



Wednesday, September 12th, 2018
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Scott Hills, Cory Burns, Todd Storey, Ryer Stark, Jessica Tanke
 - B. Staff Present: Keith Blattenbauer, Bill Dahl, Matt Oppedard
 - C. Media Present: Jackie Thompson
- III. Ryer asked if there were any additions or deletions to the agenda. No changes were made.
- IV. Ryer asked for an approval of the minutes from the August 8th board meeting. Scott pointed out that a zero was missing from the Anderson Window bid and should be \$19,000. Todd made a motion to approve the minutes with the correction. Cory seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Jess, motion passed all approved to pay bills as listed. The August bank statement reports were issued to the board for their review.
- V. Reports:
 - A. Recreations Manager
 - i. Keith reported that the hockey camp, figure skating, and gymnastics registrations are now online. Gymnastics has the most signed up for the program with hockey camp & figure skating registrations slowly coming in.
 - ii. Keith called Just for Kicks in Grand Forks to see if they would be interested in running a dance program in Grafton. Still waiting for a reply.
 - iii. Keith is looking into creating an Adult Volleyball League that would run after the holiday season into late winter. Exact timing and locations will need to be figured out before registrations will open.
 - iv. Kickball started August 22nd and is going well with 6 teams. Playoffs begin September 26th and the championship game will be played on October 3rd.
 - v. The golf scramble went well with 10 teams and fundraised \$1,900.
 - vi. Soccer camp was scheduled to start Monday, August 13th, but had to be canceled with only 11 registered to attend across 3 groups. Keith explained that there was not enough registrations to pay for the coach, helper(s), and other expenses for the program. Spring soccer will take place April 2019.
 - B. Director
 1. Parks
 - i. Bill reported that the Corn Maze opened last weekend with \$4,127 in weekend admissions and ticket sales. Tickets sold are used for wagon ride, corn cannon, and pumpkins.
 - ii. Bags, Brews, and Brats cornhole tournament will be held on September 15th in conjunction with the Sunset Home's Brat Feed fundraiser at the corn maze area next to the Grafton Parks & Recreation office. Extra End will be present to serve alcohol to adults over the age of 21. Half of the cornhole registrations will be given to the 1st, 2nd, & 3rd place winners.

2. Arenas
 - i. Bill reported that the dirt work and grass seeding has been completed. More dirt will be needed outside the northwest corner of the new lobby.
 - ii. Arena staff will start building ice on September 27th with a planned completion date of October 8th in time for the youngest group for hockey camp.
 3. Campground:
 - i. Bill reported that a couple seasonal campers have approached him about leaving their campers in their sites over the winter. Bill explained that he would bring it up to the board and that flooding could still be an issue for the campground in 2019. The board discussed the proposal and agreed that as long as the campers sign a waiver of liability stating that the Grafton Park Board is not liable for any damages or vandalism that may occur during winter months. Bill will hold a seasonal camper meeting next week.
 - ii. The year-to-date net income for the campground is \$70,000. Bill explained that the campground is expected to reach record numbers with another month or 2 of site fee payments expected from Gladen Construction and a payment from Express Employment for 2 cabins and 22 sites coming in November.
 4. Athletic Fields: (nothing to report)
 5. Pool:
 - i. Bill explained that Wayne's won the bid for stabilizing the floor in the pool equipment room via mud jacking. Wayne's is scheduled to start the project next week.
 - ii. The year-to-date net loss for the pool is up to \$6,400. Bill explained that the year-to-date net loss for last year was \$15,600 showing that the pool is on the right track. The goal each year is to reduce the loss at the pool and someday break even. The board discussed ideas to generate more revenue at the pool to help mitigate the loss in the future.
 6. Elmwood:
 - i. Bill reported that the Elmwood will host the Grafton Park Board and employees for an appreciation lunch on September 21st.
- C. Business Manager
- i. Matt presented the 2019 budget to the board for the final reading. The board reviewed the 2019 budget. Todd made a motion to approve the final reading of the 2019 budget. Cory seconded, motion passed all approved. Matt will submit the 2019 budget to the county auditor.
- VI. Old Business:
- VII. New Business:
- VIII. Public Comments:
- IX. Adjournment: Motion made by Todd, seconded by Jess to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 5:53 pm.