 2. Parks
 - i. Bill informed the board that the park roads are closed and the park lights will be removed when weather permits. The visitor center warming house and file storage project will begin in the next 3 weeks.
 - ii. Park staff will be keeping a close eye on the 1st flood forecast that is due in February and are anticipating having to make preparations for a flood.
 3. Campground
 - i. Bill is currently receiving quotes to move the cabins to higher ground in preparation for a flood. Bill is worried about pulling the cabins uphill with a pay loader could cause structural damage that could amount to more than the cost to have them moved more gently.
 4. Athletic Fields: (nothing to report)

- 5. Elmwood
 - i. Bill informed the Board that park staff are keeping the road into Elmwood open for emergency purposes.
- B. Business Manager
 - i. Matt informed the Board that the 2015 audit is scheduled to be completed Friday, January 13th.
 - ii. Matt informed the Board that the 2016 audit will be scheduled on Friday, January 13th.
- C. Recreations Manager
 - i. Mike reported that gymnastics is past the half way point of the season. The last performance was at the Armory and was well attended. The next performance for Silver and Gold groups is on Thursday, February 9th during halftime of the basketball game at the school. The last performance for all groups will be at the Armory on Tuesday, February 28th. The gymnastics pizza fundraiser brought in \$2,400 that will be used for new performance leotards and equipment. Figure Skating has been going well. The annual figure skating show is scheduled for Saturday, March 18th and Sunday, March 19th. Figure skating pictures will be Tuesday, February 28th.
 - ii. Public Skating is doing well with 3 fewer dates and generating the same revenue.
 - iii. The outdoor rink at Schumacher Park opened just before Christmas.
 - iv. The Cross-Country Trails are open and groomed. Parks & Rec is promoting ski rentals as well as reminding the public that there is no motorized traffic allowed in the parks or park trails.
- V. Old Business:
 - i. Centennial Center Summer Roof Project: Nothing to report.
- VI. New Business: (nothing to report)
- VII. Public Comments: No additional comments.
- VIII. Adjournment: Motion made by Ryer and second by Cory, motion passed.