



Wednesday, April 10th, 2019
Grafton Parks & Recreation Board Room
715 West 5th Street
Grafton, ND 58237
5:15 p.m.

Minutes:

- I. Call to Order by Ryer Stark at 5:15 PM
- II. Board Members Present:
 - A. Board Members Present: Ryer Stark, Scott Hills, Todd Storey, Cory Burns, Jessica Tanke
 - B. Staff Present: Bill Dahl, Matt Opegard, Keith Blattenbauer, Todd Janikowski
 - C. Media Present: Todd Morgan
- III. Ryer asked if there were any additions or deletions to the agenda. No modifications to the agenda were made.
- IV. Ryer asked for an approval of the minutes from the March 13th board meeting. Todd made a motion to approve the minutes from the March board meeting. Jess seconded, motion passed all approved. Ryer asked for a motion for the authorization of expenditures as listed. Scott made a motion to approve the expenditures. Seconded by Cory, motion passed all approved to pay bills as listed. The March bank statement report was issued for the board to review.
- V. Reports:
 - A. Director
 1. Parks
 - i. Bill reported that the river level had risen quickly today to 11.06'. The crest prediction had been changed to 11.7'. The park starts to take water on at 12.5' and the pool is under water at 13.2'.
 - ii. The shop furnace has been installed and is now heating the building. The 3 old heater have been removed. One of the heaters will be converted to propane and installed in the complex shed taking place of the small electric heater currently in the shed.
 2. Pool:
 - i. Bill reported that the pool pump motor has been unbolted to get it ready for removal if needed.
 3. Campground:
 - ii. Currently there are 20 seasonal campers committed to the 2019 camping season. Most of the seasonal campers have paid for their sites in full.
 - iii. Weekend stays are starting to fill up. Only 3 full service sites remain for SummerFest.
 4. Athletic Fields:
 - i. The heat has been turned on in the complex shed to get the building ready for the high school fastpitch.
 5. Arenas
 - iv. The used ATM from Choice Financial has been bolted to the lobby floor at the Centennial Center. An Ethernet cable will be installed for the ATM tomorrow and the special modem for the ATM will be arriving in 3 to 4 weeks. The ATM may not be operational for the Everything Goes Sale on May 4th.

- v. The Jump/Spin belts have been installed in the Centennial Center for the figure skating programs. The private advanced and bridge program have been fundraising to pay for the installation of the Jump/Spin belts.
 - vi. The booth spaces for the Everything Goes Sale have been filled. Grafton Parks & Recreation will start advertising availability of lobby booth spaces this week. Late next week the advertising will start for attendance of the sale.
 - vii. Scott asked about the damage to the lobby siding on the south side of the building. Bill explained the damage was done by large amounts of snow sliding off of the roof. Further damage may have been caused by getting too close to the building while blowing snow away from the building. Bill will look into replacing the damaged panels and the cost of snow breakers for the south side of the lobby.
6. Elmwood:
- i. The Elmwood board has asked that Grafton Parks & Recreation take rental reservations for them. They are finding that reservations have been dropping and nobody knows who to call to make a reservation. Elmwood has shared their rental agreement that includes their fees. A new rental agreement will be drafted and a calendar will be shared with the Elmwood board so they can prepare for the rental.
 - ii. The Elmwood board asked Grafton Parks & Recreation to handle their bookkeeping moving forward. Matt will start to make the transition once the signature cards are updated at Elmwood's bank.
 - iii. Bill reported that Andrew Olson donated \$5,000 to Elmwood to build a structure for weddings.

B. Business Manager

- i. Matt reported that a new Pool Manager has been hired. The Grafton Park Board would like to welcome Sydney Carignan to the team.
- ii. Lifeguards have been turning in their applications. More lifeguards will be needed for the 2019 season. New this year will be the option for the lifeguards to get WSI certified to earn an extra \$2 per hour when teaching lessons and receive an additional reimbursement payment per paycheck to pay for the certification.
- iii. Planning for the 2020 budget has begun. Matt asked the board last month for suggestions that would need funding. Jess mentioned GaGa Pits last month. The board will contact Matt with any suggestions before the next board meeting.
- iv. Brady Martz has sent out the bank account verification forms and should be stopping by the office to perform the audit in the next couple of weeks.

C. Recreation Manager

- i. Keith reported that the Skating Show program generated \$438 in sales and \$660 in program advertising. Figure skating show net income totaled \$2,664.
- ii. Soccer has started with a new coach, Justin Offutt. Received complements about the new coach and how practice is being ran compared to previous years.
- iii. This year 14U and 18U girls fastpitch teams will be coached by Brad Larson. 10U and 12U girls fastpitch teams will be coached by high school fastpitch players under the direction of Brad Larson.
- iv. Baseball registrations are coming in with 53 registered from t-ball to Babe Ruth.
- v. Keith is looking for \$250 t-shirt sponsors for performance t-shirts for t-ball and 8U teams. So far there are 2 businesses that have committed to the t-shirt sponsorship.

- vi. Keith is working with Jess Monette with having an open gym in the Centennial Center loft area for gymnastics. Jess would also have times for private lessons.

VI. Old Business:

- i. Bob Blomquist dropped off the electric lift that he donated to the park board. He replaced the batteries with new ones before . The lift is in good condition, but has a slow leak from the steering cylinders. Scott mentioned that Hill's can order in seal kits for the cylinders and fix them. Bill will look into repairing the cylinders.
- ii. Bill updated the board that the refurbished lift for the Centennial Center should be a JLG, since the steering and drive system do not use hydraulic oil. JLG lifts are priced around \$11,500.
- iii. Bill asked Scott if Hill's has a good used tiller. Scott mentioned that they do not have a used one on hand and will check into the price of a new one.

VII. New Business:

- i. Cory mentioned that the gravel road on the 8th Street Diamond property has large pot holes. Bill will order in gravel to repair the gravel road.

VIII. Public Comments:

- IX. Adjournment: Motion made by Cory, seconded by Todd to adjourn the meeting. Motion passed all approved. Meeting was adjourned at 5:59 pm.